

WALTHAM PARISH COUNCIL CEMETERY COMMITTEE AGENDA

Dear Sir/Madam

I hereby give you notice that a Meeting of Waltham Parish Council Cemetery Committee will be held in the Parish Council Office, Kirkgate, Waltham, DN37 0LS on Monday 10 November 2025 at 10.00AM.

All Members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting hereunder.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press may attend the meeting. Members of the public wishing to speak during the Open Forum are asked to contact the Clerk in advance of the meeting if possible.



Amanda Carr
Cemetery Clerk

5th November 2025

Agenda:

01:11/2025 Declarations of Interest:

- a) To record declarations of interest by any member of the Council in respect of the agenda items listed below. Should members become aware during the meeting that they have a disclosable pecuniary interest in any matter under consideration, they should declare the interest at that point.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

02:11/2025 Apologies:

To receive any apologies sent to the Clerk from Members not able to attend the meeting.

03:11/2025 Open Forum:

04:11/2025 Minutes:

To approve the minutes of the meeting of 11 August 2025.

05:11/2025 Cemetery Clerk's Report:

To discuss the content of the Clerk's quarterly report.

06:11/2025 Reservation of Plots

To discuss and consider the options of releasing plots for reservation at either Ings Lane Cemetery or the proposed new cemetery on Station Road, once the new cemetery is open.

07:11/2025 Grounds Maintenance:

1. To receive update regarding cemetery spoils and agree management of excess soil in Ings Lane.
2. To receive and consider a proposed 'winter tidy up' job list and supporting quote from the Grounds Maintenance Contractor.

08:11/2025 Cemetery Development:

1. Receive update on current position of works on new cemetery.

Resolution to exclude the Public and Press:

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve legal privilege or the likely disclosure of private and confidential information.

09:11/2025 Memorial Headstone:

To receive an update on the latest communications received and resolve any actions.

10:11/2025 Items for Full Council:

11:11/2025 Date of next meeting:

To consider and agree dates of Cemetery Committee meetings for 2026.