

The 833rd meeting of the Board of Fire Commissioners, Fire District #3, Township of Old Bridge, County of Middlesex, was called to order by Commissioner Ruane, at \_\_\_\_\_ hours.

ANNOUNCEMENT:

"This meeting is convened in accordance with the provisions of the Open Public Meetings Act. Adequate notice of this meeting has been provided by furnishing announcement thereof, to the Home News Tribune, and the Asbury Park Press, by posting notice in the Municipal Building, and by filing a copy of the notice with the Municipal Clerk."

Pledge to the flag. Moment of silence.

ROLL CALL: PRESENT: Commissioner KR Totten, Commissioner Sassi, Commissioner Cahill, Commissioner Shelters, Commissioner Ruane. ABSENT:

*Our first order of business is to swear in Nick Rybakowski. Oath of Office was read by Nick.*

Motion to dispense with reading and accept minutes of Regular Meeting of December 17 2025 made by Commissioner KR Totten, second Commissioner Sassi. With all voting in favor.

*We are going to go right into the Audit. Vincent gave the Audit report. Discussion on the 2024 Audit ensued. All financial statement are correct and we provided an unmodified opinion. The next page 4 – 5 which is our report on internal controls. We would like to report that there was nothing in the 2024 Audit that we would like to bring to your attention. The next pages are 6 – 12 is managements discussion and analysis. They are a summary of managements point of view of how the District performed throughout the year. Its in laymen's terms. The next pages 13 – 15 are GAP Financial Statements. Further discussion ensued. Pages 20 – 55 are notes to the financial statements. Anything that is in the financial statements has a note indicator for it. Further discussion ensued. Pages 56-57 is your budget to actual. Over all the District brought in \$181,000 more in revenue compared to what was budgeted for. Further discussion ensued. You got \$32,000.00 more in interest than you budgeted for. Again, further discussion ensued. Final couple pages ae our general comments and recommendations. This is where we let he Board know if we had anything that we wanted to comment on, any material weaknesses, significant deficiencies and general comments. We would like to let the Board know we had no comments that we need to present to the Board. We appreciate all of Pam's help in the assistance throughout the Audit.*

*Motion for Resolution 26-0121 to accept the 2024 Audit made by Commissioner Sassi, second Commissioner Shelters. With all voting in favor.*

*Ok we are going to break to discuss the 2026 Budget. If there is anyone from the Public that wants to speak on it, they may.*

*Motion for Resolution 26-0121.1 to Adopt the 2026 Budget from 1/1/2026 to 12/31/2026 is Total revenues of \$4,897,393.00 which includes amount to be raised by taxation of \$3,950,935.00 and Total Appropriation of \$4,897,393.00 made by Commissioner Shelters, second Commissioner Sassi. No one from the public wanted to speak of the budget.*

*Roll Call: Aye: Commissioner KR Totten, Commissioner Sassi, Commissioner Cahill, Commissioner Shelters, Commissioner Ruane.*

**TREASURERS REPORT: December 31, 2025**

<b>Amboy Operating Account</b>	<b>\$1,778,727.18*</b>
<b>Amboy Capital Account</b>	<b>\$ 59,195.64*</b>
<b>Manasquan Operating CD</b>	<b>\$ 556,603.59*</b>
<b>Manasquan Money Market CD</b>	<b>\$1,264,610.98*</b>
<b>United Roosevelt Operating</b>	<b>\$ 332,310.59*</b>
<b>United Roosevelt Money Market Capital</b>	<b>\$ 161,781.17*</b>
<b>Unemployment Account</b>	<b>\$ <u>115,896.69*</u></b>
<b>TOTAL</b>	<b>\$4,269,125.84*</b>

Motion to pay checks for Month of January 2026 in the amount of \$101,434.87 made by Commissioner Sassi, second Commissioner Cahill. With all voting in favor.

Motion to approve bill list due before next regular meeting February 18, 2026 in the amount of \$772,650.17 made by Commissioner Shelters, second Commissioner Totten. With all voting in favor.

Motion to accept Treasurers report made by Commissioner Shelters, second Commissioner Sassi. With all voting in favor.

**COMMISSIONER RUANE:**

We will go into Executive Session for Personnel.

The Audit is done.

We will have other questions on different things when we come out of Executive Session.

Motion to accept Commissioner Ruane's report made by Commissioner Shelters, second Commissioner Sassi. With all voting in favor.

**CAPTAIN'S REPORT:**

Receipts from December 1, 2026 thru December 31, 2025 total \$12,180.38. Monies collected in District 4 \$8,993.37. For a total revenue thru December 31, 2026 of \$367,078.17.

Annuals 63; Re-Inspections 116, Rersale & Apartments 33; Permits 10; Call Outs 6; Fire Calls 6; Fire Calls 28, Complaints 21; Detector Program 1, Miscellaneous 35 for total of 313. 25 Inspections in District 4 for a total of 338.

You have a letter that we are changing the call-outs. All Commissioners are satisfied with the changes. Further discussion ensued.

Motion to accept the Captains' report made by Commissioner Sassi, second Commissioner Totten. With all voting in favor.

**CHIEFS REPORT: Given by Deputy Chief Thatcher.**

Did we ever come out with a policy for the John Wall Road? Thatcher replied not that I'm aware of. Commissioner Ruane asked why not? Further discussion ensued.

Motion to accept Fire Chiefs report made by Commissioner Shelters, Second Commissioner Sassi. With all voting in favor.

**FIRE DISTRICT ADMINISTRATOR:**

You have two reports in your folder this month. one for December and the other is for the year-end.

We have 1 resignation and we have 1 application in the works. Further discussion ensued.

312 – Blaze came and gave us the long speech about 312. 312 needs another swivel. The last time we did a swivel was 2020. The warrantee was over in October. Campbell

found it in January. Further discussion ensued. We have not gotten a cost yet because Campbell needs the rig to figure it out, but they are expecting it to be over \$20,000.00. Further discussion ensued. My problem is Blaze walked off the job. They knew what was wrong and they never did anything with it. My recommendation is we lose Blaze. He does nothing for us. Further discussion ensued. Can we authorize Campbell to go ahead. Commissioners said yes. Turn around is 12 weeks.

Discussion ensued about foam. I sent the email that the Governor authorized the 1-year extension to 1/1/2027. Legally we are ok, we know there is a problem, we know the foam is no good for our people. Just because the Governor signed a piece of paper does that make it morally correct for us to still have our people use that foam? Further discussion ensued. Discussion on replacement and costs.

There are two purchase requests' one for Bert for IT and one for Dennis, that is minimal. Water cans, etc.

Motion to accept Fire District Administrators report made by Commissioner Sassi, second Commissioner Shelters. With all voting in favor.

**COMMISSIONER RUANE:**

We discussed 312.

Maintenance will be done by Campbell.

Motion to accept Commissioner Ruane's report made by Commissioner Shelters, second Commissioner Sassi. With all voting in favor.

**COMMISSIONER CAHILL:**

Purchase Request was read.

Motion not to exceed \$700.00 for purchase of supplies made by Commissioner Shelters, second Commissioner Sassi. With all voting in favor.

**COMMISSIONER SHELTERS:**

I have training requests this month. 3 request, Firefighter John DePinto for Fire Officer III class; he also put in for a RIT Awareness Class and a new volunteer firefighter coming in for Firefighter I for a total of \$815.00.

Also, the Fit-Test Laptop needs to be replaced. A new laptop for \$1,900.00. Further discussion ensued.

Motion not to exceed \$2,750.00 for this month's training.

Roll call: Aye: Commissioner KR Totten, Commissioner Sassi, Commissioner Cahill, Commissioner Shelters. Nay: Commissioner Ruane.

Motion to accept Commissioner Shelters report made by Commissioner Sassi, second Commissioner Cahill. With all voting in favor.

**COMMISSIONER SASSI:**

Updates to the CBA were provided to Local 3311. They responded back and we will discuss some of those points during Executive Session. Then we will respond back to the Local.

Motion to accept Commissioner Sassi's report made by Commissioner KR Totten, second Commissioner Cahill. With all voting in favor.

**COMMISSIONER KR TOTTEN: No report.**

Motion to accept Commissioner KR Totten report made by Commissioner Shelters, second Commissioner Sassi. With all voting in favor.

**FIRE COMPANY PRESIDENT:**

Discussion on year to year contact on fire protection.

Discussion on analysis of Duty Crew. Further discussion ensued.

Discussion on why the kid in FFI was not put through the SCBA immediately?

Motion to accept Fire Company Presidents report made by Commissioner Sassi, second Commissioner Shelters. With all voting in favor.

**OLD BUSINESS: None.**

**NEW BUSINESS: None.**

**PUBLIC PORTION: None**

Name:

Address:

Motion for Resolution 26-0121.2 to go into Executive Session at 20:50 hours made by Commissioner Shelters, second Commissioner Sassi. With all voting in favor.

We are back from Executive Session at 21:40 hours. In Executive Session we discussed personnel and other things to come before the Board.

Motion to adjourn by Commissioner Cahill, second Commissioner Sassi. Meeting adjourned at 21:43 hours.

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Commissioner Shelters  
Clerk