

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 21
Minutes of the Special Meeting Held on March 26, 2026

LOCATION: Fire Station No. 3, 19720 Becker Road, Hockley Texas 77447

COMMISSIONERS PRESENT

James Oswalt
Nolan Butterfras
Naomi Kleb
Hardy LeBlanc
David Flower

OTHERS IN ATTENDANCE

Jason DeVries, District's Fire Chief
Jason Kwas, District's Assistant Fire Chief
Christy Graves, EMS Interim Chief of HCESD 3
Jennifer Talley, District's Assistant Chief of Administration
Lori Grogg, Office Manager
Scott Webb, District Chief
Merrill Willgrubs, Broker
David Slattery, Slattery Tackett Architects
Krystine Ramon of Coveler & Peeler, P.C., District's Legal Counsel
Members of HCESD 21

- 1) Call meeting order. The meeting was called to order by Commissioner Oswalt at 10:02 a.m. James Oswalt, Nolan Butterfras, Naomi Kleb, David Flower, and Hardy LeBlanc were all present and a quorum was established.
- 2) To receive public comment. Legal Counsel Krystine Ramon asked the Board they know if anyone that wants to be an election workers for the May 2, 2026 election, to let her know.
- 3) To approve the expenses and bills of the District. Jenni Talley presented the bills. Commissioner Kleb made a motion to approve the bills as presented. The motion was seconded by Commissioner LeBlanc. The motion passed 5 to 0.
- 4) To review, discuss and take action on HdL proposal. Legal counsel informed the Board that she reached out to HdL and asked if the cost for the property tax portal and community comprehensive insight cost could be split between the District and Harris ESD No. 3 and the information could be shared between the Districts if Harris ESD No. 21 approves. Commissioner Kleb made a motion to approve splitting the cost of HdL with Harris ESD No. 3. The motion was seconded by Commissioner LeBlanc. The motion passed 5 to 0.
- 5) To review, discuss and take action on matters related to construction, renovation, repair, maintenance and improvements to District facilities and real property, including engagement of design professionals

or engineering services, selection of builders/contractors and cooperation with other county entities regarding the development of stations, including action on construction financing. David Slattery presented to the Board that the design development phase is ongoing with Station 56. Station 52 plad is in place to reinforce steel, which is ahead of schedule. Mr. Slattery let the Board know that the design approval for Station 56 will be on April 23, 2026. The plat for Station 52 has been approved. Mr. Slattery informed the Board that WGA Engineer was hired to conduct the well and sanitary engineering, however he is asking for WGA to be terminated as their proposal price has increased and hire Weisser Engineering. Commissioner Kleb made a motion to approve terminating WGA and engage Weisser Engineering. The motion was seconded by Commissioner LeBlanc. The motion passed 5 to 0. Mr. Slattery presented pay application number one (1) from Brookstone for three hundred and forty six thousand six hundred and fifty six dollars and forty one cents (\$346,656.41). Commissioner Kleb made a motion to approve pay application number one (1) from Brookstone for three hundred and forty six thousand six hundred and fifty six dollars and forty one cents (\$346,656.41). The motion was seconded by Commissioner LeBlanc. The motion passed 5 to 0. Chief Jason DeVries presented to the Board a quote from Motorola for seventy six thousand seven hundred and ten dollars and seventy two cents (\$76,710.72) for station MAC alerting system for Station 52. Commissioner Kleb made a motion to approve the proposal from Motorola for seventy six thousand seven hundred and ten dollars and seventy two cents (\$76,710.72) for station MAC alerting system for Station 52. The motion was seconded by Commissioner LeBlanc. The motion passed 5 to 0. Chief DeVries presented an installation proposal from Mobile Communications America to stall the MAC alerting for seventy two thousand four hundred and fifty dollars and eighty three cents (\$72,450.83) for Station 52. Commissioner Kleb made a motion to approve the proposal from Mobile Communications America to stall the MAC alerting for seventy two thousand four hundred and fifty dollars and eighty three cents (\$72,450.83) for Station 52. The motion was seconded by Commissioner LeBlanc. The motion passed 5 to 0. Chief DeVries presented a proposal from Texas Turf Management for two thousand one hundred and sixty dollars (\$2,160) to add irrigation for trees at Station 53 that were moved from Station 52. Commissioner Kleb made a motion to approve the proposal from Texas Turf Management for two thousand one hundred and sixty dollars (\$2,160). The motion was seconded by Commissioner LeBlanc. The motion passed 4 to 0 with Commissioner Butterfras abstaining. Chief DeVries presented a proposal from Salsbury for lockers at Station 51 and 54 for nine (9) industry lockers for up to six thousand dollars (\$6,000). Commissioner Kleb made a motion to approve the proposal from Salsbury for lockers at Station 51 and 54 for nine (9) industry lockers for up to six thousand dollars (\$6,000). The motion was seconded by Commissioner LeBlanc. The motion passed 5 to 0.

- 6) To meet in Closed Session pursuant to Government Code Section 551.072 to deliberate regarding real estate matters. The Board did not go into closed session.
- 7) To meet in Closed Session pursuant to Government Code Section 551.072 to deliberate regarding real estate matters. The Board did not go into closed session.
- 8) To meet in Closed Session pursuant to Government Code Section 551.074 to discuss personnel matters. The Board did not go into closed session.
- 9) To review, discuss and take action regarding any real estate matters. Merrill Willgrubs presented an update to schedule for Hopfe Rd, future Station 55. Closing for the property is scheduled for May 7, 2026. Commissioner Kleb made a motion to authorize President Oswalt to cancel the contract on Hopfe Rd., pending any issue with the feasibility study when it comes back. The motion was seconded by Commissioner LeBlanc. The motion passed 5 to 0.
- 10) To review and act on personnel matters, including policies, scheduling, evaluations, benefits, compensation, hiring, retention or termination of District employees, including benefits, compensation, hiring, retention or termination of District employees, including District Fire Chief, command staff, administrative staff, and suppression personnel. Chief DeVries informed the Board that a Division Training Chief has been hired, which is Tim Gibson and will start Monday. No action was taken.
- 11) Announcements by the Board or Department. No action was taken at this time.
- 12) Adjournment. Commissioner Kleb made a motion to adjourn the meeting. The motion was seconded by Commissioner LeBlanc. The motion passed by a vote of 5 to 0. The meeting adjourned at 10:34 a.m.