

Housing Needs Assessment RFP  
FAQ

1. On Task 2. Public Engagement--how much is the consultant expected to be involved in engagement? Will the consultant serve as an advisor about engagement or help carry out public engagement activities?

A. United Way will take the lead with the community engagement activities. The consultant will serve as an advisor and will help to analyze and integrate the data into the HNA.

2. Under the Budget section, the RFP reads that \$65,000 is available for "capacity building" efforts. Could you clarify what "capacity building" refers to here? Is this meant to be the budget for the data collection and analysis for the HNA or the entire HNA?

A. \$65,000 is available for the scope of work as outlined in the RFP. And please note the bulleted note regarding the budget in the Proposal Requirements section:

- ***Budget – Please provide an estimated budget breakdown for the project. If there are items in the Scope of Work that may not be completed given the allocated budget, please indicate why and provide an estimated cost of those items.***

3. Has this consortium, or any of the municipalities on their own, had an HNA prepared before?

A. The City of Brush! was a partner in a regional HNA that included several rural communities in Northeast Colorado. The results of that HNA, along with recent Comprehensive Plans and applicable Market Studies will feed into this upcoming project.