



WALTHAM PARISH COUNCIL AGENDA

Dear Sir/Madam

I hereby give you notice that a Meeting of Waltham Parish Council will be held in the Waltham Library Meeting Room, High Street, Waltham, Grimsby, DN37 0LL on Tuesday 6th October 2026 commencing at 7.00PM.

All Members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting hereunder.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press may attend the meeting. Members of the public wishing to speak during the Open Forum are asked to contact the Clerk in advance of the meeting if possible.

Tanya Kuzemczak
Clerk to the Parish Council

1st October 2026

Agenda

01:10/26 Declarations of Interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

02:10/26 Apologies for Absence

To receive any apologies sent to the Clerk from Members not able to attend the meeting.

03:10/26 Open Forum

Members of the public may make representations, answer questions, and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chairman of the meeting.

04:10/26 Minutes of the Previous Meeting(s)

To approve the minutes of the previous meeting – Tuesday 1st September 2026.

05:10/26 Police Report

To receive the monthly Police Report and resolve any actions.

06:10/26 Action Plan

To receive an updated project action plan and resolve any actions.

07:10/26 Planning

a) Planning Decisions:

To note planning decisions received from NELC.

i) Planning Application Reference: DM/0050/26/FUL

Proposal: Erection of non-illuminated free standing aluminium notice board

Location: All Saints Church High Street Waltham North East Lincolnshire

I am writing to tell you the above application has been decided under Delegated Powers. After taking all matters into consideration, it has been decided to **approve** the application.

ii) Planning Application Reference: DM/0487/26/FUL

Proposal: Erection of pergola in rear garden

Location: 5 Wheatfield Drive Waltham North East Lincolnshire DN37 0XT

I am writing to tell you the above application has been decided under Delegated Powers. After taking all matters into consideration, it has been decided to **approve** the application.

b) Planning Applications:

To consider any comment from the Parish Council to be submitted to NELC.

i) [Planning Application Reference: DM/0538/26/FUL](#)

Proposal: Retrospective application for erection of steel storage container with associated works.

Location: Car Park, British Legion Barnoldby Road Waltham North East Lincolnshire

ii) [Planning Application Reference: DM/0681/26/FUL](#)

Proposal: Erect first floor extension to side with associated works.

Location: 11 Ascot Road Waltham North East Lincolnshire DN37 0EG

iii) [Planning Application Reference: DM/0683/26/PNAG](#)

Proposal: Prior notification for the change of use of agricultural building into one dwelling.

Location: Plot Off Louth Road New Waltham North East Lincolnshire

c) To receive an email from NELC Planning regarding changes to the planning process from 31st October 2026.

08:10/26 Finance & Governance

a) To approve payment of accounts.

- b) To receive a finance/budget report.
- c) To receive the external audit report from PKF Littlejohn and note that the AGAR Part 3 and Notice of Conclusion of Audit were published on Monday 14th September 2026.
- d) To agree a date and time in November for a finance (budget) meeting and agree attendance.
- e) To note that all working groups and committees should submit any 2027-28 budget requests to the Clerk by the end of October at the latest.

09:10/26 Highways & Public Rights of Way

To receive a response from NELC Highways regarding the request for additional zigzag lines near the school on Sunningdale.

10:10/26 Town & Parish Council Liaison Committee

To consider any agenda items to be requested for the next meeting of the Town and Parish Council Liaison Committee, which will take place on Thursday, 29th October 2026 at 7.00 pm in Grimsby Town Hall.

11:10/26 Tree Surveys

To agree to conduct tree surveys for Waltham All Saints Churchyard and Ings Lane Cemetery.

12:10/26 Waltham in Bloom

To receive proposals from the Waltham in Bloom Working Group to change the Council's Adopt a Planter Scheme.

13:10/26 Cemetery

To note that the new grave digging contractor holds Public Liability Insurance of £1 million and Employer's Liability Insurance of £10 million, and to consider accepting this as sufficient cover.

14:10/26 Correspondence from Dalcour Maclaren on behalf of National Grid

To consider correspondence received from Dalcour Maclaren on behalf of National Grid requesting a licence to permit non-intrusive surveys on parish council land.

Resolution to exclude the Public and Press

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters.

15:10/26 Correspondence – Fairway Land

To consider correspondence relating to Fairway land.