

LOG INTO YOUR STUDENT ACCOUNT:

1. Go to www.castlelearning.com
2. Click **Log In** then type your teacher provided **ID** or **School Email** in the **ID/Email** field.
3. If the first time, click **Sign In** and you will be prompted to create a password
OR if already been in before, type your password and click **Sign In**
 - If you forgot your password, click **Forgot Your Castle Password?** and a password reset will be sent to your school email



If you are using a single-sign-on method to applications on a school provided computer, use that to log in. If you have Google Classroom, try to use **Sign In with Google** at the Castle Learning login screen.

INCOMPLETE ASSIGNMENTS:

Assigned From Teacher	Created From Self Study
• Click on Incomplete Assignments • Click on the teacher's name	• Click on Incomplete Assignments • Click on Self Study

NOTE: Incomplete assignments can be sorted by clicking on any of the following options in the upper right.

Assigned on Name Due More (more options)

The last sort you selected will remain your sort as the default until you choose another sort option.

COMPLETED ASSIGNMENTS:

Assigned From Teacher	Created From Self Study
• Click on Completed Assignments • Click on the teacher's name	• Click on Completed Assignments • Click on Self Study

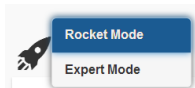
NOTE: Completed assignments can be sorted by clicking on any of the following options in the upper right.

Assigned on Name Due More (more options)

The last sort you selected will remain your sort as the default until you choose another sort option.

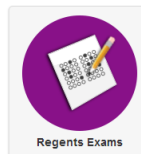
CREATE YOUR OWN ASSIGNMENTS – SELF STUDY:

Rocket Mode (by Grade/Topic)	Expert Mode
• Click on Self Study • Choose Course • Choose Grade • Click on + next to the Topic • Choose Subtopic to start the assignment	• Click on Self Study • Change Rocket Mode to Expert Mode • Choose Course • Choose from the following options: ○ Topics; Sample Assignments; Vocabulary; Flash Cards; Math Skills • When asked to choose Levels, select the grade groups needed then click on the X in upper left corner



NYS Regents Exams

1. Click on Self Study
2. Click on the Regents Exams icon and choose the Content
3. Click on the course then choose the exam to use for review



REPORTS:

1. Click on **Reports**
2. Choose **Completed Assignments, Self Study Assignments, Math Skills, or Cumulative Questions by Course**
3. Click on the assignment to create the report

Assignments from your teacher	
Completed Assignments	➔
Self Study	
Self Study Assignments	➔
Math Skills	➔
All Assignments	
Cumulative Questions by Course	➔