ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO.9

MEETING MINUTES

April 13, 2026

Notice is hereby given that a regular meeting of the Board of Commissioners of Ellis County Emergency Services District #9 will be held on Monday, April 13, 2026, at 7:00 PM at Huey Baron fire station located at 165 S. Sherman St. Palmer, TX for the following purposes:

1. Call meeting to order;

Meeting was called to order at 7:05pm

2. Determination of quorum;

Commissioners P. Burn, M. Hamilton and Z. Zett were present making a quorum. Commissioner G. Penny joined by phone. Commissioner D. Wynn was traveling.

3. Recognize any guest;

P. Burns recognized Mayor L. Miller, Chief R. Medina, and Asst Chief R. Townley

4. Public Comment: Individual members of the public may address the Board for a maximum of three minutes on items not on the current agenda for a collective total of 15 minutes. In accordance with the Texas Open Meetings Act, any response to a public comment on items not on the published final agenda will be limited to a statement of factual information or a statement of existing policy. Any deliberation or decision by the Board will be limited to a proposal to place the subject on a future agenda.
N/A

5. Public Comment on agenda items: Members of the public may speak on an agenda item after comments on the item are called for by the presiding officer, but before Board discussion and consideration of the item. Individual members of the public may address the Board once per item for a maximum of three minutes per person per agenda item.
N/A

REPORTS

6. Receive monthly report from Treasurer and consider:

(a) approval of payment of monthly bills and invoices;

The following invoices were presented for payment: GEXA $1,726.22/WINSTAR $925 (surety bond)/C. Kipp $600 (electrical work)/ VFD $1981.86 (includes$727.25 voided check due to fraud case)/M. Hamilton $185.51 (Safe-D expenses)/ WildFire $349.44 (brackets)/T. Robinson $80 (mowing)/DiVal $15/ Clicktunity $197.63/T.Manning $2,575. G. Penny made motion to approve all bills and invoices as presented. Motion passed unanimously.

(b) approval of monthly financial report; and

T. Manning reported that we now have $1,206,965.45 in Prosperity but that there is still $85,389 in outstanding fraudulent checks we are waiting to have returned. PNC Money Market account was closed and rolled into the checking account giving us $1,606.94 in the checking account. M. Hamilton made motion to approve the financial report as presented. Motion passed unanimously.

(c) discuss and consider taking action on transfer of money into TexPool account.

After discussing what this account is and how it will provide us with another layer of protection against losing all of our money should our accounts be hacked, Z. Zett made the motion to open both a Tex Pool and a Tex Pool Prime account at Prosperity once our new accounts are set up. Motion passed unanimously

7. Receive monthly report from Palmer fire department personnel regarding emergency operations, response times, call volume, training, equipment, apparatus, and fire station, and take any related action;

Chief Medina reported that there had been 58 calls with: 4 grass/10 EMS/7 MVA/2 vehicle. He also reported that there were 16 volunteers who received training. And he informed the Board that there had been 203 calls YTD with 100 being responded to.

DISCUSSION/ACTION ITEMS

8. Discuss and consider approval of March 9, 2026, regular meeting minutes;

Z. Zett made motion to approve the minutes. Motion carried unanimously.

9. Discuss and consider approval of resolution authorizing the sale of surplus property;

P. Burns read Resolution concerning selling nine (9) Motorola pagers as surplus and not deemed needed in the future for $75 each or $675 total. Z. Zett made motion to accept Resolution. Motion carried unanimously.

P. Burns then read the Certificate for Resolution into the Minutes. P. Burns, M. Hamilton and Z. Zett voted in the affirmative.

10. Discuss, receive update/status, and consider taking action on the purchase of thermal imagers;

    No action taken. M. Hamilton is working on setting up date for onsite demonstration.

11. Discuss, receive update/status, and consider taking action on Generac generator maintenance contract;

    M. Hamilton is working with his contact to set up a 2-year contract for maintenance and parts-excluding battery replacement. Contract will have a set up charge of $209 plus a $359/year charge. So, first year will be $568 and the second year will be $359.

12. Discuss and consider taking action on how best to acquire SCBA equipment;

    P. Burns explained that with the three (3) new trucks that we have ordered, we will need an additional 6-7 air packs. He said new air packs without the bottle cost +/- $16k each. With the bottle and mask, we are looking at $20k +/-. However, he mentioned that Frisco was buying 200 new air packs and that their current ones still have five (5) years of life. These air packs will run $5k each from Dival. Z. Zett made motion to approve spending up to $40,000 for seven (7) of these units. Motion carried unanimously.

13. Discuss and consider taking action to authorize Commissioner Burns to obtain a Prosperity Bank credit card for District use;

    No action taken

14. Discuss and consider approval of Bank Depository Agreement with Prosperity Bank;

    After discussing the Depository Agreement, G. Penny pointed out that in Section 2 the Resolution made note of an operating account, which is the checking account. But then there was also a savings/money market account listed. G. Penny clarified that this was only meant to be a Money Market account. The listing of a savings/money market account was incorrect due to a scrivener's error. The correct account is only to be established as a Money Market account. A vote of those present affirmed this action with P. Burns, M. Hamilton and Z. Zett all voting in the affirmative.

15. Discuss and take action on setting up QuickBooks for bookkeeping purposes and printing checks online;

    T. Manning asked that the Board consider going with the $2202 QuickBooks option since it is currently 50% off. And, he said that this version would allow us to do ACH, run payroll should that be needed in the future, and that this is the version that integrates seamlessly with Positive Pay which we had agreed to implement. One other plus is that this version would allow us to computer print checks should the need for a one-off check arise. Z. Zett made motion to approve spending $2202 to purchase this software.

15. Discuss and receive updates on projects and items impacting Board from President;

P. Burns said that he had discussed training with the college. He said the college was going to be offering an EMR online class. This eliminates us having to put together a class and ensuring a minimum of participants. He said that there would be a time-limit, so once a participant started a session, they must finish it in the allotted time.

16. Adjournment.

Meeting adjourned at 8:29pm

Ellis County Emergency Services District #9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Greg Penny, Secretary for Ellis County Emergency Services District #9 at 469-855-7762 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.

The Board may retire to Executive Session anytime between the meetings opening and adjournment for the purpose of consulting with legal counsel pursuant to Section 551. 071 of the Texas Government Code; discussing real estate acquisition pursuant to Section 551. 072 of the Texas Government Code; discussing gifts and donations pursuant to Section 551. 073 of the Texas Government Code; discussing personnel matters pursuant to Section 551. 074 of the Texas Government Code; discussing security personnel or devices pursuant to Sections 551. 076 and 551.089 of the Texas Government Code. Action, if any, will be taken in open session.

Greg Penny

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