

**Draft Minutes.  
Subject to Board Review,  
Amendment and Approval**

**BOARD OF FIRE COMMISSIONERS**

Pleasantville Fire District  
September 16, 2025

MINUTES of a Regular Meeting of the Board of Fire Commissioners of the Pleasantville Fire District held on September 16, 2025 in the Meeting Room, Pleasantville Fire Headquarters, 75 Washington Avenue, Pleasantville, New York at 7:30PM pursuant to prior notice.

Attending: Commissioners M. Rufino, J. M. Cullen, M. Colmenares, C. Onuma and T. Trudo. Attorney D. McCarthy, Secretary-Treasurer T. Langan, Chief Martineau and Assistant Chief Scopino.

Approval of Minutes: The Chairman stated that the Commissioners had received copies of the minutes of the Regular Meeting held on August 19, 2025 and inquired as to the approval or disapproval of the minutes. On a motion by Commissioner Cullen, seconded by Commissioner Trudo, and unanimously carried, the minutes were approved as written.

The Chairman referred to an email from the Chief seeking permission to purchase hoods, boots, helmets, gloves and flashlights for a total of \$15,639.66. On a motion by Commissioner Cullen, seconded by Commissioner Colmenares and unanimously carried, the purchase was approved.

The Secretary-Treasurer had earlier distributed his printed report consisting of the following statements as of August 31, 2025: Statements of Receipts and Disbursements; Cash on Hand and in Banks; General Fund Reconciliation; List of Outstanding Checks; Apparatus Reserve and Repair Fund; and, Property and Construction Fund.

1. He gave the Board year-to-date expenditures on the Kitchen project (\$204,140 expended out of \$250,000 authorized leaving \$45,860) and the use of the Frey bequest (\$88,940.03 remains of the \$153,602.55 received).
2. A letter was received from Nancy Cande regarding the Auxiliary and an email was received from Captain Tara Boyd of the Auxiliary.
3. He reported that the Village of Pleasantville adopted a Local Law on September 8 extending the 10% tax reduction to Volunteer Firefighters and members of the Pleasantville Volunteer Ambulance Corp. The next taxable status date for the Village is January 1, 2026.

Chief's Agenda:

1. Nick Pippo has been granted a leave of absence effective September 20 to attend the FDNY Academy.
2. PPE can be repaired on premises by a new vendor at a cost of \$3,600. On a motion by Commissioner Cullen, seconded by Commissioner Trudo and unanimously carried, the engagement was approved.
3. AED batteries and pads are needed as well as at least one new AED. After a discussion, and

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on a motion by Commissioner Cullen, seconded by Commissioner Colmenares and unanimously carried, the purchase of four new AED's and eight pads was approved.

4. He has identified expired gear as follows: 16 helmets, nine exterior shells, nine hoods, 15 pairs of boots and 23 pairs of gloves. On a motion by Commissioner Cullen, seconded by Commissioner Colmenares and unanimously carried, the identified expired gear was declared surplus and the Chief was authorized to dispose of it in any commercially reasonable manner.
5. He recommends the purchase of 12 sets of PPE, all of which is on state bid, for approximately \$48,000. A discussion followed during which the Chief was authorized to try to fit members with expired PPE from existing inventory before issuing new PPE. Then, on a motion by Commissioner Cullen, seconded by Commissioner Colmenares and unanimously carried, the purchase was approved.
6. The annual Kindergarten Walk is scheduled for October 24. On a motion by Commissioner Colmenares, seconded by Commissioner Trudo and unanimously carried, the use of Fire Headquarters and member participation were approved.
7. He requested that FUBO be cancelled and replaced with Direct TV. On a motion by Commissioner Colmenares, seconded by Commissioner Cullen and unanimously carried, his request was approved.
8. The signage in the parking lots needs to be updated since the towing company named on the existing signs is no longer in business. Nine signs are required at Fire Headquarters and six signs at Hays Hose firehouse. Glenco Supply Inc. will be contacted. On a motion by Commissioner Trudo, seconded by Commissioner Colmenares and unanimously carried, new signage was approved.

Apparatus:

1. Commissioner Colmenares reported that the outrigger on TL5 is working and four sensors have been ordered.
2. Occasionally, the seatbelt alarms on the officer's seats in both E90 and R47 sound even when the seatbelts are properly coupled. Although there is problem with the alarms, the seatbelts are fully functional.
3. The trunking radio on E90 still loses its network connection when the vehicle is in the firehouse, but the problem is related to the antenna connection which will be repaired.

Facilities:

1. Commissioner Onuma reported that the new stove hood is to be inspected tomorrow.

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2. The electrician is scheduled to connect the new Air Conditioner.
3. The punch list for the contractor has only minor items.
4. The fire extinguisher for the kitchen is to have the same fire suppressant as the Ansul system. It can be purchased from AAA and back-charged to the contractor.
5. The contractor will be advised that releases have to be obtained from all subcontractors before the District completes payment to the contractor.

Insurance and LOSAP:

1. The minimum required amount has been deposited into the LOSAP for 2025. It was noted that the assumed rate of return for the calculations in the Plan is 3.75% while the guaranteed minimum is 3.00%. If the deposit is increased, more options become available.
2. The Chairman will contact Pat Galuska and Jenn Miller at VFIS to obtain calculations for changes in plan parameters, ie. making the entitlement age earlier than 65 (earliest is 55) or increasing the maximum years of service beyond 40 (maximum is 50).
3. Paperwork for Andrew Foca and John M. Cullen has been submitted.

Membership, etc.

1. Commissioner Trudo inquired whether the budget for the membership committee could be used to pay the \$110 entry fee for 7 members participating in the Tunnel to Towers run on September 28, 2025. On his motion, seconded by Commissioner Onuma and unanimously carried, the Board agreed to fund the Membership Committee with \$2,000 to fund the Tunnel to Towers run and the Stayin' Alive 5K and retain the remaining balance in its account for future use.

New Business

1. Chairman Rufino inquired about amendments to the Rules and Regulations regarding the fund drive. The Secretary-Treasurer replied they were in progress.
2. Commissioner Colmenares reported that he is waiting for Chappaqua to make a decision about a new access system before committing Pleasantville.
3. 2026 Budget The Secretary-Treasurer had circulated electronically a proposed 2026 Budget for review by the Board. With input from the Chief and the Board, revisions were made resulting in a proposed expense budget of \$1,561,999 based on a tax levy of \$1,289,794 which is the maximum levy permitted under the tax cap formula. The

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proposed budget anticipates \$297,205 from Fire Protection District contract revenues, net of a \$32,000 distribution to the Department and \$7,000 in interest on bank balances. After a discussion, and on a motion by Commissioner Cullen, seconded by Commissioner Onuma and unanimously carried, the proposed 2026 budget was adopted. The Secretary-Treasurer was authorized to publish the same on the website, send a copy to the Town of Mount Pleasant for its website and for the Town Clerk's message board and publish the required Notice of Public Budget Hearing for October 21, 2025.

Executive Session:

The Chairman indicated it would be appropriate to convene an Executive Session to discuss a personnel matter involving a specific firefighter. Commissioner Colmenares so moved, Commissioner Onuma seconded the motion and the Regular Meeting was recessed at 8:50 P.M. and an Executive Session was convened.

Resumption of the Meeting:

After discussing the personnel matter, and on a motion by Commissioner Colmenares, seconded by Commissioner Cullen, and unanimously carried the Executive Session was terminated and the Public Session resumed at 9:15PM.

Acting Captain

In an email to Chairman Rufino, Lieutenant Zapletal noted that he had completed the required Officer training and requested consideration for promotion to Captain. After a discussion and a review of the Department Rules and Regulations, and on a motion by Commissioner Cullen, seconded by Commissioner Onuma and unanimously carried, Lieutenant Zapletal was accorded the rank of Acting Captain until the 2026 Annual Meeting. If he wishes to continue in that rank, he would have to make an application to the Department Nominating Committee and follow its processes in advance of the Annual Meeting in 2026.

There being no further business and on a motion by Commissioner Cullen, seconded by Commissioner Onuma and unanimously carried, the Meeting was adjourned at 9:15PM.

Respectfully Submitted,

Thomas R. Langan  
Fire District Secretary-Treasurer