Parish Pastoral Council Meeting Minutes
August 15th, 2023

Opening Prayer

Silent Roll Call

- *Parish Council:* Byron Albers, Ted Beckman, Jeff Stammen, Stacie Enneking, Amy Bergman, Derek Spieles, Emilie Winner, Fr. Ken Schnipke

- *Standing Commissions:* Brian Wolf, Gina Frick, Steve Eiting, Kay Schmiesing, Ed Jutte

· *Visitors:* None

Approval of Minutes
Stacie Enneking motioned to approve and Byron Albers 2nd the motion to accept the May 2023 PPC meeting minutes.

Standing Commission Reports

Building & Maintenance (Brian Wolf)
· Cemetery work in progress for the rows and drainage work.
· SecureCom and NewWave submitted quotes for security; SecureCom is the lower quote.
· Steps and concrete. Woehrmyer asked if they could push to next spring. Bigger scope than expected and didn't want to rush. Agreed to do patchwork and fixes to get it through winter.
o On the schedule for the first of spring. Need to discuss price with them.
o Do not yet have pricing for ramp/snow melt. Following up.
· Quote on front entrance from Trisco – retaining walls, limestone, and resealing joints. They'll come for a quick assessment and give tentative price. Getting another quote from Meyer's restoration. From there, will discuss next steps. Then there will be a full assessment and final price, will likely increase some.
o Unique project so can't find third quote locally.
· Not sure on completion of (?). Did a nice job keeping the job clean.
· Rich is taking care of lighting in church. Update coming soon.
o Waiting on Buschur Electric to pull together liability insurance and workers comp, etc, so that we can proceed
· Received a quote for chapel. Doing this as change order to current project, so no new quote.
· Snow removal this winter. Reaching out to see if previous contact will continue. Ike has reached out to others who may be interested.

Education Commission (Gina Frick)

- Met in June regarding Oktoberfest booth planning.
- Update from Jacob regarding summer camp. Totus Tuus well attended.
  - 80 elementary-age (cap) and 20 teens.
  - Sophomores had option of service trip to Dayton which counted as Confirmation hours. Students experienced prayer outside abortion clinics. One mother chose to go to New Life Center. Said it was very eye opening.
- Online registration for classes started in July and went smooth. Offered online payment with small service charge and about half of families opted for this.
- Looking for 2-3 teachers for Wed & Thurs and need additional mass monitors. 3rd, 4th, 2nd grade.
- First mass students will attend is August 30. Classes start that week.
- Kindergarten roundup August 21st ahead of Minster school open house. Students come in to see the school and classroom with teachers to help them feel acclimated.
- Not many changes regarding programs
- Youth Ministry
  - PX games in June sold out, close to 100 students.
  - Catholic Heart Mission trip was in June. Went to Michigan. Approx 40 in attendance from parish. Around 30 youth. Great experience with dynamic speaker priest.
  - Summer Camp CYSC – close to 100 students.
  - 4 went to Steubenville Youth Conference. Went with Versailles and Marion Local students.
  - Upcoming year: Youth area mass August 30th for all high school youth in area with live music.
  - All programs will continue this year as before. Little Flowers over 100 girls.
  - Blue Knights instead of 4 meetings, moving to 5.
  - Faith Fire Youth Nights will continue. Can touch many more kids this way. Looking for 2 people to help lead small groups.
- CYO will be starting up. Start interest in July and now organizing and paperwork.
- 80% full for Sunday Oktoberfest signup, struggling with Parade timeslot.

Cemetery Board (Ed Jutte)

- The board approved the purchase of smaller, 64-niche columbarium. We are currently finalizing the contract for this purchase.
  - The Archdiocese is adding in legal language before proceeding with Nickol.
- Confirmed that tuck pointing for the chapel will begin later in August after the parish buildings are completed.
- We are working to find Jim Hinker's replacement as superintendent. His retirement date is set for 12/1/23.
- Buehler is on site to complete work on the cemetery driveways.
- Cleaning the chapel twice per month. There is some damage to the bottom of the chapel door jam, likely from an animal. He will fill in and repair the damage.
- Finalizing roles and responsibilities for new job description.
- Family request to move remains to Edgerton, Ohio. Funeral home is reaching out to family with more info.

· Master schedule for July is when we think about ideas for Herkenhoff Charitable Trust requests. One idea was a bench with a plaque for the future columbarium garden.
· Scott and Ed's second 3-year term will be up in 2024, so these will be the next board positions to be filled next year.

Mission Commission (Kay Schmiesing)
· 47 members at last meeting, 4 new ones.
· Great speaker speaking about the eclipse coming soon
· Garage sale was successful
o Before expenses, brought in around $10,000
· 1500 rosaries made and sent to Haiti
· 14 cookbooks left out of 780
· 50th anniversary sent out invitations to members. Mass and lunch at Wooden Shoe September 10th
o After Communion, will be giving formal thank you and recognition to the Mission Committee on behalf of Parish Council.
o Parish is providing a corsage for the members at Mass. Desserts and table décor are being provided by members of Parish Council.

Finance Commission (Steve Eiting)
· Ended fiscal year June 2023 with income of $124,114 better than budget
· Net 442,895above budget. Had this budgeted in capital expense that were not completed.
· Church lighting update above
· New laptops have been received for accountant, deacons, and priest
· Working on finalizing budget
· Tuck pointing around $200,000. Around $140,000 has been paid
· Had diocesan financial review. A few findings. Haven't seen final report yet.
· The bells aren't always working. Looking at those.
· Took grates off East side of church and found wood damage. Looking to fix.
· Tess Voisard started July 31 as St. Augustine accountant. She is a great asset. Please welcome her.

PPC Committees
Parish Ministry Committee (Jeff Stammen)
· Contacted all group leaders to see if any ministries need assistance
· Service weekend tentatively scheduled for September 23 & 24
o Have ministries set up booths in the Parish Center
· Have been updating ministry information on parish website
· Evaluating website for flow
· Determined that bylaws are not necessary for committee

EAP/ASP Committee (Byron Albers)
· Looking at cost for security part

- Will have more updates after next meeting

Organ Refurbishment Committee (Steve Eiting)

- Project officially complete and the pews are installed.
- The person who made the reeds planned to do finishing tuning.
- In September, director of music for archdiocese is coming to play the organ so that Jared can hear the organ be played.
- One more payment to be made when it's done.
- We're supposed to have 5 years of tuning.

Old Business

Sound system

- Church is sounding better, seems like fewer dead spots
- Uncertain if anything has been done
- Stacie will reach out to Jared for an update

New Business

Temperature in the church (Stacie Enneking)

- Multiple people have said it's warm in church; someone passed out at 9AM mass
- Per Fr Ken: There were several issues with the heating and they are being worked on. They are coming back this week to check.

Father Ken's Comments

- Leslie is working with NW8 hiring for parishes, has been helping with transitions as well.
- Staff is on a retreat on Thursday at Maria Stein.
- Looking at a picture book next year for the whole NW8.
- NW8 Family Parish Naming Project
  - Don't have final NW8 family name yet. Needs to be sent to Archdiocese before it's public.
  - Reminder that the Church name does not change. NW8 Family name is what is changing.
  - Many people voted online.
  - On Sept 17, looking at a naming celebration with all the choirs together.
- NW8 has largest mass attendance in all of Archdiocese
- St. Augustine is at or has surpassed mass attendance numbers from 2019
- Looking at Parish Soft software to set our parishes up as separate entities so each parish is accountable for their own resources
- General note: the Archdiocese doesn't come in and close parishes. It's a conversation between the parish and the diocese if they're not able to support themselves
- There are many other dioceses that are becoming families of parishes, probably 70-80%
- Parish visioning team has been meeting since February. Diocese is looking at what we're doing as a template for other families/parishes

Next Meeting Date: 9/19/2023, 7:00 pm

Closing Prayer

Adjournment

Approval:

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Chairperson, Byron Albers Date

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Secretary, Emilie Winner Date