



## WALTHAM PARISH COUNCIL AGENDA

---

Dear Sir/Madam

I hereby give you notice that a Meeting of Waltham Parish Council will be held in the Waltham Library Meeting Room, High Street, Waltham, Grimsby, DN37 0LL on Tuesday 5<sup>th</sup> August 2025 commencing at 7.00PM.

All Members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting hereunder.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press may attend the meeting. Members of the public wishing to speak during the Open Forum are asked to contact the Clerk in advance of the meeting if possible.

Tanya Kuzemczak  
Clerk to the Parish Council

31<sup>st</sup> July 2025

### Agenda

#### **01:08/25      Declarations of Interest**

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

#### **02:08/25      Apologies for Absence**

To receive any apologies sent to the Clerk from Members not able to attend the meeting.

#### **03:08/25      Open Forum**

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chairman of the meeting.

#### **04:08/25 Minutes of the Previous Meeting(s)**

To approve the minutes of the previous meeting(s).

#### **05:08/25 Police Report**

- a) To receive the monthly Police Report and resolve any actions.
- b) To receive an update on the Youth Day of Action on 24<sup>th</sup> August and agree councillor presence at the event.

#### **06:08/25 Action Plan**

To receive an updated action plan and resolve any actions.

#### **07:08/25 Planning**

- a) Planning Decisions:

To note planning decisions received from NELC.

- i) Planning Application Reference: DM/0302/25/FUL Proposal: Variation of Condition 5 (Hours of Construction) following DM/0448/23/FUL to amend working hours Location: Waltham Gateway Academy Sunningdale Waltham North East Lincolnshire  
APPROVED
- ii) Planning Application Reference: DM/0107/25/FUL Proposal: Erection of two dwellings with shared access road, parking spaces, landscaping and associated works (Preliminary Ecological Appraisal received 27th May 2025) Location: 36 The Drive Waltham North East Lincolnshire DN37 0FB  
APPROVED  
Planning Application Reference: DM/0380/25/FUL Proposal: Erection of outbuilding to be used for garden storage Location: 11 Golf Course Lane Waltham North East Lincolnshire DN37 0JN  
iii) APPROVED

- b) Planning Applications:

To consider any comment from the Parish Council to be submitted to NELC.

- i) [Planning Application Reference: DM/0527/25/FULA](#) Proposal: Erect two storey side and rear extension with rooflight. Erect single storey front porch extension with various associated works Location: 93 Brigsley Road Waltham North East Lincolnshire DN37 0LB
- ii) [Planning Application Reference: DM/0530/25/FULA](#) Proposal: Erect single storey extension to side with rooflights. Erect first floor extension over existing single garage and various associated works Location: 42 Danesfield Avenue Waltham North East Lincolnshire DN37 0QE
- iii) [Planning Application Reference: DM/0443/25/FUL](#) Proposal: Variation of Conditions 2 (Approved Plans) and 8 (Landscaping) following DM/0448/23/FUL to conduct minor external changes comprising of alterations to the nursery canopy from solid roof projection to a freestanding canopy structure. Installation of additional vent to teaching space. Alterations to PV panel layout and the

locations of kitchen ventilation plant and external chiller. Incorporation of external sports store and sprinkler tank Location: Waltham Gateway Academy Sunningdale Waltham North East Lincolnshire

- c) To receive a response from the applicant regarding the Planning Application DM/0488/25/FUL – Salisbury Court and resolve any actions.
- d) To receive a response regarding Salisbury Court Public Right of Way

**08:08/25 Finance & Governance**

- a) To approve payment of accounts.
- b) To receive a finance/budget report.
- c) To note that the appointed member has verified, signed and dated the Quarter 1 bank reconciliations and the original bank statements for all accounts.

**09:08/25 Highways & Public Rights of Way**

To receive a response from NELC Highways regarding heavy vehicles through the village.

**10:08/25 New Cemetery**

- a) To appoint a Construction Design & Management Professional/Project Manager for the build and allocate funds for professional fees.
- b) To agree that the appointed professional shall manage the tender process.
- c) To agree that five companies shall be approached directly to tender for the contract.

**11:08/25 BMX**

To receive pre-planning advice for the proposed Pump Track.

**12:08/25 MUGA**

To receive a utilities search and agree any action.

**13:08/25 CCTV**

To receive a recommendation and quotation for the village CCTV system.

**14:08/25 Grove Park**

- a) To agree action relating to planning permission for Grove Park work.
- b) To agree any works required to the grounds.

**15:08/25 Public Toilets Water**

To receive an update on the water supply to the Public Toilets building.

**16:08/25 National Grid Community Benefit Payments**

To receive a letter from Martin Vickers MP regarding the National Grid Community Benefit payments.

**17:08/25 ERNLLCA Local Government Reorganisation (LGR) Survey**

To agree any Parish Council response to the survey.

**18:08/25      Waltham Newsletter - Charity Advertising**

To consider newsletter advertising pricing for registered charities.

**19:08/25      Events**

To consider a proposal from the Events Working Group to hold a set of lunchtime choral concerts (Sundays) at the village churches in October 2025 and March 2026.

**20:08/25      Storage Container**

To receive a report containing options and estimates for storage units/containers.

**21:08/25      Village Green Bench**

To receive an email from a resident regarding a bench on the Village Green.

**Resolution to exclude the Public and Press**

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds of legal privilege and that it could involve legal privilege or the likely disclosure of private and confidential information.

**22:08/25      Allotment**

To consider one notice to quit for non-cultivation.

**23:08/25      Fairway Land**

To receive an update from the clerk regarding public access.

**24:08/25      Pay Award**

To note that the national NJC pay award has been settled, and the new rates have been applied to the salaries of the Clerk and Cemetery Clerk.