



WALTHAM PARISH COUNCIL AGENDA

Dear Sir/Madam

I hereby give you notice that a Meeting of Waltham Parish Council will be held in the Waltham Library Meeting Room, High Street, Waltham, Grimsby, DN37 0LL on Tuesday 3rd February 2026 commencing at 7.00PM.

All Members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting hereunder.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press may attend the meeting. Members of the public wishing to speak during the Open Forum are asked to contact the Clerk in advance of the meeting if possible.

Tanya Kuzemczak
Clerk to the Parish Council

T. Kuzemczak

29th January 2026

Agenda

01:02/26 Declarations of Interest:

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

02:02/26 Apologies for Absence

To receive any apologies sent to the Clerk from Members not able to attend the meeting.

03:02/26 Open Forum

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chairman of the meeting.

04:02/26 Minutes of the Previous Meeting(s)

To approve the minutes of the previous meeting(s).

05:02/26 Police Report

To receive the monthly Police Report and resolve any actions.

06:02/26 Action Plan

To receive an updated action plan and resolve any actions.

07:02/26 Planning

a) Planning Decisions:

To note planning decisions received from NELC.

i) Planning Application Reference: DM/0957/25/FULA Proposal: Remove existing bow windows and erect single storey extension to front elevation Location: 2 Ascot Road Waltham North East Lincolnshire DN37 0EG

I am writing to tell you the above application has been decided under Delegated Powers. After taking all matters into consideration, it has been decided to approve the application.

b) Planning Applications:

To consider any comment from the Parish Council to be submitted to NELC.

i) [Planning Application Reference: DM/0907/25/FUL](#) Proposal: Erect a residential development of nine dwellings including public open space, access roads and associated infrastructure. (Amended site plan and drainage details January 2026) Location: Land Off Woodland Way Grimsby Road Waltham North East Lincolnshire

ii) [Planning Application Reference: DM/0966/25/FUL](#) Proposal: Install external emergency escape stairs to the rear and replace existing window with emergency escape door Location: Kirkles 31 Kirkgate Waltham North East Lincolnshire

c) Planning Appeals

Site: Grange Farm House, Waltham Road, Barnoldby Le Beck, North East Lincolnshire, DN37 0AR Proposal: Change of use of an existing outbuilding / stable block to supported living accommodation along with some extensions

Inspectorate Reference: 6003456

Application Reference: [DM/1053/24/FUL](#)

Start Date: 19th January 2026

08:02/26 Finance & Governance

- a) To approve payment of accounts.
- b) To receive a finance/budget/bank reconciliation.
- c) To note that the appointed member has verified, signed and dated the Quarter 3 bank reconciliations and the original bank statements for all accounts.
- d) To note that VAT for Quarter 3 has been reclaimed.

- e) To note that the interest rate for UNITY Trust Bank Instant Access Rate is reducing with effect from 23 March 2026 from Gross rate*/AER** 2.10% / 2.12% to 1.95% / 1.96%

09:02/26 Highways & Public Rights of Way

To receive any correspondence relating to NELC Highways and resolve and action.

- a) To note an email from NELC Highways to advise that the two non-functioning two SIDs at Barnoldby Rd and Bradley Rd will be looked at as part of a current project to review all SIDs.
- b) To agree to make a request to NELC for an additional dual bin outside the Spar shop on Kirkgate.

10:02/26 Mount Pleasant/Neville Turner Way Playing Fields

- a) To receive an update on the tennis courts and BMX track and resolve any action.
- b) To receive an update on the new seesaw for Neville Turner Way and resolve any action.

11:02/26 Waltham in Bloom

- a) To agree expenditure of approx. £450 exc. VAT self-watering troughs and brackets to be located on railings at bus stop on Barnoldby Road.
- b) To agree to the purchase of a planter to be installed near the bench/parish noticeboard. The Waltham in Bloom Group intend to work with local veterans on this project.
- c) To agree to the provision for drink/food vouchers for any parish council volunteers who are volunteering at locations where there is no access to a kitchen and seating area e.g. events at Waltham Windmill.
- d) To consider entry to the CPRE Northern Region Best Kept Village Competition 2026 at a cost of £40

12:02/26 Tree Survey

- a) To receive the tree survey.
- b) To receive any quotations for identified urgent tree works.
- c) To receive information from the Clerk regarding Grove Park and agree actions.

13:02/26 Fairway Land

- a) To receive an email from Humber Forest
- b) To note that there has been no contact from the adjacent landowner.

14:02/26 Defibrillator

- a) To note that the device at the Public Toilets has reached the end of its warranty, and the manufacturer has ceased production of the pads and battery packs.
- b) To receive quotations for a replacement defibrillator - £945 plus VAT. Optional carry case £90 + VAT Extra pads £115 + VAT

15:02/26 Parish Office Keyholders

To note the requirement to have two key holder names for the alarm system and agree two persons that would respond should the alarm be triggered.

16:02/26 Tea Towels

To receive a finance report on profitability and consider a re-order.

17:02/26 Grove Park

To receive a request from a resident for a path around the perimeter of Grove Park.

18:02/26 Waltham All Saints Closed Churchyard

- a) To receive a response from the church warden regarding proposed work to tree and agree a way forward
- b) To receive a response regarding memorial testing and receive an update from the Clerk.

19:02/26 Community Payback Scheme

To consider projects suitable for the scheme – one suggestion received to clear a double plot on Station Road Allotments.

20:02/26 Pride of Waltham 2026

To receive a report on any nominations received and consider making an award.

Council to consider moving to closed session should personal information be required to be discussed.

21:02/26 Motion 1 – Waltham Windmill Trust

To consider a motion from Cllr H Boothroyd that the Parish Council make the following requests: -

- a) Publicise the AGM date and agenda on their website.
- b) PC representatives give all Councillors, advance notice of any issues which may impact on the Council in order that the Council can decide on how to respond.
- c) PC representatives share the financial report from the AGM
- d) PC representatives share the Waltham Trust agendas with the Council in order that the Council can have an input as and when necessary.

22:02/26 Motion 2 – Youth Survey

To consider a motion from Cllr H Boothroyd that the Parish Council sets up the Parish Council gazebo near the Parish council noticeboard to ask students as they leave Tollbar to complete a youth survey being set up by PCSO Wright.