

**MINUTES**  
**REGULAR SCHEDULED MEETING**  
**May 27, 2025**

Councilmember Bob Wotring opened with the pledge of allegiance with Deputy Mayor Tim Ridenour leading in prayer. The Town of White Hall Council meeting was held in the Council Chambers at the Town of White Public Safety Building and called to order by Mayor Jason DeFrance at 6:01 p.m.

**Officers Roll Call:**

<i>Mayor Jason DeFrance</i>	<i>Present</i>
<i>Deputy Mayor Tim Ridenour</i>	<i>Present</i>
<i>Councilmember Bob Wotring</i>	<i>Present</i>
<i>Councilmember Kristine Mason</i>	<i>Present</i>
<i>Treasurer John Jacobs</i>	<i>Present</i>
<i>Councilmember Mandy Espanol</i>	<i>Present</i>
<i>Recorder Charles Mason</i>	<i>Present</i>

*Also present:*  
*Town Administrator Cindy Stover*

**A quorum was present.**

**Approval of Minutes:**

Minutes for the May 12, 2025 Town Council Meeting were presented and approved as written.

**Citizens' Concerns:**

John Dodds, on behalf of Three Rivers Festival Board of Directors, gave a 2025 Festival wrap-up to Council and thanked the Town for their support.

**Treasurer & Financial Reports:**

The Treasurer and Financial Reports were sent to Council by email.

***Councilmember Kristine Mason made a motion to approve the Treasurer and Financial Reports as submitted.***

***Motion passed.***

**Communications & Announcements:**

White Hall Elementary End of Year Celebration on May 28, 2025. A discussion was held on the schedule of activities.

Early Voting Weekdays 8am-4pm (May 28, 29, 30, June 2-6)  
Early Voting Saturdays 9am-5pm (May 31 & June 7th)

Sounds of Summer is May 6, 2025 from 6 – 9 pm. Recoil Band.

Relay for Life at Middletown Commons is June 6, 2025 from 6 pm – 12 am

Town election day is June 10, 2025.

Appalachian Music Festival will be on July 11 and 12 from 4 pm – 10 pm each day.  
Fireworks are on Saturday at 10 pm.

Municipal League Conference Aug 4-7, 2025 Morgantown WV

**Public Hearing**

None.

**Volunteer Fire Department Report:**

None.

**Marion County EMS Report:**

There were 893 calls in April 2024. In April 2025, there were 893 calls.

**Park Committee:**

Mayor Jason DeFrance stated that they are attempting to schedule a meeting for further discussion was MCPARC and Beafore's.

**Police Department Report:**

Chief of Police Geno Guerrieri stated that White Hall PD is participating in an active

shooter drill and then going to be at the White Hall End of the Year Celebration.

Chief of Police Geno Guerrieri stated that the PD has been busy, but they are getting through it safely. He then stated that the blacktopping will begin this week.

**Legal Department Report:**

None.

**Town Administrator Report:**

Town Administrator Cindy Stover stated Public Works met with the Department of Highways today and Public Works are going to put a pipe in the ravine.

Town Administrator Cindy Stover that Public Works Supervisor Cameron Michael is working with Crossland to get quotes.

Town Administrator Cindy Stover said that Council won't get a paycheck tomorrow, but there will be 2 meetings on the next check due to the meeting being rescheduled due to the holiday.

Town Administrator Cindy Stover stated the panic buttons are up and running.

**Engineer Report:**

Mayor Jason DeFrance stated that they are still waiting on a start date for Lavender & Garnet, and are also waiting to hear back from the company for the materials for Cassaday Ct.

Mayor Jason DeFrance then stated that the measurements were sent to Stickley's on the curves on the roads that need repaired.

A discussion was then held on the pipe that would be placed in the ravine by the Public Works Department.

**Unfinished Business :**

**Consider Valley Volunteer Fire Department Request for Funding:**

Mayor Jason DeFrance presented research of the numbers of the fire levy done by Town Administrator Cindy Stover and Mayor Jason DeFrance.

A discussion was held on the current fire fees for White Hall residents and gave the recommendation to not raise the fire fees and allow Valley VFD to come to Council with invoices that need to be paid as discussed in the last meeting.

A discussion was held on making a line in the budget for Valley VFD and making the monthly payment on one of their trucks.

Town Administrator Cindy Stover will ask the auditors if making a check to Valley VFD is allowed to cover the truck payment. Town Administrator Cindy Stover will also look at the budget.

**New Business to Consider:**

**Consider Ordinance 25-006 Updating council Rules and Procedures:**

Council was presented with Ordinance 25-006 which is outdated so needs updated.

Mayor Jason DeFrance stated that if Council has any thoughts or revisions, to email them to Town Administrator Cindy Stover. Ordinance 25-006 will be voted on at the next meeting.

***Councilmember Mandy Espanol made a motion to purchase a live Christmas tree for Town Hall.***

***Motion passed.***

**Consider Closing Rainy Day Checking Account/Fund:**

Town Administrator Cindy Stover stated that there is \$4,805.76 in this fund that is never used and was established before Stover stepped into her role as Town Administrator. A discussion was held on moving it into the City Hall funds.

***Recorder Charles Mason made a motion to close the rainy day checking account and transfer the money into a useable fund.***

***Motion passed.***

**Consider City Neon Proposals:**

Council viewed proposals from City Neon for the new main sign \$6,960.42 and a version of a Veteran's Memorial.

A discussion was held on both.

Town Administrator Cindy Stover will get more quotes.

**Consider Senior Citizen Donation Request:**

Mayor Jason DeFrance read a funding request letter from the Marion County Senior Citizen's Center to cover the cost of senior toilets.

A discussion was held.

***Recorder Charles Mason made a motion to consider donating \$1,000.00 to the Marion County Senior Citizens Center.***

***Motion passed.***

**Final Remarks:**

Councilmember Mandy Espanol asked if the Recoil Band and Relay for Life know that they are both at the Commons on June 6<sup>th</sup>. Town Administrator Cindy Stover stated that they do.

Deputy Mayor Tim Ridenour gave kudos to Public Work for their quick and hard work during Spring Clean Up.

Recorder Charles Mason stated that Election begins tomorrow.

Mayor Jason DeFrance stated the End of the year Celebration is tomorrow for White Hall Elementary and he will be there and invited to Council to come if able.

Recorder Charles Mason then thanked Town Administrator Cindy Stover for getting all set up for the election and her initiative in taking charge with the election changes.


Councilmember Mandy Espanol stated that she went to the Farmers Market and it was beautiful and everyone was very happy.

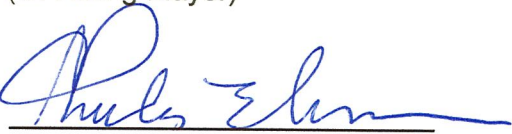
**Adjournment:**

***Deputy Mayor Tim Ridenour made the motion to adjourn.***

***Motion passed.***

Meeting adjourned at 7:18 pm.

  
Mayor Jason DeFrance  
(Or Acting Mayor)

  
Recorder Charles Mason  
(Or Acting Recorder)

Minutes prepared by Kristin Kirk