



Southside Community Center

Facility and Rental Rates

SCC is a non-profit organization 501(c)(3)

3151 E. 27th Ave, Spokane, WA 99223 / (509) 535-0803 / Email: admin@southsidecenter.com

BALLROOM RENTAL

- Room Rental: \$200 per hour
- Decoration time: \$100 per hour

Rental Fee Includes:

- ✓ Tables and chairs – Including set-up and teardown
- ✓ Coffee & tea
- ✓ State-of-the art sound system/Mics.
- ✓ A lectern, if desired
- ✓ Only Use of warming ovens, refrigerator/freezer:
- ✓ Bar set up, if desired (*need banquet permit*)

Ballroom Amenities

- 300 people seated/650 without
- Renovated floating wood dance floor
- Audio/Video System
- Central air conditioning/heating
- Patio & garden area
- Ceiling tulle with fairy lights
- Room dimensions: 72ft x 64ft = 4,608 SqFt
- Center dance floor: 47ft x 40ft = 1,880 SqFt

Washington Trust Room

- \$100 per hour
- Decoration time: \$50 per hour
- Maximum capacity: 50
- Audio & Video system
- Room dimensions: 23ft x 46ft = 1,058 SqFt
- 2 counters each with sink

Schultz Room

- \$50 per hour
- Decoration time: \$25 per hour
- Maximum capacity: 25
- Room dimensions: 23ft x 16ft = 368 SqFt
- Counter with sink

Gates Room

- \$30 per hour
- Maximum capacity: 16
- Room dimensions: 23ft x 14ft = 322 SqFt

Staffing Fees

- Staff Bartender \$30.00/hour for a minimum of three hours

Reservations

- \$500. Damage deposit due at time of reservation (\$150 non-refundable)
- Balance due 30 days prior to event
- Visa, MC, check, cash accepted

Facility Amenities

- Ample onsite and overflow parking
- Conference rooms
- State-of-the-art sound system
- Portico entrance
- Outdoor patio
- Wheelchair accessibility
- Accessible bathroom facilities
- Wireless internet
- Next to Thornton Murphy Park
- Easy freeway access

ADDITIONAL SERVICES

Commercial Kitchen

- Full use of our kitchen and equipment: **\$250**
- Kitchen cleanup fee: **\$100**
- Chafing dishes (up to 6), **\$50** (must purchase Sterno)
- Rental of dinnerware, flatware & glasses: **\$1.75** per place setting (up to 250)

Linen Information

- Choice of color tablecloths: \$8 each
- Choice of color napkins: \$0.50 each

Thank you for considering us as your venue & supporting a local non-profit organization.