

**MINUTES
TOWN OF WHITE HALL
REGULAR SCHEDULED MEETING
February 14, 2022**

Treasurer John Jacobs opened with the pledge of allegiance, with Councilmember Bob Wotring leading in prayer. The Town of White Hall Council Meeting was held in Council Chambers at the Town of White Hall Public Safety Building and called to order by Mayor John Michael at 6:00 pm.

Officers Roll Call:

<i>Mayor John Michael</i>	<i>Present</i>
<i>Deputy Mayor Tim Ridenour</i>	<i>Present</i>
<i>Councilmember Jason DeFrance</i>	<i>Present</i>
<i>Councilmember Bob Wotring</i>	<i>Present</i>
<i>Treasurer John Jacobs</i>	<i>Present</i>
<i>Councilmember Kristine Mason</i>	<i>Present</i>
<i>Recorder Charles Mason</i>	<i>Present</i>

A quorum was present.

Also, present was:

- *Town Coordinator Cindy Stover*
- *Police Chief Geno Guerrieri*

Approval of Minutes:

Minutes for the January 5, 2022, Community Progress Meeting and January 24, 2022, Town Council meeting were presented.

Mayor John Michael stated if no objections the minutes are approved.

Citizens' Concerns:

None.

Treasurer & Financial Reports:

January Treasurer and Financial Reports were presented to Town Council for approval at the next Council Meeting

Communications & Announcements:

Mayor John Michael read Thank You cards and letters from the WV 3 Rivers Festival Committee, Prickett's Fort Memorial Foundation, the Fairmont Chamber Music Society, Inc. and On Eagles Wings, thanking the Town of White Hall for continued support.

Mayor John Michael also asked the White Hall Town Council to consider picking March 2nd or March 3rd as a date for the next Budget Meeting.

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Public Hearing:

None.

Volunteer Fire Department Reports:

None.

Marion County EMS Report:

None.

Streets & Highways Committee:

None.

Audit Committee:

Town Coordinator Cindy Stover reported that she has contacted CPAs and they have until February 28, 2022, to respond. Once all the CPA's have responded or by Feb 28th, 2022, we can schedule an Audit Committee Meeting.

Police Department Report:

Police Chief Geno Guerrieri reported that the White Hall Police Department had a total of 592 cases, 8481 calls to service and 965 citations in the year 2021.

Police Chief Geno Guerrieri also reported that in January 2022 the White Hall Police Department had 1013 calls for service, 53 cases and 23 citations.

Legal Department Report:

None.

Town Coordinator Report:

Town Coordinator Cindy Stover reported that she and Public Works Supervisor Cameron Michael went to the old White Hall Medical Building and took pictures of the damage. Homeless people are staying in the building, leaving trash, and damaging the interior. They have broken out the windows. Town Coordinator Cindy Stover was able to get a contact number of the current owners from Town Engineer Brad Pigott and she will be contacting them and sending them a copy of the Town of White Hall's Nuisance Ordinance.

Work on the new door access system will begin tomorrow February 15, 2022.

Town Coordinator Cindy Stover reported that she, Police Chief Geno Guerrieri and Public Works Supervisor Cameron Michael are working on employee evaluations.

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Town Coordinator Cindy Stover also reported that she has been in contact with the QRT which is Quick Response Team for Marion County. She has been able to set up recovery coaches that are going to be available at the White Hall Safety Building on municipal court days to talk to anyone who would like help in dealing with drug and alcohol addictions. Police Chief Geno Guerrieri also now has a list of four recovery coaches that he and his officers can call if they have someone who would like someone to talk to.

Town Coordinator Cindy Stover stated that the pavilion will be available starting Memorial weekend. Public Works has a few more things to complete before then and we plan on starting to advertise the pavilion on Face Book in April so people can start signing up to rent it.

The Christmas Lights were taken down last week.

Town Coordinator Cindy Stover stated that a new Town Flag has been ordered because our flag was damaged over the winter.

Engineer Report:

None.

Unfinished Business:

Consider Ordinance 22-001 Revision to Alcohol Beverage Taxes

Mayor John Michael did the first reading of Ordinance 22-001 Revision to Alcohol Beverage Taxes. Original Ordinance 03-002 did not list a retail store tax. The revised Ordinance 22-001 adds an alcohol beverage tax for retail stores of \$1,000.00. This tax rate is in line with other municipalities in the area. The new Retail Store Tax will go in effect on July 1, 2022. All other tax rates will remain the same.

Recorder Charles Mason made the movement to approve Ordinance 22-001 Revision to Alcohol Beverage Taxes. Motion passed by Rollcall.

<i>Mayor John Michael</i>	<i>Yes</i>
<i>Deputy Mayor Tim Ridenour</i>	<i>Yes</i>
<i>Councilmember Jason DeFrance</i>	<i>Yes</i>
<i>Councilmember Bob Wotring</i>	<i>Yes</i>
<i>Treasurer John Jacobs</i>	<i>Yes</i>
<i>Recorder Charles Mason</i>	<i>Yes</i>
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New Business to Consider:

Consider Hotel Motel Request

Town Coordinator Cindy Stover presented additional Hotel Motel Request for funds for 2022-2023 fiscal year with suggested donation amounts from the Town of White Hall.

Mayor John Michael read a donation request from the Marion County Police Reserves. The request was for one thousand dollars. Mayor John Michael would like to pay the Marion County Police Reserves as we use them for events. This way funds for donations can be taken from Hotel-Motel Funds. The Town foresees using the Marion County Police Reserves for 4 to 5 events throughout the year.

Councilmember Jason DeFrance asked if they could determine a set amount to pay the Marion County Police Reserves for each event.

Recorder Charles Mason moved to set a donation amount for the Marion County Police Reserves of \$200.00 per event excluding the Traveling Vietnam Wall amount to be determined later. Motion Passed.

Mayor John Michael read a donation request from Town of Fairview - 4th of July Celebration.

Recorder Charles Mason moved to donate \$500.00 from Hotel Motel Fund for the Town of Fairview - 4th of July Celebration. Motion Passed.

Mayor John Michael read a donation request from the Carolina Improvement Association.

Recorder Charles Mason moved to donate \$175.00 to the Carolina Improvement Association pending a budget revision to add more funds to Other Grants. Motion Passed.

Mayor John Michael read a donation request from Mannington Youth Baseball.

Recorder Charles Mason moved to donate \$300.00 to the Mannington Youth Baseball pending a budget revision to add more funds to Other Grants. Motion Passed.

Consider Spring Clean-up Day May 7th from 7 am to 11 am.

Deputy Mayor Tim Ridenour moved to have Spring Clean-up Day May 7, 2022, from 7 am to 11 am. Motion Passed

Consider Spring Fling on May 14th from 10 am to 3 pm.

Deputy Mayor Tim Ridenour moved to have Spring Fling May 14, 2022, from 10 am to 3 pm . Motion Passed

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Consider Family Fun Dog Days September 24th from 10 am to 3 pm.

Treasurer John Jacobs moved to have Family Fun Dog Days May 14, 2022, from 10 am to 3 pm . Motion Passed

Consider having Treasurer's Office Unclaimed Property Community Event.

West Virginia State Treasurer's Office Specialist Mike Perri spoke to the White Hall Town Council about the duties of the West Virginia State Treasurer's Office.

- Unclaimed Property (UP)
- Board of Treasury Investments (BTI)
- SMART529
- WVABLE
- Jumpstart
- HOPE Scholarship
- WV Retirement Plus – 457
- Get a Life Financial Education

Specialist Mike Perri would like to have Unclaimed Property Community Events at the White Hall Public Safety Building throughout the year. This event is free to anyone who would like to see if they have any unclaimed property with the West Virginia State Treasurer's Office. If they have unclaimed property, he can then help them to fill out the paperwork to file their claim.

Councilmember Bob Wotring moved to have the Unclaimed Property Community Events at the White Hall Public Safety Building Quarterly. Motion Passed.

Consider Advertising Budget for Town Events

Town Coordinator Cindy Stover presented a quote from Lamar advertising of \$1500.00 for one spot on their digital sign by Muriale's from April through September. The other Mirco Outdoor Billboards has not returned our calls.

Mayor John Michael would like to just set a budget limit for advertising and wait to see if we hear back from the second billboard company.

Recorder Charles Mason would like to add something to the Wal-Mart sign to advertise town events.

Deputy Mayor Tim Ridenour also suggested radio and television advertising.

Town Coordinator Cindy Stover would like to contact Wal-Mart's corporate office to see if we can advertise on their fence.

Deputy Mayor Tim Ridenour moved to approve a budget not exceeding \$2,000.00 for event advertising per year. Motion Passed.

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Consider New Computer Quote

Town Coordinator Cindy Stover presented a quote for a new computer for Municipal Court Clerk Mary Seese. The one she is using now is several years old and is starting to malfunction. The quote for a new laptop computer is \$1,781.02.

Treasurer John Jacobs questioned whether there was a way to lease computers in the future. Town Coordinator Cindy Stover is going to research that possibility.

Deputy Mayor Tim Ridenour moved to approve the quote for a new laptop computer at a price of \$1781.02. Motion Passed.

Consider New Public Works Truck Lease.

Town Coordinator Cindy Stover presented a quote for a new truck for the Public Works Department for \$39,620.00. This truck would replace the current public works truck which now has 172,000 miles on it and has various mechanical issues.

Treasurer John Jacobs moved to approve the quote for a new truck of Public Works at a cost of \$39,620.00. Motion Passed.

Final Remarks

Councilmember Bob Wotring said he thought the Red Cross Blood Drive went very well and had a good turnout.

Deputy Mayor Tim Ridenour asked about the Beautification Projects. Town Coordinator Cindy Stover stated that she now has a contact number she can call to check on the progress of our Beautification Permits.

Treasurer John Jacobs inquired about a Farmers Market. Administrative Assistant Lori Riffie stated that she has spoken with someone who runs the farmers market in Bridgeport, who gave her several people to call to get started. They have not called back yet.

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Adjournment:

Recorder Charles Mason moved to adjourn. Motion Passed.

Meeting adjourned at 7:35 pm.

John Michael, Mayor

Charles Mason, Recorder

Minutes Prepared by Lori Riffie