

ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO.9

Minutes

July 14, 2025

Notice is hereby given that a regular meeting of the Board of Commissioners of Ellis County Emergency Services District #9 will be held on Monday, July 14, 2025, at 7:00 PM at Huey Baron fire station located at 165 S. Sherman St. Palmer, TX for the following purposes:

1. Call meeting to order;

Meeting was called to order at 7:00pm

2. Determination of quorum;

All Commissioners were present except for Z. Zett who was excused.

3. Recognize any guest;

Mayor Laura Miller, Chief R. Medina and Asst Chief R. Townley were recognized.

4. Public Comment: Individual members of the public may address the Board for a maximum of three minutes on items not on the current agenda for a collective total of 15 minutes. In accordance with the Texas Open Meetings Act, any response to a public comment on items not on the published final agenda will be limited to a statement of factual information or a statement of existing policy. Any deliberation or decision by the Board will be limited to a proposal to place the subject on a future agenda.

N/A

5. Public Comment on agenda items: Members of the public may speak on an agenda item after comments on the item are called for by the presiding officer, but before Board discussion and consideration of the item. Individual members of the public may address the Board once per item for a maximum of three minutes per person per agenda item.

N/A

REPORTS

6. Receive monthly report from Treasurer and consider:

- (a) approval of payment of monthly bills and invoices:

The following invoices were presented: VFD \$639.38 misc./Dival \$1914.45/Gexa \$1444.78/NAFCO \$636.00. The comment was made that the Atmos and WEX invoices are still being auto drafted from our PNC account. A discussion ensued about how we would handle the upcoming payment of \$236,000 due on the new brush trucks, with no final decision reached. G. Penny made motion to approve all bills and invoices as presented. N. Prewitt seconded. Motion passed unanimously.

- (b) approval of monthly financial report

G. Penny made motion to accept the financial report as presented. N. Prewitt seconded. Motion passed unanimously.

7. Receive monthly report from Palmer fire department personnel regarding emergency operations, response times, call volume, training, equipment, apparatus, and fire station, and take any related action:

Chief Medina mentioned that he had received 4 bids to install exhaust fans out in the bay area. As the bids were for either 2 or 3 fans, Chief Medina said he would contact the necessary bidders to have them re-bid for only 2 fans. The Board unanimously agreed that unless one of the contractors re-bid for less than the bid of \$4,000, we would award the bid to Wynn's Construction at that price. Chief Medina reported that there were 65 calls with 22 run: 11 EMS/6 MVA/4 false alarms. June training involved 25 volunteers. A discussion was held regarding painting the outside of the fire house. G. Penny said he would try to get bids for same.

DISCUSSION/ACTION ITEMS

8. Discuss and consider approval of June 9, 2025, regular meeting minutes;

N. Prewitt made a motion to approve. R. Davis seconded. Motion passed unanimously.

9. See Supplemental Agenda for November 4, 2025, Sales and Use Tax Election items. This item was Tabled from the June meeting;

G. Penny removed this item from the Table. P. Burns read into the record the Order Calling Election to Adopt a Local Sales and Use Tax Within the District for November 4, 2025. R. Davis made motion to approve. N. Prewitt seconded. Motion passed unanimously.

P. Burns then read into the record an Order Adopting and Implementing Bilingual Election Requirements. G. Penny made motion to approve. N. Prewitt seconded. Motion passed unanimously.

P. Burns then read into the record an Order Adopting and Implementing the Use of Voting Systems in Addition to Paper Ballots in District Elections. R. Davis made motion to approve. N. Prewitt seconded. Motion passed unanimously.

P. Burns then read into the record the Resolution Authorizing Secretary's Appointment of Agent to Perform Duties during Election Period. The Board unanimously agreed to appoint Kelli Carlton from the Carlton Law Firm P.L.L.C. as agent. R. Davis made motion to approve. G. Penny seconded. Motion passed unanimously.

The Board unanimously authorized K. Carlton, our District's attorney, to give Notice of Election for the November 4, 2025, election;

The Board then set a calendar adopting August 18, 2025, as the Statutory Deadline to call for the District's November 4, 2025, election; September 15, 2025, as the last day to Adopt Tax

Rate and October 5, 2025, as the day to publish the Notice of Election in the newspaper. R. Davis made motion to approve. N. Prewitt seconded. Motion passed unanimously.

10. Discuss and consider adopting the tax and budget planning calendar for 2025 and authorize payment for tax process publications and take any related action;

P. Burns and T. Manning discussed the process for the tax and budget planning process and decided that we needed to follow the Purple route as outlined by Carlton Law firm and based on our current tax base. R. Davis made motion to approve. N. Prewitt seconded. Motion passed unanimously.

11. Discuss and possibly schedule budget meetings/workshops.

The Board discussed meeting on August 4, 2025, to conduct a budget workshop. The discussion included the need to budget for potential “paid” manpower staffing to cover the station on days and also how best to pay for tankers once we go out for bids. It was decided to meet at the First Baptist Church so as not to conflict with the volunteers meeting on that same date. Meeting was scheduled at 7pm at 200S. Sherman St. G. Penny made motion to approve. R. Davis seconded. Motion passed unanimously.

12. Discuss and consider status of District website, accessibility, and posting requirements and take any related action.

No action was taken as website is in compliance.

13. Discuss and consider for possible action purchasing 3 dual band radios;

This item was tabled until the August meeting.

14. Adjournment

The meeting adjourned at 9:08pm

Ellis County Emergency Services District #9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Greg Penny, Secretary for Ellis County Emergency Services District #9 at 469-855-7762 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.

The Board may retire to Executive Session anytime between the meetings opening and adjournment for the purpose of consulting with legal counsel pursuant to Section 551.071 of the Texas Government Code; discussing real estate acquisition pursuant to Section 551.072 of the Texas Government Code; discussing gifts and donations pursuant to Section 551.073 of the Texas Government Code; discussing personnel matters pursuant to Section 551.074 of the Texas Government Code; discussing security personnel or devices pursuant to Sections 551.076 and 551.089 of the Texas Government Code. Action, if any, will be taken in open session.
