# 2014

# OLD BRIDGE TOWNSHIP FIRE DISTRICT NO. 3 BUDGET



Division of Local Government Services

#### 2014

### **OLD BRIDGE TOWNSHIP**

#### FIRE DISTRICT NO. 3 BUDGET

FISCAL YEAR: From January 1, 2014 to December 31, 2014

For Division Use Only

#### CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board and approval is given pursuant to N.J.S. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

Date:

Bv:

·	
CERTIFICATION OF ADOPTED BUDGET	
is hereby certified that the adopted Budget made a part hereof has been compared with a proved Budget previously certified by the Division, and any amendments made a pereto. This adopted Budget is certified with respect to such amendments and comparisons only.	e
State of New Jersey	
Department of Community Affairs	
Director of the Division of Local Government Services	
y:Date:	

# PREPARER'S CERTIFICATION 2014

#### **OLD BRIDGE TOWNSHIP**

#### FIRE DISTRICT NO. 3 BUDGET

FISCAL YEAR: From January 1, 2014 to December 31, 2014

It is hereby certified that the Fire District No. 3 Budget, including both the Annual Budget and the Supplemental Schedules appended hereto, represents the Board of Commissioners' resolve with respect to statute in that; all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated, all items of appropriation are properly set forth and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District No. 3.

It is further certified that all proposed budgeted amounts and totals are correct. Also I, hereby, provide reasonable assurance that all assertions contained herein are accurate and all Supplemental Schedules required are completed and attached.

Preparer's Signature:	Mallet			
Name:	KENNETH R. TOTTEN	KENNETH R. TOTTEN		
Title:	TREASURER	TREASURER		
Address:	913 ENGLISHTOWN ROAD			
	OLD BRIDGE, NJ 08857			
Phone Number:	(732) 723-1124 Fax Number:	(732) 723-9658		
E-mail address	pmurphy@obfd3.com			

# PREPARER'S CERTIFICATION OTHER ASSETS

#### 2014

#### **OLD BRIDGE TOWNSHIP**

#### FIRE DISTRICT NO. 3 BUDGET

FISCAL YEAR: From January 1, 2014 to December 31, 2014

It is hereby certified that operating appropriations as reported in this annual budget, included on Supplemental Schedule Page SS-6, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A. 40A:2-1 et. se4q.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported above herein have been determined not to be Capital Assets pursuant to N.J.S.A. 40A:14-84 and 40A:14-85. Therefore the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A 40A: 14-78.6.

Preparer's Signature:	Malla	
Name:	KENNETH R. TOTTEN	
Title:	TREASURER	
Address:	913 ENGLISHTOWN ROAD	
	OLD BRIDGE, NJ 08857	
Phone Number:	(732) 723-1124 Fax Number:	(732) 723-9658
E-mail address	pmurphy@obfd3.com	

#### APPROVAL CERTIFICATION

#### 2014

#### **OLD BRIDGE TOWNSHIP**

#### FIRE DISTRICT NO. 3 BUDGET

FISCAL YEAR: From January 1, 2014 to December 31, 2014

It is hereby certified that the Fire District No. 3 Budget, including Supplemental Schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the OLD BRIDGE TOWNSHIP Fire District No. 3, at an open public meeting, held pursuant to N.J.A.C 5:31-2.4, on the 20th day of November, 2013.

It is further certified that the recorded vote appearing in the resolution represents a not less than a majority of the full membership of the Board of Commissioners thereof.

Secretary's Signature:	MASE	
Name:	BERTUS A. SHELTERS, IV	
Title:	CLERK	
Address:	913 ENGLISHTOWN ROAD	
	OLD BRIDGE, NJ 08857	
Phone Number:	(732) 723-1124 Fax Number: (732) 723-9658	
E-mail address		

# **2014 Fire District Information**

Please fill out the following information regarding this Fire District:

Name of Fire District:	OLD BRIDGE FIRE DISTRICT NO. 3		
Address:	913 ENGLISTOWN ROAD		
City, State, Zip:	OLD BRIDGE	NJ	8857
Phone Number: (ext)	(732) 723-1124	Fax:	(732) 723-9658
Preparer's Name:	KENNETH R. TOTTEN		
Preparer's Address:	913 ENGLISTOWN ROAI	D	
City, State, Zip:	OLD BRIDGE	NJ	8857
Preparer's #: (ext.)	(732) 723-1124	Fax:	(732) 723-9658
Preparer's Cell #:			
Preparer's E-mail:	pmurphy@obfd3.com		
	TALE DILANE		
Chairman:	MARTIN F. RUANE	1	T
Phone Number: (ext)	(732) 723-1124	Fax:	(732) 723-9658
Preparer's E-mail:			
Secretary/Treasurer:	BERTUS A. SHELTERS.	<b>I</b> V/	
Phone Number: (ext)	(732) 723-1124	Fax:	(732) 723-9658
Preparer's E-mail:	pmurphy@obfd3.com	II ax.	(132) 123-7030
reparers D man.	pindipiny @ obido.com		
Name of Auditor:	LAUREN HOLMAN		
Name of Firm:	HOLMAN AND FRENIA		
Address:	10 ALLEN STREET, SUITE 2B		
City, State, Zip:	TOMS RIVER	NJ	08753
Phone Number: (ext)	(732) 797-1333	Fax:	
Preparer's E-mail:			

Membership of Board of Commissioners (Full Name)	Title
MARTIN F. RUANE	CHAIRMAN
BERTUS A. SHELTERS, IV	VICE CHAIRMAN/CLERK
KENNETH R. TOTTEN	TREASURER
KENNETH A. TOTTEN	COMMISSIONER
CHESTER T. HAMMEL	ASSISTANT CLERK

# 2014 Fire District Information Internet Web Site Information and Certification

Fire District	's Web Address	WWW,OBFD3@OBFD3.COM	
Internet web access to the	site. The purpose fire district's oper	of the website or webpage sha	webpage on the municipality's all be to provide increased public 0A:14-70.2 requires the following
X	A description of t	he fire district's mission and r	esponsibilities
X	Commencing with	h 2013, the budgets of at least	three consecutive fiscal years
Ø	The most recent (information	Comprehensive Annual Financ	cial Report (Unaudited) or similar financial
X	Commencing with consecutive fiscal	h Calendar Year Ending 2012 years	, the annual audits of at least three
	The fire district's commissioners to	rules, regulations, and official the interests of the residents v	policy statements deemed relevant by the within the district
X	Notice posted pur fire commissioner	suant to the "Open Public Mes, setting forth the time, date,	etings Act" for each meeting of the board of location and agenda of each meeting
′ 🗆	Beginning Januar commissioners in least three consec	cluding all resolutions of the o	es of each meeting of the board of fire commission and their committees; for at
×	The name, mailing who exercises day the fire district	g address, electronic mail add v-to-day supervision or manag	ress and phone number of every person ement over some or all of the operations of
	corporation or oth during the precedi	er organization which receive ng fiscal year for any service	y other person, firm, business, partnership, d any remuneration of \$17,500 or more whatsoever rendered to the fire district but under a length of service award program
above compli	ies with the minim	irman, that the Fire District's um statutory requirements of exes signifies compliance.	web site or web page as identified NJSA 40A:14-70.2 as listed above.
Name of Cha	irperson Certifying	g compliance	MARTIN F. RUANE
Signature			Maltin FRuai

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#### 2014 BUDGET RESOLUTION

#### **OLD BRIDGE TOWNSHIP**

#### Fire District No. 3

FISCAL YEAR: From January 1, 2014 to December 31, 2014

WHEREAS, the Annual Budget for the OLD BRIDGE TOWNSHIP Fire District No. 3 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 has been presented before the Board of Commissioners of the OLD BRIDGE TOWNSHIP Fire District 3 at its open public meeting of November 20, 2013; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:45.44 et. seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,822,460, which includes amount to be raised by taxation of \$1,442,000 and Total Appropriations of \$1,822,460; and

WHEREAS, the amount to be raised by taxation to support the district budget, shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount of surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in Fire District No. 3.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of Fire District No. 3, at an open public meeting held on November 20, 2013 that the Annual Budget, including appended Supplemental Schedules, of the OLD BRIDGE TOWNSHIP Fire District No. 3 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 is hereby apprroved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in said Fire District No. 3's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the OLD BRIDGE TOWNSHIP Fire District No. 3 will consider the Annual Budget for adoption on December 18, 2013.

MAST	November 20, 2013
(Secretary's Signature)	(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
CHESTER T. HAMMEL				
MARTN F. RUANE	~			
BERTUS A. SHELTERS, IV	<b>&gt;</b>			
KENNETH A. TOTTEN				<b>\</b>
KENNETH R. TOTTEN	<b>\</b>			

# 2014 BUDGET MESSAGE

#### OLD BRIDGE TOWNSHIP

#### Fire District No. 3 Budget

#### FISCAL YEAR: From January 1, 2014 to December 31, 2014

1. Complete a brief statement on the 2014 proposed Annual Budget and make comparison to the current year's adopted budget. Explain significant increases or decreases, if any.

The 2014 Budget is \$5,737 higher than the 2013 Budget.

2. Complete a brief statement describing the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation to support the district budget and on the Restricted and Unreserved Fund Balance(s). Explain increases or decreases in the tax rate and utilization of fund balances. If unreserved fund balance is reduced by more than 10%, explain the projected impact on the following year's budget.

The tax rate should remain about the same as the previous year.

3. Include a statement explaining how the District is complying with the Property Tax Levy Cap. The statement must explain reasons for exceeding the Levy Cap and identify the appropriations that caused the district to exceed the Levy Cap, and how they are being addressed by a referendum.

The District is \$35,653 under the Tax Levy Cap.

- 4. If the District plans to pass a Resolution for the Release of Restricted Fund Balance, explain the reason and purposes of the of the appropriation. N/A
- 5. Complete a brief statement on the Annual Budget's proposed capital appropriations and payment methods, including debt service for the proposed budget year and for future years.

The Budget includes Capital appropriations for a new Fire Prevention Vehicle, Communication Equipment, Fire Chief Vehicle as approved by the voters and for the future capital outlay. All items are fully funded with no debt incurred

- 6. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year, pursuant to N.J.S.A 40A:14-78.6, then an explanation as to reasons for occurrence must be disclosed. N/A
- 7. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S.A 40A:14-85.1? If so, detail the organization(s) incorporated name and amounts.

N/A

8.	Complete	the following based on the municipal as	sessor's latest information, p	ursuant to	N.J.S. 54:4-35:
	7a	Total Assessed Valuation of District	2013	\$	1,728,762,460
	7b	Proposed Tax Rate per \$100 of Assess	ed Valuation	\$	0.084

9. Is the fire district providing for a first year funding appropriation to establish a length of service award program (LOSAP) in this year's budget, subject to public referendum thereof?

No:	X	Yes:	If ves, how much is appropriated?
1 10.	2.1	105.	if yes, now much is appropriated.

a. If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount? N/A

No: Yes:
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### Old Bridge Township Fire District # 3 (Middlesex)

#### ----ANTICIPATED REVENUES----

FUND BALANCE UTILIZED	CROSS REF.	2014 PROPOSED BUDGET	2013 CURRENT YEAR FINAL BUDGET
UNRESTRICTED FUND BALANCE	* A-1 *	\$244,737	* \$232,000 *
RESTRICTED FUND BALANCE	* A-2 *		* *
TOTAL FUND BALANCE UTILIZED	* R-1 *	\$244,737	* \$232,000 *
MISCELLANEOUS ANTICIPATED REVENUES	CROSS REF.	2014 PROPOSED BUDGET	2013 CURRENT YEAR FINAL BUDGET
SHARED SERVICES (N.J.S.A. 40A:65-1 et seq.)	* *		* *
JOINT PURCHASING AGRMNTS. (N.J.S. 40A:10 & 11)	* *		* *
EMERGENCY ASSISTANCE (N.J.S. 40A:14-26)	* *		* *
MUNICIPAL ASSISTANCE (N.J.S. 40A:14-34)	* *		* *
MUNICIPAL ASSIST ADJOIN. (N.J.S. 40A:14-35)	* *		* *
CONTRACTS - VOL. FIRE CO. (N.J.S. 40A:14-68)	* *	,	* *
LEASES - LOCAL MUNICIPALITY (N.J.S. 40A:14-83)	* *	,	* *
RENTAL INCOME	* *	,	* *
SALE OF ASSETS	* A-3 *	,	* *
INTEREST ON INVESTMENTS AND DEPOSITS	* A-4 *	\$2,000	* \$10,000 *
OTHER REVENUE	* A-5 *		* *
TOTAL MISCELLANEOUS REVENUES ANTICIPATED	* R-2 *	\$2,000	* \$10,000 * ======

# Old Bridge Township Fire District # 3 (Middlesex)

#### ----ANTICIPATED REVENUES----

OPERATING GRANT REVENUE	CROSS REF.	2014 PROPOSED BUDGET	2013 CURRENT YEAR FINAL BUDGET
SUPPLEMENTAL FIRE SERV. ACT (P.L. 1985, c. 295)	* *	\$9,000	* \$9,000 *
OTHER GRANTS & ENTITLEMENTS	* A-6 *		* *
TOTAL OPERATING GRANT REVENUE	* R-3 *	\$9,000	* \$9,000 * ======
MISCELLANEOUS REVENUES OFFSET WITH APPROPR	RIATIONS:		
UNIFORM FIRE SAFETY ACT (P.L. 1983. c. 383)			
RESERVES UTILIZED	* *		* *
ANNUAL REGISTRATION FEES	* *	\$61,223	* \$61,223 *
PENALTIES AND FINES	* *	\$3,500	* \$2,500 *
OTHER REVENUES	* *	\$60,000	* \$60,000 *
TOTAL UNIFORM FIRE SAFETY ACT REVENUES	* A-7 *	\$124,723	* \$123,723 *
OTHER REVENUES OFFSET WITH APPROPRIATIONS	* A-8 *		* *
TOTAL REVENUES OFFSET WITH APPROPRIATIONS	* R-4 *	\$124,723	* \$123,723 *
TOTAL REVENUES AND FUND BALANCE UTILIZED (R-1 + R-2 + R-3 + R-4)	* B-1 *	\$380,460	* \$374,723 *
AMOUNT TO BE RAISED BY TAXATION TO SUPPORT THE DISTRICT BUDGET	* R-5 *	\$1,442,000	* \$1,442,000 *
TOTAL ANTICIPATED REVENUES (B-1 + R-5)	* B-2 *	\$1,822,460 ======	* \$1,816,723 * ========
Maximum Allowable Amount to be raised by Taxation (For Reference Purposes Only from LC1 based on Information provided by the district- see instructions.)		\$1,477,653	

**Amount Over Levy Cap** 

### Old Bridge Township Fire District # 3 (Middlesex)

# BUDGETED APPROPRIATIONS OPERATING APPROPRIATIONS

	CROSS REF.	2014 PROPOSED BUDGET	2013 CURRENT YEAR FINAL BUDGET
ADMINISTRATION		<b></b>	
SALARY & WAGES	* A-9 *	\$79,133	* \$89,813 *
FRINGE BENEFITS	* A-13 *	\$69,485	* \$67,113 *
OTHER EXPENSES	* A-11 *	\$113,000	* \$108,000 *
TOTAL ADMINISTRATIO	N * E-1 * =	\$261,618 ======	* \$264,926 * =======
COST OF OPERATIONS & MAINTENANCE			
SALARY & WAGES	* A-10 *		*
FRINGE BENEFITS	* A-14 *		* *
OTHER EXPENSES	* A-12 *	\$822,280	* \$782,340 *
TOTAL COST OF OPERATIONS & MAINTENANC	E * E-2 * =	\$822,280 ======	* \$782,340 * =======

#### **Old Bridge Township Fire District #3 (Middlesex)**

# BUDGETED APPROPRIATIONS OPERATING APPROPRIATIONS

	CROS	S	2014 PROPOSED BUDGET		2013 CURRENT YEAR FINAL BUDGET	
APPROPRIATIONS OFF-SET WITH REVENUE		1				
SALARY & WAGES	* A-15	*	\$128,030	*	\$112,273	*
FRINGE BENEFITS	* A-16	*	\$69,632	*	\$67,284	*
OTHER EXPENSES	* A-17	*	\$40,900	*	\$49,900	*
TOTAL APPROPRIATIONS OFFSET WITH REVENUE	* E-3	*	\$238,562 ======	*	\$229,457 ======	*
DULY INCORPORATED FIRST AID / RESCUE SQUAD ASSOCIATIONS (NJS 40A:14-85.1)						
VEHICLES	*	*		*		*
EQUIPMENT	*	*		*		*
MATERIALS & SUPPLIES	*	*		*		*
TOTAL APPROPRIATED FOR DULY INCORPORATED FIRST AID / RESCUE SQUAD ASSOCIATIONS		*	========	*		*

### Old Bridge Township Fire District # 3 (Middlesex)

# **BUDGETED APPROPRIATIONS**

		ROS	S -	2014 PROPOSED BUDGET		2013 CURRENT YEAR FINAL BUDGET	
EMERGENCY APPROPRIATIONS (NJS 40A:14-78.14)							
(1)	*		*		*		*
(2) (3)	*		*		*		*
OTHER DEFERRED CHARGES (List & Cite Statute)							
(1) Declared State of Emergency (NJS 40A:4-45.45 10b)	*		*		*		*
(2) (3)	*		*		*		*
TOTAL DEFERRED CHARGES	*	E-5	*		*		*
				========		========	
CASH DEFICIT, PRECEEDING YEAR (NJS 40A:14-78.6)	*	E-6	*		*		*
LENGTH OF SERVICE AWARD PROGRAM				========		=========	
(LOSAP) - CONTRIBUTION (PL 1997, c 388)	*	E-7	*	\$105,000 =====	*	\$105,000 ======	*

#### Old Bridge Township Fire District #3

# BUDGETED APPROPRIATIONS CAPITAL APPROPRIATIONS

	CAPITAL IMPROVEMENTS (N		•			2014 PROPOSED BUDGET	2013 CURRENT YEAR FINAL BUDGET
	List Project Separately	Date of LFB Approval	Date of Voter Approval	Asset Type	Affirmative Vote %		
(1)	Fire Prevention Vehicle	N/A	9/18/2013	Vehicles *	100% *	\$60,000	*
(2)	Communication Equipment	N/A	11/20/2013	Telecom Equip *	100% *		* *
(3)	Fire Chief Vehicle	N/A	12/9/2013	Vehicles *	100% *		* *
(4)				Asset Type (Select) *	. ,		* *
(5)				Asset Type (Select) *	. ,	•	* *
(6)				Asset Type (Select) *	. ,		* *
	DOWN PAYMENTS (N.J.S. 40	A:14-85) Date of LFB	Date of Voter		Affirmative		
	List Project Separately	Approval		Asset Type	Vote %	_	
(1)				Asset Type (Select) *	. ,		* *
(2)				Asset Type (Select) *	. ,	•	* *
(3)				Asset Type (Select) *	. ,		* *
(4)				Asset Type (Select) *	. ,		* *
(5)				Asset Type (Select) *	. 4		* *
	Total Capital Improvements/E	Oown Paym	ents	*	C-1 '	\$335,000	* \$0 *
	RESERVE FOR FUTURE CAP	ITAL OUTL	.AYS	*	C-2	\$60,000	* \$435,000 *
	TOTAL CAPITAL APPROPRIA (C-1 + C-2)	TIONS		*	E-8 *	\$395,000	•
	Capital Appropriations offset wi Capital Appropriations offset wi Capital Appropriations offset wi	th Grants					

# Old Bridge Township Fire District # 3 (Middlesex)

# BUDGETED APPROPRIATIONS DEBT SERVICE FOR CAPITAL APPROPRIATIONS

	C	CROSS REF.	2014 PROPOSED BUDGET	2013 CURRENT YEAR FINAL BUDGET
PRINCIPAL PAYMENTS	:	<u>IXEI .</u>		TIMAL BODGET
GENERAL OBLIGATION BONDS	*	P-1 *		* *
BOND ANTICIPATION NOTES	*	P-2 *		* *
CAPITAL LEASES	*	P-3 *		* *
INTERGOVERNMENTAL LOANS	*	P-4 *		* *
OTHER BONDS OR NOTES	*	P-5 *		* *
TOTAL PRINCIPAL PAYMENTS	<b>3</b> *	D-1 *		**
INTEREST PAYMENTS				
GENERAL OBLIGATION BONDS	*	I-1 *		* *
BOND ANTICIPATION NOTES	*	I-2 *		* *
CAPITAL LEASES	*	I-3 *		* *
INTERGOVERNMENTAL LOANS	*	I-4 *		* *
OTHER BONDS OR NOTES	*	I-5 *		* *
TOTAL INTEREST PAYMENTS	<b>3</b> *	D-2 *		* *
TOTAL DEBT SERVICE (D1+D2)	) *	E-9 *	========	* *
TOTAL BUDGETED APPROPRIATIONS (E1+E2+E3+E4+E5+E6+E7+E8+E9)	* 10	B-2 *	\$1,822,460 ======	* \$1,816,723 * =======

#### Old Bridge Township Fire District # 3 (Middlesex)

#### **BUDGETED APPROPRIATIONS**

			2014	2013
			Proposed Budget	Final Budget
	Summary of Referendum Line Items	SS Page #	Amount Requested	
Φ				
her				
SWC				
W rc				
rt ne				
Insert new rows here				
_				
	TOTAL Referendum Line Items		\$0	\$0

Tax Levy Requested minus Maximum Allowable Levy
As this page is adjusted this amount changes should =\$0
(For Reference Purposes Only - from LC1 based on
Information provided by the district- see instructions.)

\$0

	Summary of Release of Restricted Fund Balance Referendum Line Items	SS Page #	Amount Requested	
here				
rows he				
new				
Insert				
	TOTAL Release of Restricted Fund Balance		\$0	\$0

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### 2014 ADOPTION CERTIFICATION

#### **OLD BRIDGE TOWNSHIP**

Fire District No. 3 Budget

FISCAL YEAR: From January 1, 2014 to December 31, 2014

It is hereby certified that the Fire District No. 3 Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the OLD BRIDGE TOWNSHIP Fire District No. 3, pursuant to N.J.A.C. 5:31-2.4, on the 18th day of December, 2013.

Secretary's Signature:	1328	R					
Name:	BERTUS A. SHEI	BERTUS A. SHELTERS, IV					
Title:	CLERK	CLERK					
Address:	913 ENGLISHTOWN ROAD						
	OLD BRIDGE, N	J 08857					
Phone Number:	(732) 723-1124	Fax Number:	(732) 723-9658				
E-mail address		•	•				

# 2014 ADOPTED BUDGET RESOLUTION OLD BRIDGE TOWNSHIP

#### FireDistrict No. 3

FISCAL YEAR: From January 1, 2014 to December 31, 2014

WHEREAS, the Annual Budget for the OLD BRIDGE TOWNSHIP Fire District No. 3 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 has been presented for adoption before the Board of Commissioners of the OLD BRIDGE TOWNSHIP Fire District 3 at its open public meeting of December 18, 2013; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45 et. seq.); and,

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$1,822,460, which includes amount to be raised by taxation of \$1,442,000 and Total Appropriations of \$1,822,460; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount of money to be raised by taxation for the ensuing year.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the OLD BRIDGE TOWNSHIP Fire District No. 3, at an open public meeting held on December 18, 2013 that the Annual Budget, of the OLD BRIDGE TOWNSHIP Fire District No. 3 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$1,822,460, which includes amount to be raised by taxation of \$1,442,000 and Total Appropriations of \$1,822,460; and,

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and,

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount of money to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

( SA 8 2	December 18, 2013
(Secretary's Signature)	(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
CHESTER T. HAMMEL				V
MARTN F. RUANE	V			
BERTUS A. SHELTERS, IV	V			
KENNETH A. TOTTEN		***************************************		V
KENNETH R. TOTTEN	1			

# 2014

# OLD BRIDGE TOWNSHIP FIRE DISTRICT NO. 3 BUDGET

Supplemental Schedules



Division of Local Government Services

#### Old Bridge Township Fire District # 3 (Middlesex)

#### ----SUPPLEMENTAL SCHEDULES----

			CROSS REF	}	2014 PROPOSED BUDGET 	
	UNRESTRICTED FUND BALANCE					
(1)	Beginning Balance January 1, 2013	*	AUDIT	*	\$1,161,838	*
(2)	Utilized in Current Year's Adopted Budget	*		*	\$232,000	*
(3)	Proposed Balance Available (Line 1 - Line 2)	*		*	\$929,838	*
(4)	Estimated Results of Current Budget Operations	*		*	\$160,000	
(5)	Anticipated Balance December 31, 2013 (Line 3 + Line 4)	*		*	\$1,089,838	*
(6)	Utilized in Proposed 2014 Budget	*	A-1	*	\$244,737	*
(7)	Proposed Balance after Utilization in 2014 Budget (Line 5 - Line 6)	*		*	\$845,101 =======	*
	RESTRICTED FUND BALANCE					
(8)	Beginning Balance January 1, 2013	*	AUDIT	*	\$1,460,738	*
(9)	Utilized in Current Year's Adopted Budget	*		*		*
(10)	Proposed Balance Available (Line 8 - Line 9)	*		*	\$1,460,738	*
(11)	Estimated Results of Operations in Current Budget	*		*	\$435,000	*
(12)	Anticipated Balance Dec 31, 2013 (Line 10 + Line 11)	*		*	\$1,895,738	*
(13)	<ul><li>A. Used in Proposed Budget for Capital Purposes (Page 9)</li><li>B. Release Referendum Resolution (Page 10A)</li><li>C. Total Proposed Use of Restricted Fund Balance</li></ul>	* *	A-2	* *		* *
(14)	Proposed Balance after Utilization in 2014 Budget (Line 12 - Line 13A - 13B)	*		*	\$1,895,738 =======	*

### Old Bridge Township Fire District # 3 (Middlesex)

#### ----SUPPLEMENTAL SCHEDULES----

	SALE OF ASSETS	CROSS	PURCHASE	2014 PROPOSED	
	DESCRIPTION OF ASSET (list individually)	REF.	BASIS	SALE VALUE	
(1) (2)	()	* *		*	*
(2) (3)		* *		*	*
	TOTAL SALE OF ASSETS	* <b>A-3</b> *	=======	*	*
	INTEREST ON INVESTMENTS AND DEPOSITS (N.J.S.A. 40A:5-15.1)		2014	2013	
		CROSS REF.	PROPOSED BUDGET	FINAL BUDGET	
(1)	INVESTMENTS/ACCOUNTS (List Each) INTEREST ON INVESTMENTS	* *	\$2,000	* \$10,000	*
(2) (3)		* *		*	*
(4) (5)		* *		*	*
(6) (7)		* *		*	*
	TOTAL INTEREST ON INVESTMENTS AND DEPOSITS	* A-4 *	\$2,000	* \$10,000 ======	*
	OTHER REVENUE	CROSS	2014 PROPOSED	2013 FINAL	
	LIST IN DETAIL:	REF.	BUDGET 	BUDGET 	
(1) (2)		* *		*	*
(3)		* *		*	*
(4) (5)		* *		*	*
	TOTAL OTHER REVENUE	* A-5 *		*	*

PAGE SS-3

### Old Bridge Township Fire District # 3 (Middlesex)

#### ----SUPPLEMENTAL SCHEDULES----

OTHER GRANTS &			
ENTITLEMENTS 	CROS	BUDGET	2013 FINAL BUDGET 
LIST IN DETAIL:			
(1)	*	*	* *
(2) (3)	*	*	*
(4)	*	*	*
(5)	*	*	* *
<ul><li>(6)</li><li>(7)</li></ul>	*	*	* *
(8)	*	*	*
(9)	*	*	*
TOTAL OTHER GRANTS & ENTITLEMENTS	* A-6	*	*
OTHER REVENUES OFF-SET WITH APPROPRIATIONS	CROS	2014 S PROPOSED BUDGET	2013 FINAL BUDGET 
APPROPRIATIONS		S PROPOSED	FINAL
APPROPRIATIONS LIST IN DETAIL:		S PROPOSED	FINAL
APPROPRIATIONS LIST IN DETAIL: (1)	REF.	S PROPOSED BUDGET 	FINAL BUDGET 
APPROPRIATIONS LIST IN DETAIL:	REF. 	S PROPOSED BUDGET 	FINAL BUDGET 
APPROPRIATIONS LIST IN DETAIL:  (1) (2) (3) (4)	REF. 	S PROPOSED BUDGET	FINAL BUDGET 
APPROPRIATIONS LIST IN DETAIL:  (1) (2) (3) (4) (5)	REF. 	S PROPOSED BUDGET	FINAL BUDGET 
APPROPRIATIONS LIST IN DETAIL:  (1) (2) (3) (4) (5) (6)	REF. 	S PROPOSED BUDGET	FINAL BUDGET 
APPROPRIATIONS LIST IN DETAIL:  (1) (2) (3) (4) (5) (6) (7) (8)	REF. * * * * * * * * * *	S PROPOSED BUDGET  * * * * * * * *	FINAL BUDGET 
APPROPRIATIONS LIST IN DETAIL:  (1) (2) (3) (4) (5) (6) (7)	REF. * * * * * *	S PROPOSED BUDGET  * * * * * * * *	FINAL BUDGET 

# Old Bridge Township Fire District # 3 (Middlesex)

#### ----SUPPLEMENTAL SCHEDULES----

SALARY & WAGES (N.J.S. 40A:14-78.7)		Annual Wages	2014 Proposed Budget
ADMINISTRATION			
(1) COMMISSIONERS (2) OTHER	AP-1	\$3,000 \$64,133	
TOTAL ADMINISTRATION	A-9	\$67,133	\$79,133
COST OF OPERATIONS & MAINTENANCE (1) Appendix brought forward	AP-2		
TOTAL COST OF OPERATIONS S&W	A-10		
OTHER COSTS OFFSET BY REVENUES (1) Appendix brought forward	AP-3	\$113,030	\$128,030
TOTAL Salaries Offset by Revenues	A-15	\$113,030	\$128,030
	PAGE SS-5	=======	=======

# Old Bridge Township Fire District # 3 (Middlesex)

# Salary Expense Appendix (N.J.S.A. 40A:14-78.6)

	TITLE	# of Staff	Annual	2014 Proposed
	Administrative Postions (list Individually)	Stati	Wages	Budget
	OFFICE SECRETARY	1	\$54,133	\$54,133
	OFFICE ASSISTANT	1	\$10,000	\$10,000
ew			, ,	, ,
Insert new rows here				
<u>si</u> 2				
	TOTAL ADMINISTRATION S&W appendix	AP-1	\$64,133	\$64,133
	.,		. ,	. ,
	Operation & Maintenance Postions (list Individually)			
new ere				
Insert new rows here				
<u> </u>				
	TOTAL COOT OF ODED ATIONS COM Assess I'	40.0		
	TOTAL COST OF OPERATIONS S&W Appendix	AP-2		
	Salary Offset by Revenue Postions (list Individually)			
	FIRE OFFICIAL	1	\$67,998	\$67,998
	FIRE INSPECTOR	† †	<b>\$2.,000</b>	\$15,000
new ere	DEPUTY FIRE OFFICIAL	1	\$45,032	\$45,032
Insert new rows here				
<u> </u>				
		+		
	Total Salaries Offset By Revenue Appendix	AP-3	\$113,030	\$128,030

### Old Bridge Township Fire District # 3 (Middlesex)

# ----SUPPLEMENTAL SCHEDULES---FRINGE BENEFIT COSTS

	PROPOSED BUDGET		20	14	
	Title	Admin	Cost of Operation and Maintenance	Other Costs Offset by Revenue	Total
(1)	Public Employee RS Contribution	\$9,386		\$9,386	\$18,772
(2)	Police & Fire RS Contribution				
(3)	Employee Group Health Insurance	\$45,000		\$45,000	\$90,000
(4)	Other Fringe	\$15,099		\$15,246	\$30,345
	TOTAL PROPOSED BUDGET	\$69,485		\$69,632	\$139,117
	Cross Reference	A-13	A-14	A-16	

	FINAL BUDGET		20	13	
	Title	Admin	Cost of Operation and Maintenance	Other Costs Offset by Revenue	Total
(1)	Public Employee RS Contribution	\$8,723		\$8,723	\$17,446
(2)	Police & Fire RS Contribution				
(3)	Employee Group Health Insurance	\$45,000		\$45,000	\$90,000
(4)	Other Fringe	\$13,390		\$13,561	\$26,951
	TOTAL FINAL BUDGET	\$67,113		\$67,284	\$134,397

Cross Reference A-13 A-14 A-16 PAGE SS-5A

# Old Bridge Township Fire District # 3 (Middlesex)

#### ----SUPPLEMENTAL SCHEDULES----

	Cross	2014 Proposed	2013
	Ref	Budget	Final Budget
Administration Other Expenses			
(1) Other Expenses (2) Contingent Expenses	AP-4	\$113,000	\$108,000
(3) Other Assets, Non-Bondable	AP-5		
TOTAL ADMINISTRATION OTHER EXPENSES	<b>A-11</b>	\$113,000 ======	\$108,000 =====
Cost of Operations Other Expenses			
(1) Other Expenses	AP-6	\$730,040	
(2) Contingent Expenses	4D 7	\$100	·
(3) Other Assets, Non-Bondable	<b>AP-7</b>	\$92,140 	\$98,700
TOTAL COST OF OPERATIONS OTHER EXPENSES	A-12	\$822,280	\$782,340
	:	========	=========
Other Expenses Offset by Revenue		***	<b></b>
<ul><li>(1) Other Expenses</li><li>(2) Contingent Expenses</li></ul>	AP-8	\$40,900	\$49,900
(3) Other Assets, Non-Bondable	AP-9		
TOTAL Other Expenses Offset by Revenue	A-17	\$40,900	\$49,900
2405 00 0	:		========

**PAGE SS-6** 

# Old Bridge Township Fire District # 3 (Middlesex)

Other Expense Appendix (N.J.S.A. 40A:14-78.6)

Use this page only if additional lines are required on the Supplemental Other Expenses Insert additional rows where indicated to ensure they are included in the total Totals will be reflected on SS-6

		Cross Ref.	2014 Proposed Budget	2013 Current Year Final Budget
	Admin - Operating			
≥ o	ELECTION		\$7,000	\$7,000
Insert new rows here	OFFICE EXPENSES		\$60,000	\$55,000
nser	PROFESSIONAL SERVICES		\$30,000	\$30,000
	UTILITIES		\$16,000	\$16,000
	Total Additional Administration Operating Expenses	AP-4	\$113,000	\$108,000
	Admin - Other Assets, Non-Bondable			
≥ ō				
rt ne s he				
Insert new rows here				
	Total Additional Administration Other Assets	AP-5		
	Cost of Operations - Operating			
	ADVERTISING		\$9,000	\$9,000
	INSURANCE		\$150,000	\$150,000
Insert new rows here	MAINTENANCE AND REPAIRS		\$205,500	\$165,500
sert	RENTAL CHARGES		\$120,346	\$120,346
<u> </u>	TRAINING AND EDUCATION		\$39,650	\$33,150
	UNIFORMS AND PERSONAL EQUIPMENT		\$36,735	\$36,735
	FIRE PROTECTION SERVICES	1 4 5 0	\$168,809	\$168,809
	Total Additional Operating Expenses Operations	AP-6	\$730,040	\$683,540
	Cost of Operations - Other Assets, Non-Bondable		000 440	<b>***</b>
new rows	FIRE FIGHTING EQUIPMENT		\$92,140	\$98,700
	Total Additional Cost of Operations Other Assets	AP-7	\$92,140	\$98,700
	Other Expenses Offset by Revenue - Operating	7.1. 7	Ψ02,110	ψου,1 σο
	MAINTENANCE AND REPAIRS		\$25,000	\$30,000
≥ ō	FIRE PREVENTION AND EDUCATION		\$11,000	\$11,000
t ne	UNIFORMS		\$1,000	\$5,000
Insert ne rows he	EDUCATION AND DUES		\$3,700	\$3,700
1	MISCELLANEOUS OTHER EXPENSES		\$200	\$200
L	Total Additional Operating Expenses Offset by Revenue	AP-8	\$40,900	\$49,900
	Other Expenses Offset by Revenue - Other Assets, Non-Bond		+ , - 3 •	,,
; > 8	Tana and the state of the state			
new rows				
	Total Costs Offset by Revenue Other Assets	AP-9		
	PAGE SS-6 Annondiv	<u>.                                      </u>		•

#### Old Bridge Township Fire District # 3 (Middlesex)

# ----SUPPLEMENTAL SCHEDULES---DEBT SERVICE SCHEDULE

	PRINCIPAL PAYMENTS					Final Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget
	General Obligation Bonds	Date of Project	Date of Voter Approval	% of Approval	Date of LFB Approval	2013	2014	2015	2016	2017	2018
Insert new rows here											
			Т	OTAL PAY	MENTS P-1						
	Bond Anticipation Notes										
Insert new rows here											
			T	L OTAL PAYI	MENTS P-2						
	Capital Leases										
Insert new rows here											
			Ţ	OTAL PAY	MENTS P-3						
	Intergovernmental Loans										
Insert new rows here											
			T	OTAL PAY	MENTS P-4						
	Other Bonds Or Notes										
Insert new rows here											
<u>c</u> 2			_	OTAL BAY	AENITO D. 5						
	Total Principal Debt Paymer	nts D-1	<u> </u>	OTAL PAY	VIENTS P-5						
		··· ·				DACE SS 7					

PAGE SS-7

#### Old Bridge Township Fire District # 3 (Middlesex)

# ----SUPPLEMENTAL SCHEDULES---DEBT SERVICE SCHEDULE

	INTEREST PAYMENTS	Date of	Date of Voter	% of	Date of LFB	Final Budget	Proposed Budget	Projected Budget	Projected Budget	Projected Budget	Projected Budget
	General Obligation Bonds	Project	Approval	Approval	Approval	2013	2014	2015	2016	2017	2018
new ere											
Insert new rows here											
				TOTAL PA	AYMENTS I-1						
	Bond Anticipation Notes			1017(217	VIII EIVIOI						
ew ire											
Insert new rows here											
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	Capital Leases			TOTAL PA	AYMENTS I-2						
	Oapital Leases										
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Insert new rows here											
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	Intergovernmental Loans			TOTAL PA	AYMENTS I-3						
≽ ø	miorgo vorimioritar zoario										
Insert new rows here											
lns o											
•				TOTAL PA	AYMENTS I-4						
	Other Bonds Or Notes										
Insert new rows here											
Inser											
<u> </u>				TOTAL PA	AYMENTS I-5						
	<b>Total Interest Debt Payments</b>	5 D-2									
						DVCE 66-8					

PAGE SS-8

	Fire District Summary Levy Cap	o Calculation	
FDCode	Fire District	COUNTY	EXAMINER
120903	Old Bridge Township Fire District # 3	Middlesex	
Model Fire	District Tax Levy Calculation Worksheet		
ava Can C	Palaulatian		
	Calculation	Durnaga	£1 442 000
	ear Amount to be Raised by Taxation for Fire District	·	\$1,442,000 \$0
	Changes in Service Provider (+/-)		
	DLGS Approved Adjustments		
	or Year Tax Levy for Municipal Purposes for Cap Calo		
	Plus 2% Cap increaseax Levy Prior to Exclusions		\$28,840 <b>\$1,470,840</b>
Exclusio			φ1,470,040
	Shared Service Exclusion	\$0	
	Change in Total Debt Service Appropriation	·	
	Allowable pension increases	·	
	Allowable increase in health care costs		
	Changes in LOSAP contributions (+/-)	,	
	Extraordinary Costs due to a "Declared" Emergency	·	
	Net Capital Improvement Fund and/or Down	ΨΟ	
	Payment on Improvements and Reserve for Future	\$0	
Add Tot	al Exclusions		\$663
Less Ca	ancelled or Unexpended Referendum Amounts		\$0
Increase	e in Ratable Valuation (New Construction/Additions)	\$7,321,500	
Prior Ye	ear Local Fire District Tax Rate (3 decimals/\$100)	\$0.084	\$6,150
Adjusted T	ax Levy		\$1,477,653
	Amount Utilized from Levy Cap Bank from 2011		
	Amount Utilized from Levy Cap Bank from 2012		\$0
	Amount Utilized from Levy Cap Bank from 2013		\$0
	Maximum Tax Levy Before Referendum	F	
	Amount Proposed for Levy Cap Referendum		
Maximum A	Allowable Amount to be Raised by Taxation		\$1,477,653
•	c Calculation		
	t To Be Raised By Taxation	<b>-</b>	\$1,442,000
-	nk Available from Prior Year (2011) for 2014's Bud	_	
Cap Ba	nk Available from Prior Year (2012) for 2014's Bud	dget	\$34,090
	d Cap Bank from Prior Year (2012) available for 20 nk Available from Prior Year (2013) for 2014's Bud		
	d Cap Bank from Prior Year (2013) available for 20		
	nk from Current Year (2014) available for 2015's E		
-	nk Available from 2014 for 2015's Budget	_	

# **Health Insurance Exclusion Calculation Sheet**

FY 2014 State Health Benefits Program Average Increase: 6.6%

Fire District	COUNTY	EXAMINER	
Old Bridge Township Fire District # 3	Middlesex		
These amounts are drawn from SS-5A Fringe I	Benefits. If a waiver or referendum	Proposed	Final Budget
is planned for this expense, that amount must I	pe manually entered	Budget	_
Administration Health Insurance Appropriation		\$45,000	\$45,000
Operations & Maintenance Health Insurance Appropriation	on	\$0	\$0
A. Proposed Budget Group Health Insurance		\$45,000	\$45,000
	NET INCREASE (DECREASE)	\$0	
Net Increase Divided by 2013 Amount Budgeted = %	Increase	0.00%	
2. SFY 2014 State Health Average <u>6.6%;</u> Less 2% = %	Increase added to current levy	0.00%	
3. % Increase (B1) less % Increase Exclusion (B2) = %	0.00%		
5. % Increase Exclusion (B2) * 2013 Expended = 2014		\$0	
6. Amount above the Levy Exclusion (Actual Increase	<u> </u>	\$0	
	2014 Increase in Appropriation	\$0	

Pension Contributi	on Calculation Sheet	
Fire District	COUNTY	EXAMINER
Old Bridge Township Fire District # 3	Middlesex	
Proposed Budget PERS Contribution Appropriated		\$18,772
Proposed Budget PFRS Contribution Appropriated		\$0
Anticipated Revenues for Fringe Benefits Directly Offsetti	ng Pension Costs	\$9,386
	\$9,386	
Final Budget PERS Contribution		\$17,446
Final Budget PFRS Contribution	\$0	
Realized Revenues for Fringe Benefits Directly Offsetting	\$8,723	
	\$8,723	
Pe	\$663	

LOSAP Calculation Sheet					
Fire District	COUNTY	EXAMINER			
Old Bridge Township Fire District # 3	Middlesex				
LOSAP - Proposed Budget		\$105,000			
LOSAP - Final Budget	\$105,000				
	\$0				

Debt Service Calculation Sheet					
Fire District	COUNTY	EXAMINER			
Old Bridge Township Fire District # 3	Middlesex				
Total Debt Service Appropriation (Proposed Budget)		\$0			
Current Year Base Amount		\$0			
Total Debt Service Appropriation Expended (Final Budget	\$0				
Final Budget Base Amount	\$0				
	\$0				

Capital Appropriation Calculation Sheet					
Fire District	COUNTY	EXAMINER			
Old Bridge Township Fire District # 3	Middlesex				
Total Capital Appropriation (Proposed Budget)		\$395,000			
Capital Appropriation offset from Restricted Fund (Propos	sed Budget)	\$0			
Capital Appropriation offset from Grant Revenue (Propose		\$0			
Capital Appropriation offset from Unrestricted Fund (Prop	\$0				
Current Year Base Amount	\$395,000				
Total Capital Appropriation (Final Budget)	\$435,000				
Capital Appropriation offset from Restricted Fund (Final B	\$0				
Capital Appropriation offset from Grant Revenue (Final Bu	\$0				
Capital Appropriation offset from Unrestricted Fund (Final	\$0				
Final Budget Base Amount	\$435,000				
	\$0				

The instructions can be found on the Instruction Tab of the workbook.  Shared Services Calculation Sh	eet		
Fire District	EXAMINER		
Old Bridge Township Fire District # 3 (Middlesex)			
Current Year Shared Services Capital, Debt Service, Pension, Health			
Benefits and Declared Emergency Appropriations	\$0		
Prior Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergencies Expended	\$0		
Shared Service Exclusion	\$0		

#### RECIPIENT'S SHARED SERVICES EXCLUSION WORKSHEET

(List amounts as furnished and certified by each Provider)

Shared Services Provider Entity	Shared Service	Health Care Costs		Pension Costs		Debt Service Costs		Capital Improvement Costs	
	(List Each Service Separately)	Current Year	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year	Prior Year
Total		0	0	0	0	0	0	0	C

Shared Services Provider Entity				Salary Costs		Other		
(List Each Service		Current Year	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
				0	0			
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Total		0	0	0	0	0	0	C

Shared Services Provider Entity	Shared Service	Costs	То	tal
	(List Each Service Separately)		Current Year	Prior Year
			0	0
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			0	0
			0	0
Total		0	0	0

If you are preparing this workbook WITHOUT having the Instructions and Reference Guide Documents with you as you complete it, STOP and get them and consult them page by page as you complete the budget.

#### In addition, preparers should note the following as they complete this workbook:

- 1. Complete the SS pages first the worksheet has been programmed to reflect totals on many of the budget sheets.
- 2. The "LC" pages the Property Tax Levy Calculation pages simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the cells below on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.
- 3. The individual LC worksheets (tabs) are locked to protect the formulas.
- 4. Fill in only the green sections on **this** worksheet. All fields on the other LC sheets should be filled in automatically
- 5. Worksheets refer to "Adopted budget" (current year) and "Proposed budget" for the year for which the budget is being prepared.

# 6. Refer to the Budget Instructions and Reference Guide when completing all worksheet pages. They contain important information and explanations about the sheets and how they work. DO NOT prepare the budget without reviewing them carefully.

#### 7. Next, follow the instructions below:

Select the fire district (and county) by clicking the green cell below, then click on the arrow on the right side to choose. This will populate the name and county throughout the workbook. Then continue to complete each of the following green cells.

Old Bridge Township Fire District # 3 (Middlesex)	Fire District # 3
· · · · · · · · · · · · · · · · · · ·	Middlesex
Preparer's First Name:	Kennth R.
Preparer's Last Name:	Totten
Preparer's Phone Number:	732 723-1124
Preparer's email:	pmurphy@obfd3.com
2013 Adopted Budget - Amount to be Raised by Taxation (Page 5)	\$1,442,000
Cap Bank Available from 2011 (See Levy Cap Certification)	\$149,706
Cap Bank Available from 2012 (See Levy Cap Certification)	\$34,090
Cap Bank Available from 2013 (See Levy Cap Certification)	\$106,700
Cap Bank Used from 2011	
Cap Bank Used from 2012	
Cap Bank Used from 2013	
Changes in Service Provider (+/-)	
DLGS Approved Adjustments	
Cancelled or Unexpended Referendum Amount	
(Enter as a positive number)	
Assessed Valuation of District for adopted budget	1,728,762,460
New Ratables - Increase in Valuations (New Construction and Additions)	\$7,321,500
Adopted Fire District Tax Rate (per \$100)	\$0.084
To print out the Summary Levy Cap Calc Worksheet now, click on the LC 1 tab	and click the print

Projected Tax Rate based upon Proposed Levy (Page 5 R5)

\$0.083

Old Bridge Township