Parish Pastoral Council Meeting Minutes March 21st, 2023

- *Parish Council:* Byron Albers, Kevin Meyer, Kate Hemmelgarn, Jeff Stammen, Stacie Enneking, Amy Bergman, Derek Spieles, Ted Beckman, Fr. Ken Schnipke
- *Standing Commissions:* Ed Jutte, Gina Frick, Brian Wolf
- *Visitors:* None

Approval of Minutes

Ted Beckman motioned to approve and Jeff Stammen 2nd the motion to accept the February 2023 PPC meeting minutes.

Standing Commission Reports

Building & Maintenance (Brian Wolf)

- Tuck pointing and building maintenance is ready to get started
- Adding heat to the concrete ramp and north walk was discussed. Tom & Jerry was out to look at the project.
  It's feasible, but the cost may fall between $80,000 & $90,000. Looking at options to reduce costs and what the scope should be included (ramp, whole sidewalk, partial sidewalk, etc). Parish Council members asked about the possibility of installing a roof instead
- Gehret Nursery will continue to manage snow removal next year.
- Light replacement in the church will be starting soon as well.
- Next meeting 3/28/23.
  Education Commission (Gina Frick)

• K-12 Religious Education
o General comment:Lots of retreats for class preparations like first communion or confirmation- There is a push for both parents to attend retreats as it helps them with their education of their children
o 2nd grade 1st Holy communion retreat will all parents and students took place Saturday March 11. This was led by the Sisters of the Children of Mary from Cincinnati. Went really well with much good feedback
o ConfirmationpracticeheldWednesdayMarch15withsponsorsandsophomoresattending confession afterwards. Confirmation mass was this past Sunday March 19
o 2nd grade church tour on 3/21/23 with all students and parents
o 1st Holy Communion will take place April 23rd at St Joseph at the 8 am mass and April 30th at St
Augustine at 2 pm
o 8th grade retreat Monday after Easter- April 17
• Youth Ministry
o 8/30-PJAndersonPresentation
o 10/4-"BigEvent"withtheArchbishop
§ May need a setup crew
o WorkingwithMidnetMediatocreateaformpagethatwillfeedintoaGooglespreadsheet,willbe able to pay for registration fees online (with small service charge) o
CatholicHeartdonationdrivetoaidwithCYSC
o ViaDolorosa
§ Priests are asking for more attendance after for Good Friday masses

§ Reviewing how things can be adjusted for 2024
o ConsideringJuniorsandSeniorstobegroupedtogetherforreligionandinvolvemorespeakersin

place of classrooms
o FoodPantryDriveinMinster-3/26
§ Supplies food to the Baptist Church food pantry for about six months
o Investigatingamoreversatilespaceoptionsforfutureprograms • Commission
o Newmemberwelcome(PollyBarga,MarshalBrame,AngieSextro) § Explained history and purpose
o HelpinggreetatCYSC-WednesdayMarch22(rescheduledнight) o NextmeetingApril24
Cemetery Board (Ed Jutte)

- COLLUMBARIUM - Leslie Tyler joined for the beginning of the meeting to provide the status on the
  columbarium contract. There has been a great deal of input and revisions to the Nickol contact since it was initially forwarded to the Archdiocese on January 18th. The last 2 pieces to be finalized are 1) if Nickol should provide foundation specs for the columbarium installation, and 2) the length of the columbarium warranty. Nickol proposed 3 years, but St. Augustine feels it should be a minimum of 10 years and preferably 15 years. Leslie also shared a lower-cost, direct to consumer columbarium manufacturer she found called Eickhof Columbaria. It may be a good option to pursue if the contract negotiations with Nickol do not work out.
- SUPERINTENDENT'S REPORT - There have been 12 burials since January 1, with 4 of them cremations. Jim received an inquiry about a lot purchase on the east side in the individual section. The board reviewed and voted unanimously to update the cemetery fee schedule to raise non-foundation lots from $650 to $750 (and corresponding non-parishioner rates from $1300 to $1500). Jenni will make these updates and forward the updated schedule to Cindy Wuebker to use effective immediately. Jim also received a request to add a third plot in the space of 2 lots, as a parishioner would like to be buried with their deceased and current spouses. The board agreed to approve this request. The price to incorporate a third plot will be set at half of the current grave price, along with the prevailing opening and closing and excavation fees at the time of burial.
- OLD BUSINESS - Jacque received an estimate of $594.90 from Ike Hoying at Weigandt for the repair of the south side chapel windows. The board agreed to move forward with this work. Jacque will work to get this scheduled with Weigandt as soon as possible.
  Mission Commission (Kathy Borchers emailed to PPC)
- Calvary Chapel Food Pantry needs groceries. Donated money to purchase groceries. Youth Group will be
  collecting food items for them also.
- Catholic Youth Summer Camp – Donated money to help students attend this summer camp.
- Soup & Bread Luncheon - will be held at noon on Wednesday, March 22, 2023. Over 20 members have

volunteered to bring soups & breads - Connie McEldowney will be speaker from Rustic Hope.

- Easter Card & Wagner's gift card – will be delivered to shut-ins during Holy Week.
- Birthday Bingo – Members of the mission commission help with birthday bingo at Heritage Manor the last
  Thursday of the month. Cupcakes and refreshments are served following bingo.
- Garage Sale -Community Garage Sales will be held on 4/20 – 4/22. Items not sold can be donated to the
  mission commission Garage Sale held in July.
- Rustic Hope – members have been helping at Rustic Hope on Thursday and Saturday. Decided to spend a
  $100.00 a month to buy items (cleaning, personal, baby items, etc) and donate to Rustic Hope. Reported
  there is a real need for baby blankets. Members volunteered to sew and cut fabric.
- Food & Stations –Has been well attended. The Mission Commission has donated desserts for the meal and
  members have volunteered to help.
- Election of Officers - will take place at the May 1, 2023 meeting. Chairperson / Vice Chairperson / Treasurer

/ Secretary are up for election.

- This year is 50th anniversary of the Mission Commission – Members have volunteered to be on the planning committee for this celebration.
- pX Games –Karmen Snyder will be preparing the lunch for the pX games. The mission commission will cover the cost.
- Next Meeting will be Monday, April 3 at 6:30 p.m. Parish Center
  Finance Commission (Steve Eiting emailed to PPC)
  • Revenue through January: Favorable to January budget.
  • Expenses through January: Favorable to January budget, noting the Land & Buildings category. • Operating Income through January: Income favorable to the January budget.
  • Business Items from previous meeting
    1. Reynolds installed 60 pipes and has another 80 pipes at our site. There are 80 more pipes to be picked up this week and transported to the Reynolds factory.
    2. Church Lighting - No new updates.
- • Business transacted since prior meeting
  1. Contract work for tuckpointing in the process of agreement review.
  2. Cemetery driveways work agreement is under review. • New Business Items
  1. St. Augustine financial Review by AoC is scheduled for 3 days beginning May 8, 2023
  2. Registration Fees for religious education in the next school year are under consideration for rates and whether registration timing might happen earlier in the next season, to allow advanced planning. Automatic payment, and credit card options are under review to see if this could be a possible

payment method for parents.

- Capital Expenditures in Discussion or in Progress
    1. Cemetery Columbarium
       a. Concrete for the foundation will be a separate vendor
       b. Nickol Monument will not take any responsibility or offer suggestions for any foundation
       specifications or requirements. It appears they lack experience. c. Leslie will meet with Jacque Borchers to consider other options.
    2. Cemetery asphalt drive / drainage work a. Selected Buehler
       b. Contract agreement under review and not yet signed.
    3. Tuck Pointing

a. Wellman is suggesting a Spring target for work to begin.

PPC Committees

Parish Ministry Committee (Jeff Stammen)

- Met last on 3/20/2023
- Gained access to the parish website and began updating the information
- Compared the Committee's list to what's on the site currently and found a few gaps that will be addressed
- Cindy Wuebker suggested moving the PPC and other Committee's minutes to a Google document so the link
would remain live
- Need to determine if Quo Vadis, Schoenstatt and Regnum Christi will be added to the website. The committee
will work with Fr. Ken on how that will be presented.

EAP/ASP Committee (Ted Beckman)

- Next meeting is being scheduled for early April
- Need to review quotes on potential solutions. Will need to keep Building & Maintenance in the loop as the
proposal progresses.
- Brian Wolf will provide an update at the next B&M meeting

Elections (Kate Hemmelgarn)

- An election to fill one position will be held in Executive Session tonight

Old Business

- None

New Business

- Visioning Team

o 7peopleincludingFrKenfromaroundtheParishFamily
o TaskedwithcomingupwithavisionforthefamilyoSpentthedayinDaytonwith9otherfamiliestostarttolearnaboutit
o Mayreplicatetheretreatdaywithinthefamilytostarttheprocessandbeginstrategicthinkingo Theeventualvisionmustalignwith6principles

Father Ken's Comments

- The Naming Committee has been formed

- Fr. encouraged the PPC to think of “family first” when working on projects going forward

Next Meeting Date: 4/18/23, 7:00pm

Closing Prayer

Executive Session

• Parish Council Election **Adjournment**

Approval:

Chairperson, Byron Albers Date

Secretary, Kevin Meyer Date