

Interim Economic Mobility Coordinator (Temporary – Family Leave Coverage)

Mid-February 2026 | 3–4 months | 20–37.5 hrs./week

Are you passionate about advancing gender and racial equity? Do you believe in the power of education and career pathways to transform lives? Join the **WNY Women's Foundation** as our **Interim Economic Mobility Coordinator** and support programs that help women—especially single mothers—move from education to family-sustaining employment.

About the Role

You will support the implementation of **mPower: From Education to Employment®** and the **Women's Economic Mobility Pathway (WEMP)** by working directly with program participants and community partners. You'll help women navigate education, workforce training, and barriers to success while strengthening partnerships that drive systems-level change.

What You'll Do

- Conduct participant intakes and help women identify goals, needs, and barriers.
- Maintain regular presence at partner sites (UBEOC, BCAT, Per Scholas) to provide ongoing support.
- Coordinate program activities, including CNA graduation events and enrichment sessions.
- Manage participant needs such as transportation, supplies, and emergency scholarship requests.
- Supervise one MSW intern.
- Track outcomes and support continuous program improvement through data and reporting.
- Build and maintain strong relationships with partners, employers, and community organizations.
- Support communications by sharing participant successes and program updates.

What We're Looking For

- Bachelor's degree in Social Work, Counseling, Human Services, or related field (MSW preferred).
- Experience working with underrepresented communities, particularly women of color.
- Strong relationship-building, communication, and problem-solving skills.
- Trauma-informed, person-centered approach.
- Ability to travel to multiple Buffalo-area sites; valid driver's license required.
- Commitment to equity, collaboration, and systems change.

Why WNY Women's Foundation?

For 25 years, we've championed gender equity through advocacy, research, and programs that help women thrive. Join a values-driven team centered on **teamwork, respect, transparency, and introspection**—and make a direct impact on women and families across Western New York.

Salary

Will consider independent contractor or employee arrangement (\$23-\$28/hour)

To Apply

Send a resume and cover letter with salary requirements and number of hours requested to **resume@wnywfdn.org**.

Learn more at **wnywomensfoundation.org**.

WNYWF strongly encourages people of color, LGBTQ+ individuals, people with disabilities, and members of underrepresented communities to apply.