

## **Signature Sheet**

Feel Free to duplicate this sheet as needed for your class!

## **SIGNATURE INSTRUCTIONS:**

1. Write your name with a BLACK (preferred) or Blue ball point pen. NO PENCILS, GEL PENS OR FELT TIP MARKERS!

2. Write first name above last name, but keep all writing INSIDE BLACK BOX.

3. If you make a mistake, make a large distinctive "X" through the box. Re-write your signature using a new box. **Do Not use White-out.** 

4. **Signature sheets may be mailed or emailed.** Scan at 300 dpi and email to your Customer Service Representative. (Ask them for the specific address.)

SCHOOL NAME		
PAGE	OF	

example:  Jennifer  Smith	entative. (Ask them for the specifi	