



# Dear Neighbor Scholarship Application Instructions

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47 Cathedral Avenue Hempstead, NY 11550  
516.483.7383    [Bursar@sacredheartacademyli.org](mailto:Bursar@sacredheartacademyli.org)

The Dear Neighbor Scholarship is a four-year, full tuition need-based scholarship awarded annually by Sacred Heart Academy to a young woman from the surrounding areas who displays a desire, along with the academic ability, to succeed and become a contributing member of the Sacred Heart Academy community.

## Instructions:

- Register for and take the Test for Admission into Catholic High Schools (TACHS) on **Saturday, November 8, 2025** and list **Sacred Heart Academy as your 1st choice**. Sacred Heart Academy TACHS code is 695.
- Complete all forms included in the application.
- Include a copy of your seventh grade report card.
- Include two (2) letters of recommendation, sealed and signed by the sponsor on its seal or emailed by the recommender directly to [bursar@sacredheartacademyli.org](mailto:bursar@sacredheartacademyli.org).
  - Recommendation 1 - A teacher from the 6<sup>th</sup> – 8<sup>th</sup> grade
  - Recommendation 2 – A school administrator or guidance counselor
- Mail completed applications to:  
SHA Scholarship Committee  
% Office of Bursar  
Sacred Heart Academy  
47 Cathedral Avenue  
Hempstead, NY 11550
- Complete a financial aid application at [Facts Management Grant & Aid](#) by **November 30, 2025**.
- Applications must be post marked or delivered to Sacred Heart Academy no later than **Monday, December 1, 2025**

You will receive a confirmation email upon receipt of your completed application. Scholarship recipients will be notified with their acceptance letter in mid-January. A scholarship recipient must register at Sacred Heart Academy on **January 24, 2026** or her scholarship will be forfeited.



*Lead with Heart.™*

# Dear Neighbor Scholarship Application page 1

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## Personal Information

Name of Applicant: \_\_\_\_\_ DOB: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_  
Parent Name: \_\_\_\_\_ Parent Email: \_\_\_\_\_

## Academic Information

Name of School: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
GPA: \_\_\_\_\_

## List of Recommenders

Type of Recommender	Name	Email and/or Phone Number
A teacher from the 6 <sup>th</sup> -8 <sup>th</sup> grade		
A school administrator		
An guidance counselor		



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1. Please list your extracurricular, community, and volunteer activities:



516.483.7383     Bursar@sacredheartacademyli.org

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3. Please let us know if there are any other factors you would like us to consider:

[illegible]

4. Please let us know why you would like to attend Sacred Heart Academy:

[illegible]



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## Dear Neighbor Scholarship Policy Acknowledgement

The Dear Neighbor Scholarship is a four year need-based scholarship awarded through the generosity of Sacred Heart Academy donors. Parents of applicants are required to complete a Financial Aid application online at [Facts Management Grant & Aid](#) by **Sunday, November 30, 2025**. The Dear Neighbor Scholarship application must be completed by the applicant and submitted to Sacred Heart Academy by **Monday, December 1, 2025**. All information provided will remain strictly confidential and will be used for the sole purpose of awarding scholarships.

Dear Applicant and Parent/Guardian:

Please read the following statement and sign your name, indicating that you have read and understand the scholarship conditions.

I understand that applications received after Monday, December 1, 2025 will not be accepted. I also understand that if I am awarded a scholarship, I am to register as part of the Class of 2030 at Sacred Heart Academy on January 24, 2026. If I do not register, I will forfeit the scholarship.

\_\_\_\_\_  
Applicant's Name (Please Print)

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Name

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date



# Dear Neighbor Scholarship Application Page 6

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## Dear Neighbor Scholarship Recommendation Form

Applicant's Name: \_\_\_\_\_ Current School: \_\_\_\_\_

**Please note that applicants are required to obtain two recommendations from their school administrators, guidance counselors or teachers. Evaluations completed by other people will not be accepted.**

Your name: \_\_\_\_\_ Relationship to Applicant: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Length of time you have known applicant: \_\_\_\_\_

Please evaluate the applicant by marking the appropriate box. We appreciate you taking the time to help us to get to know your student. Thank you for playing an important role in the life of this student!

Please mail your completed recommendation by **Monday, December 1, 2025**, to: Office of the Bursar, Mrs. Helena Gunther, 47 Cathedral Avenue, Hempstead, NY 11550 or email your completed recommendation by **Monday, December 1, 2025** to **bursar@sacredheartacademyli.org**.

	Excellent	Above Average	Average	Below Average	Poor
Effort					
Desire to Learn					
Work Habits					
Participation					
Attitude					
Peer Relations					
Respect for Authority					
Self Esteem					
Behavior/Conduct					
Integrity/Moral Character					
School Spirit					
Community Involvement					

Please share any additional information you would like us to know about your student.

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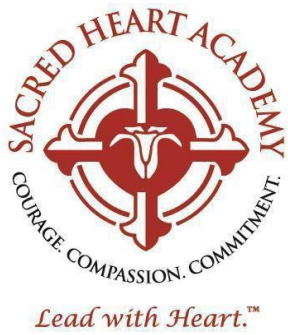
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# Dear Neighbor Scholarship Checklist

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Before submitting your scholarship application, please make sure you have:

- ✓ Registered to take the Test for Admission into Catholic High Schools (TACHS) on **November 8, 2025** by visiting [www.tachsinfo.com](http://www.tachsinfo.com). The deadline to register is **October 29, 2025**. **Sacred Heart Academy must be listed as your 1st choice on the TACHS exam application.**
- ✓ Completed and signed the Dear Neighbor Scholarship Policy Acknowledgement
- ✓ Completed all four (4) essays
- ✓ Included your two (2) letters of recommendation (see below), each sealed in an envelope.
  - Recommendation 1 - A teacher from 6<sup>th</sup> – 8<sup>th</sup> grade
  - Recommendation 2 - A school administrator or guidance counselor
- ✓ Provided a copy of your seventh grade report card
- ✓ Completed financial aid application at [Facts Management Grant & Aid](#)