Parish Pastoral Council Meeting Minutes January 17th, 2023

- *Parish Council:* Byron Albers, Kevin Meyer, Kate Hemmelgarn, Jeff Stammen, Stacie Enneking, Steve Gruber, Amy Bergman, Derek Spieles
- *Standing Commissions:* Steve Eiting, Ed Jutte, Gina Frick, Stacie Lamm, Kathy Borchers, Jacque Borchers, Brian Wolf
- *Visitors:* None

Approval of Minutes

Jeff Stammen motioned to approve and Kate Hemmelgarn 2nd the motion to accept the November 2022 PPC meeting minutes.

Standing Commission Reports

Building & Maintenance (Brian Wolf)

- They didn't have a meeting in December
- They are working to complete cemetery pavement work with Buehler Paving
- They are trying to get final pricing for the tuck-pointing work with Wellman Bros on final
- Rich Larger is doing a good job around campus with help from Greg Maltinsky

Education Commission (Gina Frick & Stacie Lamm)

• Commission
o They didn't have a meeting in December or January
o Served as greeters for holy communion meeting and will do the same with the upcoming Damascus event
o Working to Standardize commission membership process. Eric Belcher, Darcee Albers and
Ryan Bohman are slated to roll off. They are working to find officers and new members.
• Religious Education (K-12)
o 2nd grade Dragon Slayers retreat held 1/8 at Montezuma with attendance from surrounding
parishes as well
o Communion enrollment mass is this weekend
o Totus Tuus coming this June 25-30. Registration opens on 2/1
o Confirmation retreat on 2/5 with Dr. John Wood presenting. Parent's are invited for the last
hour of the event.
• Youth Ministry
o Carlo Acutis and St. Manuel Gonzalez Garcia relics are coming to Wapak on 1/30. Jacob is
organizing a bus of 7th-12th grade students.
o Faith Fire 3rd meeting coming up and feedback has been good. Looking for more space for
meetings due to large number of students.
o CYSC is coming to St. Augustine 1/25. A donor gave $1000 toward $2500 cost. New Bremen and Marion are also joining
o Via Dolorosa is coming back on Good Friday.
o CYO is going well. 2 of 3 teams will be participating in the tournament

o Religious Ed registration is online (Google Form) again this year. Looking for help with online forms.
o 37-39 people are registered for Catholic Heart Work Camp this summer o 4-5 students going to Steubenville with Versailles
Cemetery Board (Ed Jutte & Jacque Borchers)

- **FINANCIAL REPORT:** Jenni Meyer reviewed the November financial reports in Janice's absence. As of November 30, 2022, total current assets are $149,637.83. Cemetery dues collected totaled $370.00. We received $3,450.00 from lots and $1,000.00 in perpetual care fees. The financial reports were approved by voice vote following motions by Keith Pohl and Tracy Heitkamp.
- **SUPERINTENDENT'S REPORT:** There have been 13 burials in the last 2 months, with 4 burials in the new section. Jim will be on vacation from June 18-25, so there may be some gaps that need filled with lot sales, etc. Scott Hogenkamp and the other board members offered to help as needed.
- **OLD BUSINESS:** Jacque Borchers noted that Baumer still has not repaired the chapel windows. Per our last meeting, Jacque reached out to Ike Hoying from Weigandt about completing the work, but he has not received a response yet.
- **NEW BUSINESS:** Jacque noted that we did not receive 2022 funds from the Loretta Herkenhoff Charitable Trust. The cemetery did receive a $1,000 donation from the John Winch Family Foundation in December 2022. The board signed a thank you card and acknowledgment letter that Jenni Meyer will mail out to the address we received.

  Jenni passed around a draft master schedule that will serve as an aid for reoccurring agenda items for board meetings, which included the 2023 meeting dates. She asked that the board members review potential items and provide any input. Jenni will work on the draft master schedule for the March meeting.

  The proposal for the columbarium will be reviewed in tonight's PPC Executive Session

  Mission Commission (Kathy Borchers)

• No Meeting in Dec or January, no report
Finance Commission (Steve Eiting)

- **Review of Financial Statements (October 2022)** o Revenue: Favorable to budget
  o Expenses: Favorable to budget
  o OperatingIncome:Favorabletobudget
- **Business Items from previous meeting**
  o Organ:Workcontinuesataveryslowpace
- **New Business Items**
  o CastIronPipesinrectorybasement
    - Pipes in the babysitting and storage areas need replaced
    - Costs estimated at $2-5K (may not be able to get 3 quotes)
    - Will monitor other areas for similar issues
      o HallsofHanover
    - Received notice in the mail from the new buyers

- Will maintain reciprocal agreement

PPC Committees

EAP/ASP Committee (Byron Albers)

• Talked to SecureCom about a quote on wireless and hard-wired panic buttons.

Parish Ministry Committee (Kevin Meyer)

- Finalized the list of groups and leaders to update the parish website.
- Jeff Stammen met with Cindy regarding the process for the website update and Cindy agreed to set
  up a meeting with Midnet Media to set up an additional user so the Ministry Committee can access the website directly.
  Elections (Kate Hemmelgarn)
- Holding election for 1 open position this fall.
- The election process will in February with an announcement in mass and in bulletin.
- The election will be held in March

Old Business

• None **New Business**

• None **Next Meeting Date:**

2/21/23, 7:00pm

Closing Prayer

Adjournment

Executive Session - Cemetery Board columbarium presentation and PPC vote **Approval:**

Chairperson, Byron Albers Date

Secretary, Kevin Meyer Date