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**Italian
 CRIMINAL RECORD CERTIFICATES
 request form**

Certificate type		Issuing time frame	Price	flag here	
(Italian name)	(English names)	since payment	each certificate	↓	
Certificato del Casellario Giudiziale	Criminal Record / Police Clearance / Police Check / Background Check / PCC / Judicial Records / DBS	Regular issue 7 banking days	€ 69		
		Urgent issue 2 banking days	€ 99		
Certificato dei Carichi Pendenti	Pending Proceedings / Outstanding Charges	Issued in Rome	Regular issue 7 banking days	€ 69	
			Urgent issue 2 banking days	€ 99	
		Issued elsewhere *	Typically, 20 banking days	€ 69	*
Visura senza valore di certificazione del Casellario Giudiziale	Ordinary Report of Registrations in the Criminal Records – <u>Not a certificate</u>	Regular issue 7 banking days	€ 45		
		Urgent issue 2 banking days	€ 75		

* please, specify the CITY of issue in your application – issuing time for other cities than Rome is approximated; no guarantee

Optional services		
Apostille / Legalization (specify target <u>Country</u>) [within +3 banking days]		€ 35 each doc * _____
Translation	Sworn ** (enter target <u>language</u>) [within +3 banking days] Eligible for Apostille	€ 80 each doc _____
	Certified (English only) [within +1 banking day] NOT eligible for Apostille	€ 28 each doc _____

* for certificates issued in other cities than Rome, bearing sworn translations, price is € 70, as the 2 Apostilles will be affixed by 2 different Legalization Offices

** price for English, French, German, Spanish, Portuguese languages – please ask us for other languages

Certificate holder's details		
<i>Please fill out in CAPITAL letters only - all fields are mandatory, but Tax Code</i>		
Family name / Surname *		
Given name / Name *		
DOB – date of birth (dd/mm/yyyy)		
POB – place of birth (city)		
Country of birth		
Sex	Italian Tax Code, if any (optional)	
Citizenship		

* as on passport or other actual ID. The certificate names will match the names as on ID. BOTH fields are mandatory.

Delivery address for DHL/UPS/FedEx courier optional details – fill out in case of home delivery ONLY		
<i>Please, fill out in CAPITAL letters only – All fields are mandatory</i>		
<i>In case of wrong or incomplete details, the courier will delay/void delivery and will apply surcharges</i>		
Recipient name		
Delivery address (please, enter as on a parcel label)		
Post code	City	
Country		
<u>Local</u> phone number		
e-mail		

Please, e-mail this form, together with a scan of a **certificate holder's valid ID**, to: **CR@CAESARWEB.IT**

Accepted IDs with a photograph are: **Passport, ID card, Driving License**. It must bear the Place of Birth.