

St. Ann Religious Education Volunteer Registration

SECTION A Volunteer Information

Name: _____

Address: _____

City _____ ST _____ Zip _____

E-mail Address _____

Emergency Contact: _____

Relationship _____ Cell Phone _____ Other Phone _____

SECTION B Volunteer Job Description

All volunteers have certain EXPECTATIONS

1. Consistent and reliable attendance at your session.
2. Arrive 10 minutes prior to session time and stay 15 minutes after to clean-up.
3. Participate at weekly Mass.

All volunteers have certain DIOCESAN REQUIREMENTS

1. Undergo a criminal background check.
2. Make a VIRTUS ACCOUNT and complete on-line training.
3. Continue PGC training on-line monthly through VIRTUS
4. Obtain 6 hours of Formation training.

CATECHIST

- *Advance preparation of lesson plans.
- *Help maintain good learning environment.
- *Help children learn assigned prayers while participating in prayer time.
- *Know the children by name.
- *Monitor emergency situations and notify the DRE.
- *Other projects assigned by the DRE.

CATECHIST AIDE

- *Assist the Catechist.
- *Help maintain good learning environment.
- *Step in for a catechist in an emergency.
- *Monitor emergency situations and notify the DRE.
- *Other projects assigned by the DRE.

Catechists and Aides can work together to advance the preparation of lesson plans.

HALL MONITOR

- *Monitor children by the doors during drop off and pick up.
- *Monitor children in hallways and bathrooms.
- *Assist catechist with a variety of tasks.
- *Stay until last child is picked up.
- *Available to substitute in the event of a catechist absence.
- *Other projects assigned by the DRE.

FUNDRAISING TEAM

Designed for volunteers who desire a tuition discount, but cannot commit to the regular R.E. weekly schedule.

- *Work with a group to plan, organize, and execute fundraising events to supplement R.E. program monetary needs, i.e. sell raffle tickets after Masses, request donations from local businesses, market event, provide set up and take down, work the event, etc.

SECTION C Volunteer Sign-Up

Your participation as a volunteer in our Religious Education Program is much appreciated. We would like to welcome and invite you to participate again as your schedule permits. Check out the above job descriptions and check your interests below. There is a spot waiting for you!

| Position—Please Check All Possibilities | Would like to volunteer | Wed. 4 pm | Wed. 6 pm | Thurs. 5 pm | Sun. 11 am |
|--|-------------------------|-----------|-----------|-------------|------------|
| Catechist (RE teacher) <i>training available</i> | | | | | |
| Catechist Aid or Apprentice | | | | | |
| Hall Monitor (6-7 needed per session) | | | | | |
| Sacramental Team <i>(for those not able to volunteer weekly)</i> | | N/A | N/A | N/A | N/A |
| <i>I have attended a Protecting God's Children Workshop.</i> | ___ Yes ___ No | N/A | N/A | N/A | N/A |