



WALTHAM PARISH COUNCIL MEETING

TUESDAY 4TH AUGUST 2026

AGENDA PACK

Minutes of the Meeting of Waltham Parish Council held at the Waltham Library Meeting Room on Tuesday 7th July 2026 at 7.00PM

Present: Councillors: Smith (Chairman of the Meeting), Barrett, H Boothroyd, S Boothroyd, Gordon, Jackson, Lennox, Midgley, Surtees, Teanby and Woodliff.

In attendance: The Parish Clerk, two members of the public and Ward Cllrs Jackson and Sawkins.

01:07/26 Declarations of Interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllrs Midgley and S Boothroyd declared interests in agenda item 17.

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

None

02:07/26 Apologies for Absence

To receive any apologies sent to the Clerk from Members not able to attend the meeting.

Apologies had been received from Cllrs Archer, Lee, and Moss.

03:07/26 Open Forum

Members of the public may make representations, answer questions, and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chairman of the meeting.

No members of the public present wished to speak in Open Forum.

04:07/26 Minutes of the Previous Meeting(s)

To approve the minutes of the previous meeting(s)

RESOLVED: That the minutes of the meeting of 2nd June 2026 be approved as a true record.

05:07/26 Co-option

To consider co-option of one Member to the Parish Council.

Any co-opted member to sign a declaration of acceptance of office, witnessed by the Proper Officer.

The Parish Council considered two nominations.

RESOLVED: That Leanne Helm be co-opted to the Parish Council.

Date:

Signed:

Following the signing of the declaration of acceptance of office, Cllr Helm joined the meeting.

06:07/26 Action Plan

To receive and note the updated action plan.

It was discussed that Council should consider an alternative contractor for the village green handrail at its next meeting.

RESOLVED: That the action plan be noted.

07:07/26 Planning

a) Planning Decisions:

To note planning decisions received from NELC.

Planning Application Reference: DM/0068/26/FUL

- i) Proposal: Variation of Condition 1 (Approved Plans) as granted on DM/0864/24/FUL to revise house types for Plots 13, 14, 46-50 and 53-56, removal of garages from Plots 11, 12 and 51, erection of garage to Plot 52 and revise layout for Plot 62

Location: Land Off Torbay Drive Waltham North East Lincolnshire

I am writing to tell you the above application has been decided under Delegated Powers. After taking all matters into consideration, it has been decided to **approve** the application.

b) Planning Applications:

To consider any comment from the Parish Council to be submitted to NELC.

i) **Planning Application Reference: DM/0170/26/FUL**

Proposal: Variation of Conditions 2 (Approved Plans) to allow for revised layout of Plot 1 with supporting information relating to Conditions 3 (Materials), 4 (Drainage), 5 (Water Efficiency), 7 (Construction Traffic Management Plan), 8 (Access) and 10 (Landscaping) pursuant to DM/0944/25/FUL - AMENDED PLANS - REC 16TH JUNE 2026

Location: 36 The Drive Waltham North East Lincolnshire DN37 0FB

RESOLVED: That Waltham Parish Council supports approval of this application subject to the garage being retained for ancillary domestic use only.

ii) **Planning Application Reference: DM/0416/26/FUL**

Proposal: Demolish existing extension to erect two storey extension to side with window alterations and associated works.

Location: 5 Ludgate Close Waltham Grimsby North East Lincolnshire

RESOLVED: That Waltham Parish Council supports approval of this application.

iii) **Planning Application Reference: DM/0225/26/FUL**

Proposal: Erect detached double garage to front of dwelling, erect entrance gate with

Date:

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pillars and associated works

Location: Windsor Waltham Road Barnoldby Le Beck North East Lincolnshire

RESOLVED: That That Waltham Parish Council supports approval of this application.

08:07/26 Finance & Governance

a) To approve payment of accounts.

RESOLVED: That the following payments be approved: -

<u>Ref</u>	<u>Payee</u>	<u>Item</u>	<u>Amount</u>
BACS	T Kuzemczak	Wages – Month 03	£XXXX
BACS	J Smith	Wages – Month 03	£XXXX
BACS	J Smith	Training Mileage	£30.25
BACS	A Carr	Wages – Month 03	£XXXX
BACS	MES Gardening	Cemetery Maintenance - Jun 26	£1,261.01
BACS	Countrywide Grounds Maintenance	Grounds Maintenance - Jun 26	£386.30
BACS	Countrywide Grounds Maintenance	Grove Park Maintenance - Jun 26	£253.10
BACS	Agnieska (Agnes) Misikoniene	Cleaning Public Toilets - Jun 26	£340.00
BACS	Toops Tidy Gardens	Planter Watering	£120.00
BACS	Trophy Store	Summer Picnic Trophy	£25.49
BACS	Robinsons Farm Shop (reimburse Cllr H Boothroyd)	Compost	£24.00
BACS	Back to Brass (Rebecca Mills)	Donation for Performance at Summer Picnic 26	£50.00
BACS	Rhythm & Steel	Summer Activity Aug 2026	£200.00
BACS	Allinson	Newsletter Design and Print	£1,509.99
BACS	Cater Kwik	Replacement Toilet Roll Dispenser	£73.18
BACS	Toops Tidy Gardens	Planter Watering	£120.00
BACS	Toops Tidy Gardens	Planter Watering x 2	£240.00
BACS	ERNLLCA	Training	£132.00
BACS	Smith of Derby	Balance - Parish Clock Repairs	£1,551.60
BACS*	Acer Tree Care	Emergency Tree Work Grove Park	£876.00
DD	Elgia	Cemetery Waste Collection	£16.85
DD	O2	Mobile Phones Monthly Bill – Jun 26	£45.83
DD	Cloudy IT	MS365 Monthly Charges - Jun 26	£269.52
DD	EDF Energy	Parish Office Electricity – Jun 26	£135.26

Date:

Signed:

DD	Wave	Water - Cemetery	£17.51
DD	BT	Quarterly Phone/Broadband	£158.22
DD	Unity Bank	Monthly Service Fee - Jun 26	£7.00
DD	Unity Bank	Quarterly Charges for Cash Deposits	£12.60
DD	Lloyds Bank	Multipay Card Bill	
		M& S Auditor Hamper	£40.00
		Post Office Stamps	£28.80
		Post Office Stamps	£5.30
		Waltham Unypart - Padlock	£9.99
		Canva - Annual Subscription	£100.00
		Monthly Fee	£3.00
	<u>DD PAYMENT DATE IS 01 JUL 26</u>	Multipay Total	£187.09

b) To receive a finance/budget report.

RESOLVED: That the report be noted.

c) To agree annual renewal of Canva Pro subscription at a cost of £100.00.

RESOLVED: That the annual renewal of Canva Pro subscription at a cost of £100.00 be approved.

d) To agree draft Freedom of Information Policy.

RESOLVED: That the Freedom of Information Policy be adopted.

e) To agree the draft WhatsApp Privacy Statement that is to be sent to any external members of WhatsApp groups.

RESOLVED: That the WhatsApp Privacy Statement be adopted.

09:07/26 Highways & Public Rights of Way

a) To receive a report from the site visit to Footpath 72 and agree any actions e.g. litter bins, NELC cuts (three per year) etc.

It was discussed that residents have reported that the vegetation is not cut at all from the Barnoldby Road end of Footpath 72.

RESOLVED: That the Clerk shall contact the Public Rights of Way Officer to request the cutting schedule, additional (dog) bins and a sign at the entrances to the footpath to remind dog owners to use the bins.

b) To receive an email regarding NELC Highway Winter Service Review 2026 and agree any response.

RESOLVED: That no action be taken.

c) To note the following items have been chased and to receive any response from NELC on: -

- i) zig zag lines outside the new school on Sunningdale.
- ii) highways meetings

Date:

Signed:

iii) school crossing patrol.

RESOLVED: That the Clerk shall email the Waltham Ward Councillors to request support in obtaining responses.

10:07/26 Allotments

- a) To receive a report from the Allotments Working Group, and to consider a matter deferred from the previous meeting - request from a tenant to level a plot. Any work agreed would need to come from general reserves or allotment reserves, as there are no funds remaining in the Station Road Allotments budget 26-27.

RESOLVED: That the Clerk shall seek quotations to clear all vacant plots and cover all vacant plots with weed suppressing membrane.

- b) To receive a report and agree action in relation to a water trough at Station Road.

RESOLVED: That no action be taken at this time.

- c) To agree to waive the £10 rent for four plots at Ings Lane if they are taken out prior to Feb 1st, 2027. This proposal is due to the overgrown condition of these plots and the problems caused if the plots are not worked and become increasingly overgrown.

RESOLVED: That the fees be waived for the overgrown plots at Ings Lane Allotments.

11:07/26 Best Kept Village Competition

- a) To agree judging process for the Adopt a Planter Scheme and agree £50 expenditure on 1st, 2nd, and 3rd prizes (garden centre vouchers).

Cllr H Boothroyd agreed to approach a local florist regarding judging.

RESOLVED: That £50 expenditure on 1st, 2nd, and 3rd prizes (garden centre vouchers).

- b) To agree dates and times for tidy-up days.

RESOLVED: That the Clerk shall contact NELC to establish if Waltham can be included in the NELC litter pick days.

- c) To receive information that the planter on Barnoldby Road near the entry sign has collapsed and cannot be moved. Highways contractor recommendation is to remove it and replace with a planter in a more suitable location.

RESOLVED: That no action be taken.

- d) To receive a request from the Waltham in Bloom Working Group for any ideas for a feature for the Village Green circle bed and agree any expenditure.

RESOLVED: That no action be taken for this season.

12:07/26 Waltham in Bloom

- a) To consider retrospective approval for the Waltham in Bloom Working Group to set up a plant swap stall in the front garden of Cllrs Boothroyd.

RESOLVED: That retrospective approval for the Waltham in Bloom Working Group to set up a plant swap stall in the front garden of Cllrs Boothroyd be granted.

- b) To consider retrospective approval for the stall to collect cash donations for plants.

Date:

Signed:

RESOLVED: That retrospective approval for the stall to collect cash donations for plants be granted.

- c) To consider retrospective approval for a donation of £50 from plant sale proceeds to go to Waltham Fire Station for the purchase of plants.

RESOLVED: That retrospective approval for a donation of £50 from plant sale proceeds to go to Waltham Fire Station for the purchase of plants be granted.

- d) To agree action relating to the remaining donations collected.

RESOLVED: That £25 for planting be donated to the Waltham Methodist Church and that £87.72 for planting be donated to the Waltham Windmill Trust.

- e) To receive a report from the Clerk and consider the following recommendations (that will apply to all cash and card donations collected e.g. at events): -
- Internal financial controls in relation to cash donations.
 - Addition to the Financial Regulations regarding the handling of cash donations.
 - Addition to the Financial Risk Assessment.

RESOLVED: That the internal controls, addition to the Financial Regulations and additions to the Risk Assessment be adopted.

13:07/26 Mount Pleasant / Neville Turner Way

- a) To receive a report from the Clerk on the installation of the new seesaw.

RESOLVED: That the report around delays be noted.

- b) To receive a report on the (NELC) BMX track (and surrounding wooded areas) at Mount Pleasant and agree any actions.

Cllr Sawkins advised that he is speaking to NELC Officers regarding options for the BMX track. It was discussed that the disbanded BMX Working Group should be reformed.

RESOLVED: That a BMX Working Group be re-established with membership being Cllrs Midgley, Moss, and Smith.

- c) To receive any updates on the cadet building and agree any actions.

RESOLVED: That it be noted that the Cadets are meeting at the cadet building again.

14:07/26 Open Spaces Working Groups

- a) To note that the land over which the public right of way off Fairway runs is on the market, and to consider making enquiries with the NELC Public Rights of Way Officer regarding access options.

RESOLVED: That the Clerk shall email the Public Rights of Way Officer regarding options for access.

- b) To agree to seek quotations to repair the existing path through Grove Park as an interim measure.

RESOLVED: That the Clerk shall seek quotations for repairing and re-routing the exiting path, and for a crushed stone path.

- c) To agree to conduct a user-survey of Grove Park visitors.

RESOLVED: That Cllr Midgley shall lead on the user-survey

Date:

Signed:

15:07/26 CCTV

To receive a report from the Clerk on CCTV at Mount Pleasant, Kirkgate and the Cheapside roundabout, and agree any actions.

RESOLVED: That it be noted that NELC will repair the power to the CCTV at Mount Pleasant, and that the Clerk shall contact the CCTV supplier re Kirkgate and Cheapside roundabout.

16:07/26 Events

- a) To receive a report on the Nunny's Farm 2026 event and agree any action.

RESOLVED: That it be noted that there are now sufficient volunteers to run the event.

- b) To agree to hold a series of four Sunday afternoon concerts in February 2027 at Waltham Methodist Church. Proposed Spring Shift 14th February and Waltham Choral Society 28th February. Two further performances to be confirmed.
Recommendation to delegate to the Clerk to approve the remaining two bookings.

RESOLVED: That the concerts be approved.

- c) To agree £35 from donations collected be paid to the Methodist Church Hall for heating, and to agree a split of all remaining donations collected 50/50 between the performers and the Methodist Church Hall.

RESOLVED: That £35 from donations collected be paid to the Methodist Church Hall for heating, and a split of all remaining donations collected 50/50 between the performers and the Methodist Church Hall be approved.

- d) To consider holding four children's summer activities at Waltham Windmill during August 2027 and agree that the Clerk shall seek permission from the Windmill Trust. Proposed 4th August Kickstarters and 18th August Nunny's Farm. Two other workshops to be proposed by the Events Working Group. Recommendation to delegate to the Clerk to book once permission from the Trust is received and once sufficient arrangements/volunteers are in place for each event.

RESOLVED: That the four children's summer activities at Waltham Windmill during August 2027 pending approval from the Waltham Windmill Trust.

- e) To approve expenditure of £204 +VAT for crowd barriers for the Christmas Lights Switch-On. Recommendation to vire £250 from budget line 'other events' to budget line 'Christmas' to pay for the barriers and any other costs related to the Christmas event.

RESOLVED: That expenditure of £204 +VAT for crowd barriers for the Christmas Lights Switch-On be approved.

17:07/26 Waltham Windmill Trust

To receive a letter from the Waltham Windmill Trust and resolve any action.

The Waltham Windmill Trust had written to the Parish Council to seek a letter of support for an application for grant funding.

RESOLVED: That the Clerk shall write a letter of support to the Waltham Windmill Trust.

Date:

Signed:

18:07/26 NELC Customer Portal

To receive feedback from a resident on the reporting of issues to NELC and to consider any action.

A resident had reported difficulties faced when trying to report an overflowing bin to NELC over the phone.

RESOLVED: That the Clerk shall write to NELC regarding this matter and accessibility of the systems.

19:07/26 Motion 1 – Dual Bins

To consider a motion from Cllr Archer that the Council shall review dual bin provision in the village and send feedback to NELC.

RESOLVED: That this agenda item be deferred until the August meeting.

20:07/26 Motion 2 – Trees

To consider a motion from Cllr H Boothroyd that the Council shall accept the offer of free trees from a resident.

RESOLVED: That the resident be thanked for the offer but advised that the Council does not have current capacity to accept the trees.

21:07/26 Motion 3 – Youth Survey

To consider a motion from Cllr H Boothroyd that the Council shall receive and consider the results of a youth survey and agree any actions.

RESOLVED: That the Clerk shall contact NELC for an update on plans for Mount Pleasant/Neville Turner Way.

The meeting was closed at 8.29PM

Date:

Signed:

Waltham Parish Council
Mrs Tanya Kuzemczak
Kirkgate Car Park
Kirkgate
Waltham
Grimsby
DN37 0LS



Date: 20th July 2026
Your Ref:
My ref: AP/014/26
Ask for: Richard Limmer
Telephone: 01472 326289 - Opt 1
Email: richard.limmer@nelincs.gov.uk

Dear Sir/Madam

Town and Country Planning Act 1990

Site: Land Parcel At, Waltham Road, Barnoldby Le Beck, North East Lincolnshire,

Proposal: Outline application to erect 42 dwellings and associated infrastructure with all matters reserved (Amended site layout plan, Flood Risk Assessment, Ecological Update and Tree Report October 2025)

Appellant's Name: Mr Robert Baillie

Planning Inspectorate Reference: 6012180

Application Reference: DM/0468/25/OUT

Start Date: 14th July 2026

I am writing to let you know that an appeal has been made to the Secretary of State against the Council's decision to refuse planning permission for the proposed development described above.

The appeal is to be decided on the basis of **written representations**. The procedure to be followed is set out in Part 2 of the Town & Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2009.

Any comments already made following the original application for planning permission will be forwarded to the Planning Inspectorate and copied to the appellant and will be taken into account by the Inspector in deciding the appeal. Should you wish to submit additional comments on the appeal or withdraw or modify your earlier comments in any way, you can do so online at <https://appeal-planning-decision.service.gov.uk/comment-planning-appeal/enter-appeal-reference>. If you do not have access to the internet you can send your written comments by post to The Planning Inspectorate, c/o QUADIENT, 69 Buckingham Avenue, Slough, SL1 4PN. within 5 weeks of the appeal start date. If comments are submitted after the deadline, the Inspector will not normally look at them and they will be returned. **All representations must quote the Planning Inspectorate appeal reference.**

The appeal documents can be viewed on the Council website at www.nelincs.gov.uk or if you do not have access to a computer, please telephone 01472 326289 – Option 1 or email planning@nelincs.gov.uk where alternative arrangements can be made. Please note, to view the appeal documents through the Council Website you need to use the Appeal Reference AP/014/26. To view the original planning application through the Council Website please use the application reference DM/0468/25/OUT.

The Planning Inspectorate will not acknowledge your letter. They will, however, ensure that your letter is passed on to the Inspector dealing with the appeal. A copy of the booklet "Guide to taking part in planning appeals" is available free of charge from us or from GOV.UK at <https://www.gov.uk/government/collections/taking-part-in-a-planning-listed-building-or-enforcement-appeal> or from us.

A copy of the Inspector's decision will be published online at <https://appeal-planning-decision.service.gov.uk/comment-planning-appeal/enter-appeal-reference> and on the Council's website.

Yours faithfully

Richard Limmer

Richard Limmer
Major Projects Planner

Schedule of Payments

4th August 2026

Payments inclusive of VAT

* works/expenditure authorised by the Clerk under scheme of delegation

All payments listed have been examined, verified and certified by the RFO

<u>Ref</u>	<u>Payee</u>	<u>Item</u>	<u>Amount</u>
BACS	T Kuzemczak	Wages – Month 04	£XXXX
BACS	J Smith	Wages – Month 04	£XXXX
BACS	A Carr	Wages – Month 04	£XXXX
BACS	MES Gardening	Cemetery Maintenance - Jul 26	£810.69
BACS	Countrywide Grounds Maintenance	Grounds Maintenance - Jul 26	£386.30
BACS	Countrywide Grounds Maintenance	Grove Park Maintenance - Jul 26	£253.10
BACS	Agnieska (Agnes) Misikoniene	Cleaning Public Toilets - Jul 26	£340.00
BACS	Thoresby Homecare (Reimburse TK)	Allotment Gate Padlock	£29.99
BACS	Royal Mail	Newsletter Delivery	£544.38
BACS*PAID	CPRE	Entry Best Kept Village Competition	£40.00
BACS	Carr Lane Nurseries	Summer Bedding Plants	£437.39
BACS	Toops Tidy Gardens	Planter Watering 8/7	£120.00
BACS	Toops Tidy Gardens	Planter Watering 12/7	£120.00
BACS	Toops Tidy Gardens	Planter Watering 19/7	£120.00
BACS	Toops Tidy Gardens	Planter Watering 25/7	£120.00
BACS	Signs of Cheshire	Balance - Village Green Noticeboard	£1,509.00
BACS	ICCM	Cemetery Clerk Training	£192.00
DD	HMRC	Tax/NI May-Jul 26	£2,499.13
DD	Ellgia	Cemetery Waste Collection	
DD	O2	Mobile Phones Monthly Bill – Jul 26	£45.83
DD	Cloudy IT	MS365 Monthly Charges - Jul 26	£269.52
DD	EDF Energy	Parish Office Electricity – Jul 26	£18.17
DD	Unity Bank	Monthly Service Fee - Jul 26	£7.00
DD	Lloyds Bank	Multipay Card Bill	
		Waltham Co-op - Refreshments	£8.00
		Monthly Fee	£3.00
	<u>DD PAYMENT DATE IS</u>	Multipay Total	£11.00