

*****NEW*** BTC Volunteer Hour Policy**

At Blessed Teresa of Calcutta, we believe that educating our children is a partnership between our school and our families. One of the greatest strengths of our community is the willingness of parents and guardians to share their time and talents. Your involvement enriches our students' experiences and helps make our school a vibrant, faith-filled place to learn and grow.

Many wonderful ideas for activities, traditions, and events come from our school community. However, these opportunities can only happen when families volunteer to help make them possible.

Volunteer Service Hour Requirement

Beginning with the upcoming school year, all BTC families will be expected to complete:

15 volunteer service hours per family each school year

Service Hour Timeline

Service hours may be completed during the following period:

- **26-27 School Year: August 1st** of the current school year through **April 15th** of the current school year.
- **27-28 School Year: April 16th** of the previous school year through **April 15th** of the current school year.

Who May Complete Service Hours?

Service hours may be completed by:

- A parent or guardian (18 years of age or older)
- A family member volunteering on behalf of the family

If Service Hours Are Not Completed

Families who do not complete the required 15 service hours will be assessed a fee of **\$25 for each unfulfilled service hour**. This fee will be billed through your FACTS account at the end of May.

How Do I Track My Service Hours?

Families are responsible for tracking their volunteer service hours throughout the school year.

- Volunteer sign-ups will be available through the new PT board website and will be automatically tracked.
- In addition, volunteer hours can be tracked using the BTC Volunteer log form. This can be used by family members, coaches, and event coordinators to log any hours not available through the PT board website volunteer sign-ups.

Volunteer Opportunities

There are many ways to fulfill your family's 15 service hours throughout the school year. Opportunities will be communicated regularly through the school newsletter, email, and other school communication platforms.

Examples of volunteer opportunities include:

- School Family Organization (SFO) events
- Classroom assistance (as requested by teachers)
- Sacred Heart Parish Fall Festival
- Catholic Schools Week Activities
- Field Day
- Coaching Athletics
- School beautification and maintenance projects
- Lunch and recess assistance

Visit our school website or PT Board to see a [full list](#) of qualifying volunteer opportunities.

If you have a special talent, profession, or skill that could benefit our students or school community, we encourage you to share it! Not all volunteer opportunities will be available at every grade level or every year. New opportunities will be shared as they become available.

Why We Are Implementing This NEW Policy

By sharing the responsibility of volunteering, we can continue to provide the traditions, programs, and special events that make Blessed Teresa of Calcutta such a welcoming and faith-filled community. Every hour contributed helps create meaningful experiences for our students and strengthens our school family. Thank you for partnering with us in supporting our students and our mission.

Blessed Teresa of Calcutta Board of Education

BTC Athletics

School Family Organization (SFO)