



WALTHAM PARISH COUNCIL AGENDA

Dear Sir/Madam

I hereby give you notice that a Meeting of Waltham Parish Council will be held in the Waltham Library Meeting Room, High Street, Waltham, Grimsby, DN37 0LL on Tuesday 7th October 2025 commencing at 7.00PM.

All Members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting hereunder.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press may attend the meeting. Members of the public wishing to speak during the Open Forum are asked to contact the Clerk in advance of the meeting if possible.

Tanya Kuzemczak
Clerk to the Parish Council

2nd October 2025

Agenda

01:10/25 Declarations of Interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

02:10/25 Apologies for Absence

To receive any apologies sent to the Clerk from Members not able to attend the meeting.

03:10/25 Open Forum

Members of the public may make representations, answer questions, and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chairman of the meeting.

04:10/25 Minutes of the Previous Meeting(s)

To approve the minutes of the previous meeting(s).

05:10/25 Police Report

To receive the monthly Police Report and resolve any actions.

06:10/25 Action Plan

To receive an updated project action plan and resolve any actions.

07:10/25 Planning

a) Planning Decisions:

To note planning decisions received from NELC.

- i) Planning Application Reference: DM/0488/25/FUL Proposal: Removal of store room, erect a single storey extension to the front, side and rear with external alterations and create a staff room in the existing roofspace Location: Salisbury Court Barnoldby Road Waltham North East Lincolnshire
APPROVED
- ii) Planning Application Reference: DM/0530/25/FULA Proposal: Erect single storey extension to side with rooflights, erect first floor extension over existing single garage, convert existing internal garage into a gym, install bay window in place of existing garage door and various associated works - amended description August 2025 Location: 42 Danesfield Avenue Waltham North East Lincolnshire DN37 0QE
APPROVED

b) Planning Applications:

To consider any comment from the Parish Council to be submitted to NELC.

- i) [Planning Application Reference: DM/0732/25/OUT](#) Proposal: Outline application to erect two dwellings and associated accesses with all matters reserved Location: Wayside Brigsley Road Waltham North East Lincolnshire
 - ii) [Planning Application Reference: DM/0719/18/FUL](#) Proposal: Retrospective application to erect single detached garage to rear of garden following extinguishment of public right of way August 2025 Location: 19 Church Lane Waltham Grimsby North East Lincolnshire
- a) To hear planning concerns raised by a resident relating to a structure on Salisbury Court and resolve any action.

08:10/25 Finance & Governance

- a) To approve payment of accounts.
- b) To receive a finance/budget report.
- c) To note that the appointed member has verified, signed, and dated the Quarter 2 bank reconciliations and the original bank statements for all accounts.
- d) To agree a date and time in October for a finance (budget) meeting and agree attendance.
- e) To appoint one representative to the Waltham Windmill Preservation Society to replace the current representative (Cllr Moss).

- f) To receive the external audit report from PKF Littlejohn and note the AGAR and Notice of Conclusion of Audit were published on Wednesday 17th September 2025.
- g) To consider attendance at the ERNLLCA conference.
- h) To approve payment of £25 for the Clerk to attend the SLCC Training Day – 4th December 2025.

09:10/25 Highways & Public Rights of Way

- a) To receive an update on the public right of way through Salisbury Court.
- b) To receive an email from a member of the public regarding wildlife on the roads in the vicinity of Bradley Woods.

10:10/25 All Saints Church Burial Ground Memorial Testing

To receive any written responses from Waltham All Saints PCC in relation to memorial safety testing.

11:10/25 Neville Turner Way Play Area Seesaw

To receive an update from the Clerk on the Neville Turner Way Play Area Seesaw.

12:10/25 MUGA and BMX

To receive an update from the Clerk and/or Working Group.

13:10/25 Grove Park

To receive an update from the Clerk on the planned new path.

14:10/25 Events

- a) To consider the following proposals relating to the funds raised at the October Concerts: -
 - i) That £30 for heating costs (per concert) shall be deducted from the total raised from donations and sale of refreshments and paid to the venue (Waltham Methodist Church).
 - ii) That all remaining net income (after expenses) for each concert will be divided equally between the Waltham Methodist Church and the performers.
 - iii) That for the one concert where the performer has suggested that the Council makes 'a donation of your choice' the full net income for that concert is donated to Waltham Methodist Church towards the fundraising campaign to upgrade the audio-visual equipment for the Church.
- b) To consider a proposal to hold the following events: -
 - i) Competition for the spookiest house – Halloween
 - ii) Competition for the Best dressed Christmas House.
 - iii) Shop window theme – Dickensian Christmas.
- c) To agree expenditure for the purchase of: -
 - i) Two first, second, and third prizes for the Halloween and Christmas House Competitions.
 - ii) One first, second, and third prize plus a trophy for the Best Shop Window.
 - iii) To agree judging process and dates for the three proposed competitions.

- iv) To agree how the prizes will be distributed/awarded.
- d) To consider seeking pre-planning advice from NELC for advertising banners for future concerts.
- e) To agree to book the following summer events providers for 2026: -
 - o Steel pans workshop £100 per hour
 - o Nunny's Farm £300
 - o Kickstarters £100 per hour
 - o Circus Skills £125 per hour or £250 drop in style (2 hours can cater for up to sixty at a time)

15:10/25 New Cemetery

To receive a quotation for project management of the new cemetery development.

16:10/25 Waltham in Bloom

- a) To consider budget proposals from the Working Group for the following budget year.
- b) To receive a Waltham in Bloom biodiversity plan.

17:10/25 Allotments

To note that pre-planning advice has been sought from NELC Planning for the waterless toilet.

18:10/25 Tree Surveys

To receive any quotations for tree surveys.

19:10/25 Flagpole

- a) To review flagpole safety.
- b) To agree purchase of one sewn anti-fray Union Flag cost £98.78 including VAT

Resolution to exclude the Public and Press

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve legal privilege or the likely disclosure of private and confidential information.

20:10/25 Fairway Land

To receive any updates on land access.