

March 13, 2025 at 6:15pm

Otto Bruyns Public Library Meeting Room, 241 W. Mill Road, Northfield 08225

This meeting was advertised in the Atlantic City Press and posted on the library website.

Present: President Jennifer Hale, Vice President Andrea Merline, Treasurer Stephanie Giordano, Carol Shaw, Gabrielle Lehne, Library Director Jennifer Jamison

Absent: Mayor Erland Chau, Matt Mazzone, NCS Representative Alyssa Caramenico, City Council Liaison Tom Polistina

Minutes/Correspondence: The meeting was called to order by President Jennifer Hale at 6:15pm. Jennifer Hale made a motion to waive the reading of prior minutes for February and approve the February meeting minutes with any corrections. Motion was seconded by Gabrielle Lehne. All in favor. No abstentions.

Period for Public Expression: At 6:16pm there was an opportunity for public expression. None present.

Mayor's Report: Not present. No report at this time.

NCS Superintendent's Report: Not present. No report at this time.

Friends of the Library Report: Lauren Tutoro shared there are a lot of new members of the Friends of the Library. The Book and Bake Sale went very well. They donated books and DVDs for the Easter Egg Hunt. The Friends of the Library are also planning upcoming children's events .

Treasurer's Report: Stephanie Giordano made a motion to approve a check to replenish the petty cash account in the amount of \$62.47. Seconded by Jennifer Hale. All in favor. No abstentions.

Stephanie Giordano shared the February bill list. Stephanie Giordano made a motion to approve the February 2025 bills in the amount of \$24,617.43. Seconded by Jennifer Hale. All in favor. No abstentions.

Director's Report: Jennifer Jamison introduced Todd from the Triad Group. Todd shared more information about the grant writing firm and the services the Triad Group can provide. Jennifer Hale made a motion to approve Triad Group services for the REV Grant, not to exceed \$1,000.00. Seconded by Gabrielle Lehne. All in favor. No abstentions.

Jennifer Jamison reviewed and shared the current website updates and features for patrons.

Jennifer Jamison provided a overview of the following:

- Facility Updates: New Furniture & Pro Engineering & LCD Installation
- Technology Updates: Server Upgraded with Ancero, Monitor Status, Hoopla, and Palace Project
- NJ Annual Survey
- REV Grant

Jennifer Hale made a motion to adjourn the meeting at 7:32pm. Seconded by Stephanie Giordano. All in favor. No abstentions.

Next Meeting: The next meeting of the Board of Trustees will be on April 10th, 2025 at 6:15pm in the Library Community room and via Zoom.

A handwritten signature in black ink, appearing to read "Andrea Merline". The signature is fluid and cursive, with a long horizontal stroke at the end.

The meeting minutes were prepared by Andrea Merline.