

From:
Name: INSERT NAME
Address: INSERT 1ST LINE OF ADDRESS
Newton-Le-Willows
Merseyside
Postcode: INSERT POSTCODE

To:


RMG Residential Management Group
RMG House
Essex Road
Hoddesdon
Herts
EN11 0DR

23rd March 2010

Dear Sirs,

Ref: Invoice for Management Fees for the period 01/01 -31/12/2010

I thank you for your recent letter, including the service charge budget & invoice for the service charge advance & reserve funds relating to my property, shown above.

Unfortunately, I write to inform you that this invoice has been placed in dispute for the following reasons:

1. **The invoice is for an incorrect period and therefore an incorrect amount.**
 - The period quoted is from 1st January – 31st December 2010. You will be aware that the development has not been completed and therefore the maintenance is still the responsibility of the developer.
 - We are informed by the developer that the date of completion is anticipated to be 28th February 2010 and therefore the Vista Road (Newton-Le-Willows) Management Company Limited and it's members would be responsible from the 1st March 2010 onwards.
2. **The legitimacy of the award of the contract for management by the Directors of the Vista Road (Newton-Le-Willows) Management Company Limited has been called into question.**
 - The directors of the company may have been acting unlawfully at the time the contract was awarded, in that they are in breach of Article 24(b) of the Memorandum of Incorporation for the Vista Road (Newton-Le-Willows) Management Company Limited, which requires that *"Within six months after all the dwellingholders have become Members the said first directors shall appoint at least two dwellingholders as directors in their place and the said first directors shall thereafter cease to be directors."*
 - This matter has been raised with the Directors of the Vista Road (Newton-Le-Willows) Management Company Limited and we hope the situation will be resolved shortly.

We also note that while there are 376 properties on the development the budget states that only 368 are to be invoiced and we wonder if you could let us know why?

We look forward to receiving your reply and a credit note for the sum of £99.89 shortly.

Yours sincerely