

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 21
Minutes of the Special Meeting Held on August 25, 2025

LOCATION: Fire Station No. 3, 19720 Becker Road, Hockley Texas 77447

COMMISSIONERS PRESENT

James Oswalt
Nolan Butterfras
David Flower
Naomi Kleb
Hardy LeBlanc

OTHERS IN ATTENDANCE

Jason DeVries, District's Fire Chief
Christopher Reyes, District's Assistant Fire Chief
Christy Graves, Assistant District's Chief of HCESD 3
Jenni Talley, the District's Chief of Administration
Lori Grogg, Office Manager
Scott Webb, District Chief
Randall F. Parr, District's Bookkeeper
Lisa Covington, District's Bookkeeper
David Slattery, Slattery Tackett Architects
Krystine Ramon of Coveler & Peeler, P.C., District's Legal Counsel
Members of HCESD 21

- 1) Call meeting order. The meeting was called to order by Commissioner Oswalt at 9:04am. James Oswalt, Nolan Butterfras, David Flower, Naomi Kleb, and Hardy LeBlanc were all present and a quorum was established.
- 2) To receive public comment. There were no public comments.
- 3) To review, discuss and take action regarding the Interlocal Agreement for the Use of Station and Facilities, Lease Agreements and Cost Sharing Agreement between Harris County Emergency Services District No. 3 and Harris County Emergency Services District No. 21. The Board discussed renaming Station 3 to be Spring Creek Fire and Spring Creek EMS. Commissioner Kleb made a motion to approve renaming Station 3 to be Spring Creek Fire and Spring Creek EMS. The motion was seconded by Commissioner LeBlanc. The motion passed 5 to 0.
- 4) To review, discuss and take action on matters related to construction, renovation, repair, maintenance and improvements to District facilities and real property, including engagement of design professionals or engineering services, selection of builders/contractors and cooperation with other county entities regarding the development of stations, including action on construction financing. David Slattery discussed with the Board the progress of Station 51 with the completion of the renovations scheduled

for the first week of September. Mr. Slattery discussed painting the exterior and interior of Station 51. Mr. Slattery will request for additional scope of services for painting the exterior and interior of Station 51. Regarding Station 52, Mr. Slattery informed the Board that he is working with Brookstone to present the GMP amendment at the November meeting. Regarding Station 57, Mr. Slattery informed the Board that he is working on schematic design. The first notice for a Construction Manager at Risk (CMAR) has been published in the Business Journal with a deadline of September 16, 2025 for responses. No action was taken.

- 5) To meet in Closed Session under Government Code Section 551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or matters which require confidentiality under Disciplinary Rules of Professional Conduct of the State Bar of Texas. The Board went into Closed Session at 9:36 a.m. and came out of closed session at 10:09 a.m.
- 6) To meet in Closed Session pursuant to Government Code Section 551.072 to deliberate regarding real estate matters. The Board went into Closed Session at 9:36 a.m. and came out of closed session at 10:09 a.m.
- 7) To review, discuss and take action regarding any real estate matters. No action was taken.
- 8) Announcements by the Board or Department. No action was taken at this time.
- 9) Adjournment. Commissioner Kleb made a motion to adjourn the meeting. The motion was seconded by Commissioner LeBlanc. The motion passed by a vote of 5 to 0. The meeting adjourned at 10:11 a.m.