

4/10/25 at 6:15pm

Otto Bruyns Public Library Meeting Room, 241 W. Mill Road, Northfield 08225

This meeting was advertised in the Atlantic City Press and posted on the library website.

Present: President Jennifer Hale, Secretary Matt Mazzone, Treasurer Stephanie Giordano, Carol Shaw, Library Director Jennnifer Jamison, Gabrielle Lehne, Vice President Andrea Merline,

Absent: NCS Representative Alyssa Caramenico, City Council Liaison Tom Polistina, Alyssa Marzena, Mayor Erland Chau

Minutes/Correspondence: The meeting was called to order by President Jennifer Hale at 6:15 pm. Jennifer Hale made a motion to waive the reading of prior minutes for March 2025. Motion was seconded by __ Stephanie Giordano __. All in favor. No abstentions. Jennifer Hale made a motion to approve the minutes for March 2025. Motion was seconded by __ Stephanie Giordano __. All in favor. No abstentions.

Period for Public Expression: None

President's Report:

Financial Disclosures email -Board Members need to respond by April 30th (Sent to our personal emails)

2025 committees have been re-sent

Mayor's Report: None

NCS Superintendent's Report: Willy Wonka School Play on 4/10 and 4/11 @ 7:00PM, 4/12 @ 12PM, 4/13 @ 2PM

Friends of the Library: holding a meeting next week at 6PM if anyone would like to join

Treasurer's Report: Stephanie Giordano shared information and updates regarding the accounts.

Working Account: 5248

Credits- 13 total in the amount of \$105,182.25

Debits- 20 total in the amount of \$25,189.75

Ending- \$216,563.69

Capital Account: 5255

Credits- 1 total in the amount of \$.20

Debits- 1 total in the amount of \$2000

Ending- \$22,961.98

Debit Card Acct- 7994

Credits- 0 total in the amount of \$0(Next Transfer in May)

Debits- 4 total in the amount of \$192.87

Ending- \$469.44

Stephanie Giordano made a motion to pay the monthly bills from the working account in the amount of \$24,054.64. Seconded by Jennifer Hale. All in favor. No abstentions.

Stephanie Giordano made a motion to write a check for \$14.00 to replenish the petty cash. Seconded by Jennifer Hale. All in favor. No abstentions.

Director's Report: Please refer to the following attachment Jennnifer Jamison provided for April.

Topics of Discussion

Lighting Fixture

Circulation Desk Printer

Library Speakers Consortium Membership

Furniture Delivery

Eating and Drinking Policy in the library for patrons

Late fees for all patrons including kids

Jennifer Hale made a motion to purchase the HP Color MFD E57540Dn printer from Copiers Plus with included service for a total price of \$1,985.00 from the Working account. Seconded by Andrea Merline. All in favor. No abstentions.

Jennifer Hale made a motion to update the fine policy to include children's rentals at the same rate as adults. Seconded by Stephanie Giordano. All in favor. No abstentions.

Jennifer Hale made a motion to move into executive session at 7:46PM and invites the Library Director Jennifer Jameson to stay. Seconded by Stephanie Giordano. All in favor. No abstentions.

Jennifer Hale made a motion to move back into public session at 8:06PM. Seconded by Stephanie Giordano. All in favor. No abstentions.

Jennifer Hale made a motion to adjourn the meeting at 8:07PM. Seconded by Stephanie Giordano. All in favor. No abstentions.

Next Meeting: The next meeting of the Board of Trustees will be on 5/8/25 at 6:15pm in the Library Community room and via Zoom.



The meeting minutes were prepared by Matt Mazzone.