



The Grayling Society Privacy Statement

This statement explains how the Society protects its member's personal information

The Grayling Society may hold personal information including but not limited to member's name, address, telephone numbers, date of birth and email address. This information will only be used for administrative purposes and never divulged to third parties without the consent of members except in the following circumstances:

Disclosing Your Information

We will not disclose your personal information to any person or organisation outside of the Society other than in the following circumstances:

- i. To process membership applications and renewals
- ii. To provide you with services such as publications and merchandise
- iii. Where we are legally required by law to disclose your personal information
- iv. To further fraud protection and reduce the risk of fraud
- v. Where you give written consent for us to share your information with other members

Any electronic device that can access or store members data must be protected by a strong password or biometric means. Documents containing members personal details held on electronic devices must also be password protected.

Printed documents containing members' personal information must not be retained, and destroyed in a manner that prevents them being read or copied.

When group emailing members from a personal device, addressees must be blind copied (bcc) to protect the email addresses of recipients.

Our membership database is managed by myClubhouse. Their privacy policy can be found at <https://www.myclubhouse.co.uk/Home/PrivacyPolicy>