



**Find a Notary!**

<https://www.michigannotaryassociation.org/find-a-notary>

### What does a proper notarization include?

## The Elements of a Proper Notarization:

- Notary's Commissioned Name - Printed or on the Stamp
- State of Michigan County of (County Where Notary is Commissioned)
- The statement "My Commission Expires" (date)
- Acting in the County of (County where feet are planted at the time of notarization)
- All of the above can be on a stamp.
- Along with the above:
  - The date of notarization - no backdating or forward dating is legal
  - The Signature of the Notary

### How Much Should I Expect to Pay?

\$10	Per Notarization
\$5-\$40	For the Notary to Travel to you
\$5-\$10	If the notary prints documents for you

### Do I Need to Be Sworn In?

You Might! Look at the notarial block.  
Does it say "Subscribed and Sworn Before Me"? If so, yes, the notary should issue an Oath.  
Does it say, "Acknowledged before me?"  
If so, then no, you don't have to be sworn in.

### Please Keep Your Identification Current!

In certain situations, a customer may qualify to receive renewal documents designed for homebound residents to allow them to skip the trip to a branch office. To determine if you or your loved one qualifies, please provide the following by sending an email to [dsic@michigan.gov](mailto:dsic@michigan.gov) with the following information:

Name:  
DOB:  
Driver's license/ID number:  
Address:  
Phone number/email:  
Reason for being unable to come to an SOS office:  
Contact information if someone else has POA and/or needs to be informed:

We will determine whether this situation qualifies for a mailing of the homebound documentation.

Sincerely,  
Laura L  
Department of State Information Center  
Michigan Department of State  
Secretary of State Jocelyn Benson  
[Michigan.gov/SOS](https://michigan.gov/SOS)