

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 21
Minutes of the Meeting Held on March 10, 2026

LOCATION: Fire Station No. 3, 19720 Becker Road, Hockley Texas 77447

COMMISSIONERS PRESENT

James Oswalt

Nolan Butterfras – arrived at 8:33 a.m.

David Flower

Naomi Kleb

OTHERS IN ATTENDANCE

Jason DeVries, District's Fire Chief

Jason Kwas, District's Assistant Chief

Jenni Talley, Assistant Chief of Administration

Lori Grogg, Office Manager

Scott Webb, District Chief

David Slattery, Slattery Tackett Architects

Randall F. Parr, District Bookkeeper

Lisa Covington, District Bookkeeper

Krystine Ramon of Coveler & Peeler, P.C., District's Legal Counsel

Members of HCESD 21

- 1) Call meeting order. The meeting was called to order by Commissioner Oswalt at 8:30 a.m. James Oswalt, Naomi Kleb, Nolan Butterfras and David Flower were present and a quorum was established.
- 2) To receive public comment. Eli Bolt with Commissioner Leslie Briones introduced herself.
- 3) To approve the minutes of prior minutes. Commissioner Kleb made a motion to approve the February 2, 2026 meeting minutes and February 26, 2026 meeting minutes. The motion was seconded by Commissioner Flower. The motion passed 3 to 0.
- 4) To review and take action on granting exemptions for 2026. Legal counsel presented to the Board that the District can grant exemptions for homestead, over sixty five and disability. Commissioner Oswalt made a motion to approve a zero percent (0%) homestead exemption, a five thousand dollar (\$5,000) tax exemption for over sixty five and for disability for 2026. The motion was seconded by Commissioner Kleb. The motion passed by a vote of 4 to 0.
- 5) To receive and approve the financial report from District Bookkeeper, including approval of District expenses and bills. Ms. Covington presented the monthly financial report to the Board. Ms. Covington went over the District's cash balances and budget versus actuals. Ms. Covington went over investments, the separation of maintenance and operations and debt. Commissioner Kleb made a motion to approve the financial report as presented and approve the listed expenses including bills. The motion was seconded by Commissioner Flower. The motion passed by a vote of 4 to 0. For more detailed

information concerning the District's financial condition, see the financial reports on file with the District.

- 6) To review and take any necessary action on amendments to District 2026 Budget. Randy Parr presented three (3) budget amendments to adjust for salaries. Budget number four (4) would account for the new bunker gear that was purchased at the last meeting. Budget number five (5) would allocate change in compensation of staff shared with Harris ESD No. 3 and elimination Station 4 rent and an increase in rent for the Administration Building. Commissioner Kleb made a motion to approve the budget amendments as presented. The motion was seconded by Commissioner Butterfras. The motion passed by a vote of 4 to 0.
- 7) To receive a report concerning real estate and/or property acquisitions and to take action on same. Merrill Willgrubs presented an update to the Board on the Hopfke Rd. property. No action was taken.
- 8) To review, discuss and take action on matters related to Station 3 on Becker Road. No action was taken.
- 9) To review, discuss and take action on matters related to construction, renovation, repair, maintenance and improvements to District facilities and real property, including engagement of design professionals or engineering services, selection of builders/contractors and cooperation with other county entities regarding the development of stations, including action on construction financing. Chief DeVries presented the change of Station 57 to be called Station 56. Commissioner Kleb made a motion to approve the name change of Station 57 to be Station 56. The motion was seconded by Commissioner Butterfras. The motion passed 4 to 0.
- 10) To receive an operations report from Fire Chief Jason DeVries and take any necessary action related to his report. Chief DeVries presented to the Board that for the month of February there were one hundred and nineteen (119) incidents. Chief thanked Battalion Chief Aguliar with his help with the ESO change. Chief informed the Board that the busiest shift was shift A. There were over two hundred (200) training hours with twenty (20) hours average per firefighter. Forty three point seven percent (43.7%) of calls were medical, with nine (9) fires. There were four (4) mutual aids given and six (6) mutual aids received due to structure fires. Chief informed the Board that two (2) engineers went to TFCA academy. Chief informed the Board that the boats ordered will arrive next week. The 2024 Rosenbauer should be delivered back next week. Tanker 53 is still in the shop. The 2008 Spartan has been sold. Chief informed the Board that both Fire and EMS participated in Tomball ISD Superintendents Fun Run on February 28, 2026. No action was taken.
- 11) To review, discuss and take action on fire billing. No action was taken and the item was tabled until the next meeting.

- 12) To review and act to approve the purchase, funding, financing and payment for capital assets, including construction, vehicles, fire-fighting apparatus and equipment and for non-capital items and expenses. Chief DeVries presented a proposal from Texas Trailer for three thousand four hundred and forty eight dollars and fifty cents (\$3,448.50) for a flatbed. Commissioner Kleb made a motion to approve the proposal from Texas Trailer for three thousand four hundred and forty eight dollars and fifty cents (\$3,448.50) for a flatbed. The motion was seconded by Commissioner Butterfras. The motion passed 4 to 0.
- 13) To review, discuss and take action for the sale or disposal of obsolete surplus and/or salvage property pursuant to Texas Health and Safety Code §775.0735. No action was taken.
- 14) To set meeting date for April 2026. The next meeting is set for April 14, 2026 at 8:30 a.m.
- 15) To meet in Closed Session under Government Code Section 551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or matters which require confidentiality under Disciplinary Rules of Professional Conduct of the State Bar of Texas. The Board went into closed session at 9:53 a.m. and came out of closed session at 10:20 a.m.
- 16) To meet in Closed Session pursuant to Government Code Section 551.072 to deliberate regarding real estate matters. The Board did not go into closed session.
- 17) To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters. The Board did not go into closed session.
- 18) To review, discuss and take action regarding any real estate matters. No action was taken.
- 19) To review and act on personnel matters, including policies, scheduling, evaluations, benefits, compensation, hiring, retention or termination of District employees, including District Fire Chief, command staff, administrative staff, and suppression personnel. No action was taken.
- 20) Adjournment. Commissioner Kleb made a motion to adjourn the meeting. The motion was seconded by Commissioner Butterfras. The motion passed by a vote of 4 to 0.
The meeting adjourned at 10:38 a.m.