

## ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO.9

### AGENDA

June 10, 2024

Notice is hereby given that a regular meeting of the Board of Commissioners of Ellis County Emergency Services District #9 will be held on Monday, June 10, 2024, at 7:00 PM at Huey Baron fire station located at 165 S. Sherman St. Palmer, TX for the following purposes:

1. Call meeting to order;

*Meeting was called to order at 7:04pm*

2. Determination of quorum;

*P. Burns; G. Penny; Z. Zett; R. Davis present. N. Prewitt excused absence*

3. Recognize any guest;

*Tom Manning was present*

4. Public Comment: Individual members of the public may address the Board for a maximum of three minutes on items not on the current agenda for a collective total of 15 minutes. In accordance with the Texas Open Meetings Act, any response to a public comment on items not on the published final agenda will be limited to a statement of factual information or a statement of existing policy. Any deliberation or decision by the Board will be limited to a proposal to place the subject on a future agenda.

*N/A*

5. Public Comment on agenda items: Members of the public may speak on an agenda item after comments on the item are called for by the presiding officer, but before Board discussion and consideration of the item. Individual members of the public may address the Board once per item for a maximum of three minutes per person per agenda item.

*N/A*

### REPORTS

6. Receive monthly report from Treasurer and consider:

- (a) approval of payment of monthly bills and invoices:

*R. Davis made motion. Z. Zett seconded. All bills and invoices were approved for payment. Motion passed unanimously.*

- (b) approval of monthly financial report:

*T. Manning walked the Board through financial report. T. Manning stated that he will have a preliminary budget ready for our July meeting. R. Davis made motion. Z. Zett seconded. The monthly financial report was approved unanimously*

7. Receive monthly report from Palmer fire department personnel regarding emergency operations, response times, call volume, training, equipment, apparatus, and fire station, and take any related action:

*P. Burns passed out monthly VFD stats. Training is still ongoing with Navarro. Volunteers are attending and appreciative of this training. New rescue tools have been placed on trucks. R. Medina has re-joined the force as Assistant Fire Chief.*

## **DISCUSSION/ACTION ITEMS**

8. Discuss and consider approval of May 13, 2024, regular meeting minutes;

*R. Davis made motion to approve. Z. Zett seconded. Motion passed unanimously.*

9. Discuss and take action on changing ESD and VFD websites and email addresses, accessibility, and posting requirements;

*Z. Zett informed Board that work is ongoing. Website domain names have been secured. This item was tabled until next month.*

10. Discuss and take action on approving an area bank which will “collateralize” our deposits in excess of FDIC limit;

*G. Penny explained number of banks contacted and gave overview on offerings from these banks. P. Burns passed out and gave overview of current account summary including when CD's mature. He explained that CD #XXXX4146 has reached maturity as of June 4<sup>th</sup>, which is why we need to take action on “collateralization” asap. G. Penny then made motion that we move +/- \$400k from PNC to Prosperity along with all future tax proceeds. That we leave \$40k in money market and \$54k in checking account and CD #3751 at PNC. And, that we move CD#3751 to Prosperity when it matures. Z. Zett seconded. Motion passed unanimously.*

*Board, consisting of P. Burns, N. Prewitt, G. Penny, R. Davis and Z. Zett understand that they will all need to present themselves with photo id at Prosperity Bank asap, since all will be signers on all accounts.*

11. Discuss and take action on hiring an engineer to produce a set of drawings and engineering specs for the firehouse carport which will satisfy the City's requirements;

*R. Davis committed to checking at his place of business for an engineer referral. G. Penny made motion authorizing up to \$1,000 for drawing and engineering specs once engineer has been identified. Z. Zett seconded. Motion passed unanimously*

12. Discuss and take action on obtaining prices for reserve engine AC and new lights. This item was tabled from last month;

*Tabled until next month*

13. Discuss and take action on contacting Henson Ford regarding missing refund. This item was tabled from last month;

*Tabled until next month*

14. Discuss and consider approval of the hiring of a parttime secretary;

*This was a VFD request, but since no one from the department has shown up for the last two meetings, this request was removed from consideration*

15. Discuss and take action on disposing old radios and PPE gear from inventory;

*P. Burns suggested that we go through Forest Service to handle the PPE .He explained that the old radios are on the old frequency, so they are of no value to anyone in Ellis County; however they would work fine in Limestone County. We also have air packs and masks, but no bottles. We will check Texas Gov't Code and either swap or take items to public auction. Tabled until next month.*

16. Discuss status of annual audit and respond to any requests from auditors;

*T. Manning said audit was progressing fine. Auditors have asked for Best But receipt for the 5 computers we purchased. G. Penny said he would look for the receipt and let T. Manning know when he finds it. P. Burns and T. Manning agreed that the following equipment needs serial numbers and tracking: all communication equipment/ice machine/rescue tools/SCBA/extractor and computers.*

17. Discuss and take required action on ESO going live on July 1<sup>st</sup>, including paying for same:

*P. Burns explained that the original bill was quoted for \$9,700 but now ESO is adding lots of unrequested items to the invoice. Item tabled until next month.*

18. Discuss and consider adopting the tax and budget planning calendar for 2024 and authorize payment for tax process publications;

*Budget meeting has been set for July 8<sup>th</sup>. All above items will be covered at that meeting.*

19. Adjourn

*Meeting adjourned at 9:07pm*

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Ellis County Emergency Services District #9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Greg Penny, Secretary for Ellis County Emergency Services District #9 at 469-855-7762 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.

The Board may retire to Executive Session anytime between the meetings opening and adjournment for the purpose of consulting with legal counsel pursuant to Section 551. 071 of the Texas Government Code; discussing real estate acquisition pursuant to Section 551. 072 of the Texas Government Code; discussing gifts and donations pursuant to Section 551. 073 of the Texas Government Code; discussing personnel matters pursuant to Section 551. 074 of the Texas Government Code; discussing security personnel or devices pursuant to Section 551. 076 of the Texas Government Code. Action, if any, will be taken in open session.