ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO.9

MEETING MINUTES

May 11, 2026

Notice is hereby given that a regular meeting of the Board of Commissioners of Ellis County Emergency Services District #9 will be held on Monday, May 11, 2026, at 7:00 PM at Huey Baron fire station located at 165 S. Sherman St. Palmer, TX for the following purposes:

1. Call meeting to order;

    Meeting was called to order at 7:06pm

2. Determination of quorum;

    All Commissioners were present

3. Recognize any guest;

    P. Burns recognized Mayor L. Miller and Chief R. Medina

4. Public Comment: Individual members of the public may address the Board for a maximum of three minutes on items not on the current agenda for a collective total of 15 minutes. In accordance with the Texas Open Meetings Act, any response to a public comment on items not on the published final agenda will be limited to a statement of factual information or a statement of existing policy. Any deliberation or decision by the Board will be limited to a proposal to place the subject on a future agenda.

    N/A

5. Public Comment on agenda items: Members of the public may speak on an agenda item after comments on the item are called for by the presiding officer, but before Board discussion and consideration of the item. Individual members of the public may address the Board once per item for a maximum of three minutes per person per agenda item.

    N/A

REPORTS

6. Receive monthly report from Palmer fire department personnel regarding emergency operations, response times, call volume, training, equipment, apparatus, and fire station, and take any related action.

Chief Medina reported that there had been 53 calls with: 2 grass/14 EMS/3 MVA/1 fire alarm. He also reported that there were 19 volunteers who received training. And he informed the Board that there had been 275 calls YTD with 174 being responded to.

7. Receive monthly report from Treasurer and consider:

(a) approval of payment of monthly bills and invoices:

The following invoices were presented for payment: GEXA $343.66/WINSTAR $925 (Wynn's bond as check had to be reissued due to fraud incident)and $304/ VFD $892.13/DiVal $71.50/Carlton $699.80 and $756.75 paid by cc due to fraud case/Cowbell Insurance $2446/ paid by cc/ P. Burns reimbursement for checks $242.05/Academy for office safe $349.99/FuelMan $389.66/SafeIndustries $3819.85for fire truck repairs. G. Penny made motion to approve all bills and invoices as presented. Motion passed unanimously.

(b) approval of monthly financial report

T. Manning reported that we now have $$72,900.69 in the PNC checking account. He recommended that we move $30k to Prosperity. Manning reported that we now have at Prosperity $161,095.23 in the CD /$104,528.20 in checking and $967,877.09 the Money Market accounts.

T. Manning then walked the Board through the amended budget. He informed the Board that the projected FY surplus of $278,599 would be closer to $977,542 as of Sep't 30th. He recommended that we move $500k into TexPool once an account has been established. M. Hamilton made motion to approve the financial report as presented. Motion passed unanimously.

The Board then discussed the YWRD audit findings.

D. Wynn made a motion to accept the financial report, amended budget and audit. Z. Zett seconded. Motion passed unanimously.

DISCUSSION/ACTION ITEMS

8. Discuss and consider approval of April 2, 2026, Special Called meeting minutes, and April 13, 2026, regular meeting minutes;

Z. Zett made motion to approve the minutes. Motion carried unanimously.

9. Discuss and consider taking action to approve updated Record Retention Order and Memorandum;

    G. Penny presented an overview of the Board current Record Retention Order. Z. Zett moved that G. Penny should continue as the Board's Records Management Officer. D. Wynn seconded the motion. Motion carried unanimously.

10. Review District's Investment Policy adopted on May 22, 2024, and discuss and take action on Resolution to Approve District's Investment Policy;

    T. Manning presented the Board with an overview of the Board's Investment Policy. After discussing same, it was determined that the Policy was sufficient. Z. Zett moved that we continue with said policy. D. Wynn seconded. Motion carried unanimously

11. Discuss and consider taking action on District establishing accounts with TexPool and TexPool Prime Reserve Funds, the local government investment pools for the State of Texas;

    As part of the Board's discussions, T. Manning pointed out that the City of Palmer currently uses TexPool. Mayor Miller said that the City was very pleased with TexPool and felt that this was a secure investment vehicle for the City's funds. T. Manning then informed the Board that TexPool meets the requirements of our Investment Policy. He stated that the account is overseen by the Secretary of State. G. Penny made motion to open both a TexPool and TexPool Prime account. Z. Zett seconded the motion. Motion carried unanimously

12. Discuss and receive update/status on the purchase of thermal imager;

    M. Hamilton informed the Board that the vendor was scheduled to visit June, 1st.

13. Discuss and take action on selecting a committee to approve and post job description for the hiring of a part-time paid Fire Chief, establish salary range, and conduct candidate interviews;

    P. Burns gave update on the need to hire a part-time Administrative Chief. He mentioned that not only would this help the Board and Department with paperwork, but the hiring of this position would also help to lower our ISO rating. It was suggested that G. Penn, M. Hamilton and Chief Medina serve as the interview panel once applicants had been screened. G. Penny volunteered to draft a Job Description for Board approval. G. Penny made motion to approve. Motion carried

14. Discuss and take action on fire station renovation, including renting temporary trailer to house ambulance crew, hold meetings, etc;

It was agreed that the next step would be for P. Burns to get blueprint of suggested renovations and cost estimates for the Board to consider. G. Penny made a motion to proceed as discussed. Motion carried

15. Discuss and receive updates on projects and items impacting Board from President.

P. Burns mentioned that the hose and ladder testing bid from Waterway had been received. He will check to see if the school is available again for the hose testing. He also informed the Board that he had given TriPepiSmith permission to use our Sales Tax campaign in a publication brochure.

16. Adjournment

Meeting adjourned at 8:45pm

Ellis County Emergency Services District #9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Greg Penny, Secretary for Ellis County Emergency Services District #9 at 469-855-7762 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.

The Board may retire to Executive Session anytime between the meetings opening and adjournment for the purpose of consulting with legal counsel pursuant to Section 551. 071 of the Texas Government Code; discussing real estate acquisition pursuant to Section 551. 072 of the Texas Government Code; discussing gifts and donations pursuant to Section 551. 073 of the Texas Government Code; discussing personnel matters pursuant to Section 551. 074 of the Texas Government Code; discussing security personnel or devices pursuant to Sections 551. 076 and 551.089 of the Texas Government Code. Action, if any, will be taken in open session.