

VOLUNTEERING AT SJA

FAQ



1 I'm a new parent at SJA. What is the process to volunteer at Saint Joseph Academy?

All new parents need to complete a volunteer application and background check paperwork IN PERSON. All paperwork can be found with the receptionist in the main office. Once completed, paperwork needs to be submitted to Ms. Linda De los Santos. Linda will email you when your application and background check are cleared. Then sign up for the **Protecting God's Children** training with Ms. Monica Rodriguez. After attending the session you are cleared to volunteer.

2 I am a returning parent at SJA and I volunteered last year. Do I need to re-apply to volunteer?

You do not need to re-apply but you do need to attend the **Keeping the Promise Alive** training. You can sign up with Ms. Monica Rodriguez.

3 I am a returning parent at SJA and completed all the requirements last year and attended the Protecting God's Children training but did not volunteer. Do I still need to re-apply?

You do not need to re-apply but you do need to attend the **Keeping the Promise Alive** training. You can sign up with Ms. Monica Rodriguez.

4 I am a returning parent at SJA but did not volunteer last year. Do I need to apply?

Yes, you will need to follow the same process that all new parents must follow.

5 When are the Protecting God's Children and Keeping the Promise Alive trainings scheduled?

Protecting God's Children	Keeping the Promise Alive
7/28 9am-11am	7/28 11:30am-12:30pm
7/28 5:30pm-7:30pm	7/29 11:30am-12:30pm
7/29 9am-11am	7/29 5:30pm-6:30pm

6 Will the trainings be offered later during the year?

Possibly, but it's best to attend one of the sessions being offered now.

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Can I volunteer if I've completed the PGC or KPA training elsewhere?

Yes, but we will need a copy of your training certificate and the training will have to be taken during the current school year. The training certificate must be from the Diocese of Brownsville. No other training certificates will be accepted.

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Once I am cleared to volunteer, how will I know about volunteer opportunities?

Volunteer opportunities will be posted throughout the year on our social media pages (Facebook SJA Families and Instagram SJA Families). It is your responsibility to check these sites regularly to see when opportunities arise.

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How do I receive credit for my volunteer hours?

It is your responsibility to have the Parent Activity Volunteer Form signed by the authorized chairperson and returned to Ms. Monica Rodriguez no later than the Monday after your completed hours.

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Where can I find the Parent Activity Volunteer Form?

The Parent Activity Volunteer form can be found on the sja.us webpage. Click on 'Bloodhound Parents' and scroll down to the tab that says 'Parent Activity Volunteer Form 26-27'. Download and print the form.

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When is the last volunteer opportunity?

The last volunteer opportunity is Style Show. Hours must be submitted the MONDAY FOLLOWING THE SHOW.

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If I complete more than the required volunteer hours will I receive more credit towards my account?

No, the maximum amount that will be credited will be \$200.

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Can I send someone in my place to complete my hours?

No, only those who have been cleared to volunteer can complete the volunteer hours.

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Who can I contact if I have additional questions about volunteering at SJA?

You can contact Ms. Monica Rodriguez, Director of Academy Advancement at mrodriguez@sja.us.