

Instructions

1. Please locate the sign-up sheet and record your start time upon arrival.
2. Use appropriate personal protective equipment (PPE)—including gloves and safety vests—at all times when handling waste.
3. When working throughout the village, wear your reflective safety vest for visibility and safety.
4. Pickup tools (litter pickers) are available to assist with safe waste collection.
5. Place all collected waste into the designated collection baskets provided.
6. Dispose of all waste in authorized village trash receptacles only.
7. Return all equipment, including pickers and safety vests, to their designated storage areas after use.
8. Before departing, please record your end time on the sign-up sheet.

Before beginning your community service, please ensure that a waiver form is completed and submitted. If you are under 18 years of age, a parent or legal guardian must fill out and sign the waiver on your behalf.

*Community service hours will be totaled at the end of each month. A letter confirming completed service hours will be provided upon request.

 Safety Guidelines:

- **DO NOT TOUCH** any suspicious or dangerous items with bare hands.
- Use protective gear (gloves, grabbers, closed-toe shoes) at all times.
- Report hazardous materials immediately to a team leader or designated supervisor.
- Keep a safe distance from any item that appears unsafe or unfamiliar.
- Wash hands thoroughly after participation—even if gloves were used.

Suggested Places for Cleanup – Village Area

- Near YMCA
- Herrick Park
- Commercial District
- The Nature Trail

