WEST-MONT UNITED

SOCCER ASSOCIATION (WMUSA)

BYLAWS

August 2026

I. TITLE

1. This organization shall be known by the name, style, and title of West-Mont United Soccer Association (WMUSA), and herein referred to as WMUSA.

II. PURPOSE

1. The primary purpose of this organization is to provide nonprofit educational soccer training. In such, WMUSA will provide organized soccer activities to the surrounding communities.

2. Objectives:
   a. Provide supervised soccer education and training that values, encourages, and drives good sportsmanship and positive character building.
   b. Provide for player development and competitive play at all ages and abilities by educating our players and members through our experienced professional staff at top quality facilities.

III. OPERATION

1. WMUSA shall operate within the guidelines set forth in section 501(c)(3) of the Internal Revenue Code of 1986 or the corresponding provision of any future United States Internal Revenue Law.

   a. Fiscal Year. The fiscal year of WMUSA shall begin on August 1 of the current year and end on July 31 of the following year.

   b. Financial Reports. The books of WMUSA shall be closed as of the end of each Fiscal Year and financial statements shall be prepared and submitted to the Board (see Section III. 7 d. regarding duties of the Treasurer). At the Discretion of the Board, WMUSA may engage an independent certified public accountant to audit or review the Financial Reports.

2. Regular Member, also referred herein as "member", is defined as:

   a. Any player on one of the Club's teams.

   b. Any person who has a child enrolled in the program.

   c. Any person who performs as a volunteer coach, member of the Board of Directors, Manager, or member of any Standing Committee.

   d. A Regular Member *"in good standing"* upholds the values defined in the Objectives, as described in Section II. 2. "In good standing" excludes those members:

      (1) currently under discipline by WMUSA or any affiliated or overarching soccer association or

      (2) who violate WMUSA facility rules or the approved Code of Ethics.

   Discipline includes, but is not limited to, the following: suspension, banishment, loss of coaching privileges, and/or indebtedness to WMUSA. All actions of discipline must be approved by affirmative vote of at least a majority of a quorum of the Board.

e. Staff are not permitted to be Regular Members. Staff includes, but is not limited to, the Executive Director, Program Directors and Director of Operations.

3. General Membership Meetings

a. General Membership Meetings, herein also called “Member Meetings”, of the WMUSA members shall be held in the following months: (1) April, (2) August or September, and (3) December. Members shall be notified seven (7) days prior to the meeting date determined by the Board.

b. A quorum must be in attendance to conduct business. A quorum shall consist of at least a majority (51%) of the Directors of the Board.

c. Special meetings of the WMUSA members may be called by:
   i. the President of the Board,
   ii. a majority of the Directors of the Board, or
   iii. fifty (50) members in good standing.

d. All members shall sign an attendance sheet if the General Membership Meeting is held in person and the member attends in person, which shall be managed by the Director of Operations. For online meeting attendance documentation, the Director of Operations will determine a means to substantiate all in attendance. It is the responsibility of the individual member to sign the attendance sheet, if held in person, during the WMUSA General Membership Meeting.

e. Order of Business:
   iv. Call to order
   v. Reading and approval of the previous meeting Minutes.
   vi. Treasurer's Report
   vii. Unfinished Business
   viii. New Business
   ix. Adjournment

f. Non-members can attend a General Membership Meeting to present business proposals, when called upon by the Board of Directors.

g. Non-members may not take part in discussions (pro/con) of WMUSA business unless permitted to do so by the President, or the Board Director presiding over the meeting. Non-members may not vote.

h. To vote at a General Membership Meeting, a member must be a Regular Member in good standing, as defined in Section III.2., 18 years of age or older, and must have attended at least two (2) General Membership Meetings (which include virtual meetings), as evidenced by the attendance records. Member attendance at the December General Membership Meeting shall count towards election voting rights for that same evening but shall not count towards the next calendar year's election.

4. Trustee Program

a. The purpose of the Trustee Program is to foster leadership development and ensure potential Board Directors have foundational experience with WMUSA operations and governance principles. This program is intended to cultivate a pipeline of qualified candidates for future Board service

b. Eligibility to Serve as a Trustee: Any member in good standing, as defined in Section III.2., may express interest in serving as a Trustee or be nominated by another member.

c. Trustee Nomination and Approval: A member seeking to become a Trustee may self-nominate by submitting a written declaration of interest to the Board at any time, or may be nominated by another member. The Board shall review all Trustee Nominations and reserves the right to reject any Trustee Nomination if the nominee is not in good standing, as defined in Section III.2. Appointment as a Trustee requires approval by a majority vote of a quorum of the Board.

d. Term of Service: Trustees shall serve for a term of one (1) year, but such term may be extended by the Board if the Trustee is in good standing, as defined in Section III.2.

e. Role of a Trustee: A Trustee may be assigned specific tasks or participate in committee work or special projects, as directed by the Board of Directors, to gain experience in WMUSA's governance and operations.

5. Board of Directors

a. The business of WMUSA shall be governed by the duly elected directors of WMUSA, herein collectively known as the Board of Directors or the Board, and each individually known as a Director or Board Director.

b. The Board shall consist of at least five (5) Directors and shall maintain an odd number of Board Directors. At a minimum, the Board shall consist of a President, Vice President and Treasurer and the recommended following positions.

President	(elected on odd years)
Vice President	(elected on even years)
Risk Manager	(elected on odd years)
Treasurer	(elected on even years)
Facilities Director	(elected on odd years)
Marketing Director	(elected on even years)
Director of Registration	(elected on odd years)

c. Terms of office for each Director shall be two (2) years.

d. No Board Director shall have more than one (1) vote.

e. Election of the Board Directors

  i. The positions shown above that are eligible for election shall be filled at the annual election held at the December General Membership Meeting, referred to hereinafter as the “Annual Election”.

  ii. Members desiring to be a nominee for a position on the Board must be a current member in good standing in accordance with Section III.2. and 18 years of age or older, referred hereinafter as a “nominee” and must meet the eligibility requirements in Section III. 5. e. iv.

  iii. Notice of Open Positions: The Board shall notify members in September of all Board positions eligible for election in December for the upcoming term. This notification aims to provide ample time for potential candidates to prepare and to inform members.

  iv. Eligibility for Board Candidacy: Candidates for any elected Board Director position must be (1) a member in good standing, as defined in Section III.2. of these bylaws AND (2) must have served as a Trustee or be a current serving Board Director. This requirement ensures candidates possess preparatory experience and understanding of WMUSA’s operations and governance before running for a Board Director position.

    (a) Exception: If, after the closure of nominations, there are no eligible Trustees who have submitted a Nomination Statement (as defined below) , then any member in good standing, as defined in Section III.2. may be eligible as a nominee. Members shall follow the requirements for Nominations as outlined in Section III. 5. e. v.

  v. Nominations shall open in September and shall close on three (3) Tuesdays prior to the December General Membership Meeting. Prospective nominees must submit a written notice of intent to the Board for the position sought prior to the closure of nominations, referred herein as a “Nomination Statement”. Such Nomination Statement must indicate whether the nominee has served as a Trustee, what the nominee hopes to accomplish as a Board Director and how the nominee will contribute to WMUSA. Nomination Statements must be submitted to the Director of Operations and presented at the December General Meeting.

f. Election Schedule and Voting Rights: All Board Director positions shall be voted on in alignment with the respective schedule at the Annual Election.

g. To vote at a General Membership Meeting and/or in the Annual Election, a member must comply with III. 3. h.

h. Attendance at the December General Membership Meeting shall count towards election voting rights for that same evening but shall not count towards the next calendar year's election.

i. The Director of Operations shall prepare ballots for the elections for all eligible Board Direction positions.

j. The Vice President shall appoint two tellers, and identify one as the head teller, immediately prior to the election from the members in physical attendance at the Annual Election, in order to distribute, collect and count the ballots. Results shall be recorded by the tellers.

k. Election shall be made by secret ballot and counted by the tellers. Election of a nominee shall be determined by a vote of at least a majority of the voting members present. Only the total number of votes cast, and the successful nominee will be announced by the head teller.

l. In the event of a tie, a re-vote shall follow a question/answer session of the respective nominee.

m. All newly elected Board Directors shall take office upon conclusion of the election meeting. A timely joint meeting for incoming and outgoing Board Directors, and all other Directors interested in attending, to ensure a smooth transition of management and control.

n. The Board of Directors and all committees and subcommittees shall be authorized to meet by telephone conference or through other electronic communications media if participants can simultaneously hear each other clearly and participate during the Board, committee, or subcommittee meeting.

o. All communications required in these bylaws, including meeting notices, may be sent electronically.

6. Qualifications of Board Directors

   a. No Board Director shall hold more than one Director position at any one time.

   b. A current Board Director may be a candidate for another Director position or succeed themselves in their current position. Spouses or immediate family members are not eligible for nomination on the same ballot, nor permitted to hold Board positions concurrently. This rule does not apply to manager positions.

   c. No Board Director shall receive payment for performing the duties of their position. Board Directors may not hold any other paid position for WMUSA as an employee or independent contractor, unless specifically approved by the Board. If a Board Director accepts a paid position, they must resign from their Board position simultaneously with accepting the paid position. A person currently holding a paid position may submit as a nominee as a Board Director, but if elected, must immediately resign their paid position.

7. Duties of the Board Directors

   a. President

      i. Shall preside over and conduct all meetings of the Board and WMUSA.

ii. Shall sign all legal documents and papers, and resolutions of the Board.
iii. Shall be an Ex-Officio member, but without vote, of every standing or special committee.
iv. See position description for additional responsibilities.

b. Vice President
   i. Shall assume the duties of the President in the absence of the President.
   ii. Shall sign all legal documents, papers, and resolutions of the Board.
   iii. See position description for additional responsibilities.

c. Treasurer
   i. Shall ensure there is timely and adequate management of financial resources and reporting to enable the Board to monitor WMUSA's financial resources. The Treasurer shall advise the Board of any significant financial matters that require action by the Board. The Treasurer shall ensure that the Board engages a qualified auditor for an annual examination of the Financial Reports.
   ii. Shall be an authorized signer on all bank/investment accounts.
   iii. See position description for additional responsibilities.

d. Facilities Director
   i. See position description for responsibilities.

e. Marketing Director
   i. See position description for responsibilities.

f. Director of Registration
   i. Shall be responsible for the registration process for individuals (recreation, travel, adult) and teams.
   ii. See position description for additional responsibilities.

g. Risk Management Director
   i. Position replaces the Board position formerly titled Technical Director.
   ii. See position description for responsibilities.

h. The President and Vice-President may delegate signature and approval authority to the Executive Director for routine arrangements. Such delegation shall be pursuant to a delegation of authority document that includes an outline of such delegation and also includes a maximum spend commitment, signed by both the President and the Vice-President.

8. Removal of a Director from the Board

   a. The Board shall reserve the right to request any individual Board Director to resign from their position if there becomes a lack of confidence in their ability to perform the assigned duties of the position as outlined in these bylaws.

   b. Involuntary removal shall be for cause after an appropriate review before the Board of Directors.

   c. Written notice shall be provided to the Board Director of the proposed removal.

   d. Board Directors shall vote by secret ballot.

e. Removal of a Board Director prior to the expiration of their term shall occur if there is an affirmative vote of at least two-thirds of the current Board Directors.

f. If a Board Director is removed in accordance with this Section, their position shall be declared vacant, and the vacancy filled in accordance with these bylaws.

g. The results of the vote on the removal of a Board Director will be announced to members at the next General Membership Meeting.

h. If a Board Director has two consecutive unexcused absences from regular meetings of the Board, such Board Director shall automatically be removed from their position without any proceedings for their removal.

9. Filling vacancies on the Board of Directors:

   a. If a vacancy exists for any position on the Board, for any reason, the Board of Directors shall appoint a member to fill such vacancy in accordance with these bylaws.

   b. The Board shall vote by secret ballot on the proposed replacement and fill the vacancy with an affirmative vote of a majority of a quorum of the Board.

   c. Any vacancy shall be filled only for the remaining portion of that term.

   d. Members appointed to fill vacancies for any position on the Board, in accordance with the provisions of this Section, shall take office immediately.

10. Board of Directors Meetings

   a. Meetings of the Board of Directors will be held at least nine (9) times per year. Formal notification of meetings will be sent by the Director of Operations, or designee, with 7 days' notice to the Board of Directors, as well as Managers.

   b. A quorum must be in attendance to conduct business. A quorum shall consist of at least a majority (51%) of the Directors of the Board.

   c. Special Meetings of the Board may be called by the President or by a majority of Board Directors.

   d. Voting by teleconference or through other electronic communications media is appropriate if participants can simultaneously hear each other clearly and participate.

   e. Order of Business:

      i. Call to order
      ii. Reading and approval of the previous meeting Minutes.
      iii. Treasurer's Report
      iv. Unfinished Business
      v. New Business
      vi. Adjournment

11. Appointed Officers and Staff

    a. The Board may appoint an Executive Director. The Executive Director can appoint or hire additional staff. See position description for additional responsibilities.

    b. Managers are individuals who are entrusted with more responsibility than a regular member. Managers are nominated by a Board Director and approved by majority vote of a quorum of the Board. The duties of Managers, include:

        i. Shall attend Board of Directors Meetings and General Membership Meetings.
        ii. See position description for additional responsibilities.

12. Committees

    a. The Board of Directors shall have the power to install or disband any standing or special committee it deems necessary for the proper administration of WMUSA.

    b. All committees must include at least one Board Director actively participating in the committee work to be considered a valid committee. Committee members must be members in good standing, as defined in Section III. 2.. The Board must have an affirmative vote of at least a majority vote of a quorum of the Board, to allow a non-member to participate in any committee or subcommittee.

    c. Prior to committing any funds, a committee must present a proposed budget to the Board of Directors for voting and approval. If the committee suspects they might exceed their budget, a revised budget must be presented to the Board of Directors for additional approval prior to exceeding the budget.

IV. AMENDMENTS TO BYLAWS

1. These bylaws shall become effective immediately upon their adoption.

2. The President and Vice President must sign and date the official copy of the bylaws.

3. Updated bylaws are posted on the website.

4. These bylaws may be amended by a simple majority vote of the Directors present and entitled to vote at a meeting at which a quorum is present. Any proposed amendment(s) must be submitted to the Board Directors in writing with written notice of the meeting, unless such notice is waived by unanimous decision of all Board Directors, to decide on the proposed amendment(s) at least ten (10) days prior to the meeting date.

5. Prior to the vote by the Board, members shall be given the opportunity to review proposed bylaw amendments and provide comment at the General Membership Meeting.

In accordance with Section IV of these bylaws, this edition of the bylaws of WMUSA were amended by vote on August 20, 2026.

OFFICIAL COPY OF BYLAWS - AUGUST 2026

Signed by:
Greg Beese
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Gregory Beese – President

9/16/2026

Date Signed

Signed by:
9C187FF4497F4AE...

Brett Illig – Vice-President

9/13/2026

Date Signed