

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 21**  
**Minutes of the Special Meeting Held on October 23, 2025**

LOCATION: Fire Station No. 3, 19720 Becker Road, Hockley Texas 77447

**COMMISSIONERS PRESENT**

James Oswalt  
Nolan Butterfras  
David Flower  
Naomi Kleb  
Hardy LeBlanc

**OTHERS IN ATTENDANCE**

Jason DeVries, District's Fire Chief  
Christy Graves, EMS Chief of HCESD 3  
Jenni Talley, the District's Chief of Administration  
Lori Grogg, Office Manager  
Randall F. Parr, District's Bookkeeper  
Lisa Covington, District's Bookkeeper  
David Slattery, Slattery Tackett Architects  
Angie Zacharias, HR  
Krystine Ramon of Coveler & Peeler, P.C., District's Legal Counsel  
Members of HCESD 21

- 1) Call meeting order. The meeting was called to order by Commissioner Oswalt at 9:41am. James Oswalt, Nolan Butterfras, David Flower, Naomi Kleb, and Hardy LeBlanc were all present and a quorum was established.
- 2) To receive public comment. Emily Ponte thanked both Harris County Emergency Services District No. 3 and Harris County Emergency Services District No. 21 for their support of the Dennis Holder Scholarship. Ms. Ponte informed the Boards that she will be leaving the Dennis Holder Scholarship and be joining the Houston Pension Fund.
- 3) To review, discuss and take action on matters related to construction, renovation, repair, maintenance and improvements to District facilities and real property, including engagement of design professionals or engineering services, selection of builders/contractors and cooperation with other county entities regarding the development of stations, including action on construction financing. David Slattery informed the Board that he received eight (8) proposals for a Construction Manager at Risk (CMAR) for Station 57. Mr. Slattery presented all eight (8) proposals to the Board, with the top ranking proposals from Brookstone, Durotech and MACO. The Boards discussed the proposals. By a general consensus, the Board agreed to hold interviews for the top three (3) proposals at the joint meeting with Harris County Emergency Services District No. 21 on November 17, 2025 starting at 8:30 a.m. Mr. Slattery

informed the Board that the CMAR for Station 52 is currently going out for subcontractor bids. No action was taken.

- 4) To review and take action on financial matters of the District and pay District bills. Jenni Talley, District's Assistant Chief of Administration presented to the Board a list of bills to be paid. Commissioner Kleb made a motion to approve the listed expenses including bills. The motion was seconded by Commissioner LeBlanc. The motion passed by a vote of 5 to 0.
- 5) To meet in Closed Session under Government Code Section 551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or matters which require confidentiality under Disciplinary Rules of Professional Conduct of the State Bar of Texas. The Board chose not to go into Closed Session.
- 6) To meet in Closed Session pursuant to Government Code Section 551.072 to deliberate regarding real estate matters. The Board chose not to go into Closed Session.
- 7) To review, discuss and take action regarding any real estate matters. No action was taken.
- 8) Announcements by the Board or Department. No action was taken at this time.
- 9) Adjournment. Commissioner Kleb made a motion to adjourn the meeting. The motion was seconded by Commissioner LeBlanc. The motion passed by a vote of 5 to 0. The meeting adjourned at 9:55 a.m.