

## RECORD OF DECISIONS

**Meeting:** St Charles Borromeo, National Forest PPC  
**Location:** Castle Donington  
**Date & Time:** Tuesday 18 Nov 2025 at 18:30  
**Members:** James Long, Gerard Egan, Linda Wordsworth, Liz Powell, Patricia Clews, Sandra Lascelles, Charlie Edgington, Paul Lightfoot, Izzy Clarke, Rachel Hallam, Mateo Dalloglio, Pat Mckinney, James Long, Fr. Andrew  
**Present:** All members with the exception of those listed below were present  
**Apologies:** James Lond, Rachel Hallam, Izzy Clarke

| No. | Issue or Topic                                | Decision or Action or Message  | Who?                           | When? | Who needs to be told? | Action completed? |
|-----|---|--|--------------------------------|-------|-----------------------|-------------------|
| 1.  | Opening Prayer                                | Fr. Andrew   |                                |       |                       |                   |
| 2   | Review of previous Record of Decisions        | Accepted   |                                |       |                       |                   |
| 3   | Safeguarding                                  | Safeguarding Report<br>PC up to date<br>No reported issues   | Patricia Clews & Rachel Hallam |       |                       |                   |
| 4   | Our Mission                                   | Update:<br>RCIA- rolling on; gathering additional members- 5 unbaptised, 6 baptised (family)<br>1 <sup>st</sup> Holy Communion- Measham- 3; 6 altogether<br>St Charles Primary- 20 of age, but not Catholic<br>Confirmation- 5 eligible; in consultation w/ Bishop (time in diary)<br>School pilgrimage St Bernard's Abby. Fr A to speak to Head as not got response. Will use Mission funds<br>Youth Group- not enough youth to make viable in parish. Poss not the right time. Look to produce something else to nurture younger children.<br>Ride & Stride- raise funds for historic churches. Gave £3000 for OLL repairs. Church was open for support. | FA<br>CE                       |       |                       |                   |
| 5   | Reintroduction of Children's Liturgy at Ashby | All training and DBS complete. Leaders prepared. Most sessions no one came forward. Demographic not right- not the right time? Looking at extending the age range. Room limited to 11 people. Make sure volunteers see it was valuable. Bacon sandwich morning for thanks.   | Liz Powell                     |       |                       |                   |
| 6   | Parish Census                                 | All info put in a spreadsheet. Can we use this to send out bulletin, social events? Need to be careful, need consent. How can we use it? Fr A to use list for people who said that would   | Fr Andrew<br>Pat McKinney      |       |                       |                   |

|      |  |   |                           |  |  |  |
|------|--|---|---------------------------|--|--|--|
|      |  | volunteer. Bulletin on website & FB. MD to look into how to use it.   | Mateo Dalloglio           |  |  |  |
| 7    | Advent parish charity                      | Purple Community adopted; collection of ring pulls to be started in churches  | Patricia                  |  |  |  |
| 8    | Parish Health and Safety                   | Signs to state limit for buildings needed. No practices needed- just exits and sound of alarm. CD & M need fire marshals; OLL-greeters to be marshalls.   | Fr. Andrew                |  |  |  |
| 9    | Weekday Mass Attendance                    | Attendance not healthy- can't stay that way. What is sustainable for Parish? What can be done? Can there be an evening Liturgy of the word? Tues evening changed to morning- same demographic? Why aren't retired people taking the opportunity? Wed morning mass at OLL? | Fr Andrew                 |  |  |  |
| 10   | Ashby Church maintenance                   | Final stages. Surveyor & builder happy with work. Weather delays  | Finance Committee<br>Fr A |  |  |  |
| 11   | Melbourne Presbytery                       | Tenants fine. Trees & bushes to be trimmed  | Fr. Andrew<br>JL          |  |  |  |
| 12   | Melbourne Church Hall                      | Boards replaced & painted. Revised quote. Fire alarm to be replaced. &1000 burglar alarm in abayance.<br>M organ to be tuned Wed. 19  | Fr A, JL                  |  |  |  |
| 13   | Melbourne Hall Rental                      | No update   | Rachel                    |  |  |  |
| 14   | Castle Donington                           | Heating installed<br>Still coming to terms with the controls  | Fr. Andrew,               |  |  |  |
| 14 a | AOB  | Parking at OLL on a Wed. poor. Playgroup parents unwilling to stop parking. Could gate be put across at 5pm Tues? Could there be a code? Sign stating private? Co-Op car park to close.   |                           |  |  |  |
| 15   | Date, Time and place of next meeting       | 13 January<br>OLL<br>6.30   |                           |  |  |  |
| 16   | Signatories of Actions being a true record | Chair<br><br>(date)<br><br>Parish Priest<br><br>(date)  |                           |  |  |  |