

WE'RE HIRING

MAINTENANCE/FLEET TECHNICIAN



POSITION: Maintenance/Fleet Technician

JOB TYPE: Full Time

CAREER LEVEL: Experience Preferred

LOCATION: St. Henry

WHY MDW:

Moeller Door & Window is a family-owned business based in St. Henry, OH which has furnished, serviced, and installed exterior commercial and residential doors & windows for over thirty-five years. Our service territory includes West and Central Ohio, and Eastern parts of Indiana.

JOB RESPONSIBILITIES:

- Perform routine inspections, preventive maintenance, and repairs on buildings, equipment, and systems
- Troubleshoot and repair electrical, industrial equipment and mechanical issues
- Maintain facility grounds, including basic landscaping and seasonal upkeep
- Respond promptly to maintenance requests and emergency repair situations
- Ensure compliance with safety standards and company policies
- Maintain accurate records of work performed and materials used
- Coordinate with vendors or contractors when specialized repairs are required
- Maintain accurate records for all fleet vehicles (registrations, titles, insurance, inspections, warranties)
- Coordinate vehicle maintenance, repairs, and inspections with vendors and drivers

QUALIFICATIONS:

- High school diploma or equivalent required
- 1–3 years of experience in maintenance and fleet support
- Previous experience in maintenance, facilities, or a related field preferred
- Working knowledge of electrical, plumbing, carpentry, mechanical, and PLC systems
- Ability to use hand and power tools safely and effectively
- Strong problem-solving skills and attention to detail
- Ability to work independently and manage time effectively
- Valid driver's license and reliable transportation (if required)
- Working knowledge of computers, work orders and other applications.

SALARY/BENEFITS:

- Competitive health, dental, and vision insurance, or health insurance reimbursement
- Disability and life insurance coverage
- Company matched 401(k) plan
- Paid holidays/vacation
- Performance and incentive bonus
- Provided uniforms/apparel
- Overtime opportunities

CLICK HERE TO APPLY TODAY!