



WALTHAM PARISH COUNCIL AGENDA

Dear Sir/Madam

I hereby give you notice that a Meeting of Waltham Parish Council will be held in the Waltham Library Meeting Room, High Street, Waltham, Grimsby, DN37 0LL on Tuesday 7th July 2026 commencing at 7.00PM.

All Members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting hereunder.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press may attend the meeting. Members of the public wishing to speak during the Open Forum are asked to contact the Clerk in advance of the meeting if possible.

Tanya Kuzemczak
Clerk to the Parish Council

2nd July 2026

Agenda

01:07/26 **Declarations of Interest**

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

02:07/26 **Apologies for Absence**

To receive any apologies sent to the Clerk from Members not able to attend the meeting.

03:07/26 **Open Forum**

Members of the public may make representations, answer questions, and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The

period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chairman of the meeting.

04:07/26 Minutes of the Previous Meeting(s)

To approve the minutes of the previous meeting(s)

05:07/26 Co-option

To consider co-option of one Member to the Parish Council.

Any co-opted member to sign a declaration of acceptance of office, witnessed by the Proper Officer.

06:07/26 Action Plan

To receive and note the updated action plan.

07:07/26 Planning

a) Planning Decisions:

To note planning decisions received from NELC.

Planning Application Reference: DM/0068/26/FUL

- i) Proposal: Variation of Condition 1 (Approved Plans) as granted on DM/0864/24/FUL to revise house types for Plots 13, 14, 46-50 and 53-56, removal of garages from Plots 11, 12 and 51, erection of garage to Plot 52 and revise layout for Plot 62

Location: Land Off Torbay Drive Waltham North East Lincolnshire

I am writing to tell you the above application has been decided under Delegated Powers. After taking all matters into consideration, it has been decided to **approve** the application.

b) Planning Applications:

To consider any comment from the Parish Council to be submitted to NELC.

i) [Planning Application Reference: DM/0170/26/FUL](#)

Proposal: Variation of Conditions 2 (Approved Plans) to allow for revised layout of Plot 1 with supporting information relating to Conditions 3 (Materials), 4 (Drainage), 5 (Water Efficiency), 7 (Construction Traffic Management Plan), 8 (Access) and 10 (Landscaping) pursuant to DM/0944/25/FUL - AMENDED PLANS - REC 16TH JUNE 2026

Location: 36 The Drive Waltham North East Lincolnshire DN37 0FB

ii) [Planning Application Reference: DM/0416/26/FUL](#)

Proposal: Demolish existing extension to erect two storey extension to side with window

alterations and associated works

Location: 5 Ludgate Close Waltham Grimsby North East Lincolnshire

iii) [Planning Application Reference: DM/0225/26/FUL](#)

Proposal: Erect detached double garage to front of dwelling, erect entrance gate with

pillars and associated works

Location: Windsor Waltham Road Barnoldby Le Beck North East Lincolnshire

08:07/26 Finance & Governance

- a) To approve payment of accounts.
- b) To receive a finance/budget report.
- c) To agree annual renewal of Canva Pro subscription at a cost of £100.00.
- d) To agree draft Freedom of Information Policy.
- e) To agree the draft WhatsApp Privacy Statement that is to be sent to any external members of WhatsApp groups.

09:07/26 Highways & Public Rights of Way

- a) To receive a report from the site visit to Footpath 72 and agree any actions e.g. litter bins, NELC cuts (three per year) etc.
- b) To receive an email regarding NELC Highway Winter Service Review 2026 and agree any response.
- c) To note the following items have been chased and to receive any response from NELC on: -
 - i) zig zag lines outside the new school on Sunningdale.
 - ii) highways meetings
 - iii) school crossing patrol.

10:07/26 Allotments

- a) To receive a report from the Allotments Working Group, and to consider a matter deferred from the previous meeting - request from a tenant to level a plot. Any work agreed would need to come from general reserves or allotment reserves, as there are no funds remaining in the Station Road Allotments budget 26-27.
- b) To receive a report and agree action in relation to a water trough at Station Road.
- c) To agree to waive the £10 rent for four plots at Ings Lane if they are taken out prior to Feb 1st, 2027. This proposal is due to the overgrown condition of these plots and the problems caused if the plots are not worked and become increasingly overgrown.

11:07/26 Best Kept Village Competition

- a) To agree judging process for the Adopt a Planter Scheme and agree £50 expenditure on 1st, 2nd, and 3rd prizes (garden centre vouchers).
- b) To agree dates and times for tidy-up days.
- c) To receive information that the planter on Barnoldby Road near the entry sign has collapsed and cannot be moved. Highways contractor recommendation is to remove it and replace with a planter in a more suitable location.

- d) To receive a request from the Waltham in Bloom Working Group for any ideas for a feature for the Village Green circle bed and agree any expenditure.

12:07/26 Waltham in Bloom

- a) To consider retrospective approval for the Waltham in Bloom Working Group to set up a plant swap stall in the front garden of Cllrs Boothroyd.
- b) To consider retrospective approval for the stall to collect cash donations for plants.
- c) To consider retrospective approval for a donation of £50 from plant sale proceeds to go to Waltham Fire Station for the purchase of plants.
- d) To agree action relating to the remaining donations collected.
- e) To receive a report from the Clerk and consider the following recommendations (that will apply to all cash and card donations collected e.g. at events): -
 - Internal financial controls in relation to cash donations.
 - Addition to the Financial Regulations regarding the handling of cash donations.
 - Addition to the Financial Risk Assessment.

13:07/26 Mount Pleasant / Neville Turner Way

- a) To receive a report from the Clerk on the installation of the new seesaw.
- b) To receive a report on the (NELC) BMX track (and surrounding wooded areas) at Mount Pleasant and agree any actions.
- c) To receive any updates on the cadet building and agree any actions.

14:07/26 Open Spaces Working Groups

- a) To note that the land over which the public right of way off Fairway runs is on the market, and to consider making enquiries with the NELC Public Rights of Way Officer regarding access options.
- b) To agree to seek quotations to repair the existing path through Grove Park as an interim measure.
- c) To agree to conduct a user-survey of Grove Park visitors.

15:07/26 CCTV

To receive a report from the Clerk on CCTV at Mount Pleasant, Kirkgate and the Cheapside roundabout, and agree any actions.

16:07/26 Events

- a) To receive a report on the Nunny's Farm 2026 event and agree any action.
- b) To agree to hold a series of four Sunday afternoon concerts in February 2027 at Waltham Methodist Church. Proposed Spring Shift 14th February and Waltham Choral Society 14th February. Two further performances to be confirmed. Recommendation to delegate to the Clerk to approve the remaining two bookings.
- c) To agree to split all donations collected 50/50 between the performers and the Methodist Church Hall.

- d) To consider holding four children's summer activities at Waltham Windmill during August 2027 and agree that the Clerk shall seek permission from the Windmill Trust. Proposed 4th August Kickstarters and 18th August Nunny's Farm. Two other workshops to be proposed by the Events Working Group. Recommendation to delegate to the Clerk to book once permission from the Trust is received and once sufficient arrangements/volunteers are in place for each event.
- e) To approve expenditure of £204 +VAT for crowd barriers for the Christmas Lights Switch-On. Recommendation to vire £250 from budget line 'other events' to budget line 'Christmas' to pay for the barriers and any other costs related to the Christmas event.

17:07/26 Waltham Windmill Trust

To receive a letter from the Waltham Windmill Trust and resolve any action.

18:07/26 NELC Customer Portal

To receive feedback from a resident on the reporting of issues to NELC and to consider any action.

19:07/26 Motion 1 – Dual Bins

To consider a motion from Cllr Archer that the Council shall review dual bin provision in the village and send feedback to NELC.

20:07/26 Motion 2 – Trees

To consider a motion from Cllr H Boothroyd that the Council shall accept the offer of free trees from a resident.

21:07/26 Motion 3 – Youth Survey

To consider a motion from Cllr H Boothroyd that the Council shall receive and consider the results of a youth survey and agree any actions.