

WALTHAM PARISH COUNCIL CEMETERY COMMITTEE AGENDA

Dear Sir/Madam

I hereby give you notice that a Meeting of Waltham Parish Council Cemetery Committee will be held in the Parish Council Office, Kirkgate, Waltham, DN37 0LS on Monday 16th February 2026 at 10.00AM.

All Members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting hereunder.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press may attend the meeting. Members of the public wishing to speak during the Open Forum are asked to contact the Clerk in advance of the meeting if possible.



Amanda Carr
Cemetery Clerk

10 February 2026

Agenda:

01:02/2026 Declarations of Interest:

- a) To record declarations of interest by any member of the Council in respect of the agenda items listed below. Should members become aware during the meeting that they have a disclosable pecuniary interest in any matter under consideration, they should declare the interest at that point.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

02:02/2026 Apologies:

To receive any apologies sent to the Clerk from Members not able to attend the meeting.

03:02/2026 Open Forum:

04:02/2026 Minutes:

To approve the minutes of the meeting of 10 November 2025.

05:02/2026 Cemetery Clerk's Report:

To discuss the content of the Clerk's quarterly report.

06:02/2026 Grave Ownership Anomaly

To discuss and agree resolution for an occupied grave where there is no trace of a Burial Grant being issued to the family.

07:02/2026 VAT Liability

To note advice from ERNLLCA regarding VAT Liability for Cemetery Income.

08:02/2026 Grounds Maintenance:

1. To receive any updates on grounds maintenance and resolve any actions.
2. To consider and agree date for a Tidy Up session in Ings Lane Cemetery, ahead of Mothering Sunday.

09:02/2026 Cemetery Development:

1. To discuss and agree a recommendation for Full Council on the method of evaluation new cemetery tenders.
2. To receive any updates on the Cemetery Development and resolve any actions.
3. To consider a request from a Waltham resident for a 'Natural Burial' section within the new cemetery.

10:02/2026 Items for Full Council:

11:02/2026 Date of next meeting: