

## **PUBLIC MEETING MINUTES**

### **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 80**

The Commissioners of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 80** held a meeting on **November 24, 2025**, at **6:30 p.m.**, at the following location in the District: **Crosby Fire Station No. 2, 123 S. Diamondhead Boulevard, Crosby, Texas 77532.**

The District considered and acted upon the following matters:

1. Call meeting to order.

Raymond St. Julian called the meeting to order at 6:34 PM. Commissioners attending the meeting were Raymond St. Julian, Derek Elkins, Buddy Brewer, and Randy Foster. Also attending the meeting were District legal counsel Krystine Ramon, District Administrative Assistant Stacey Ponder, District Bookkeeper Kim Russell of Myrtle Cruz and officers of the Crosby Volunteer Fire Department.

2. To receive public comments.

There were no public comments.

3. To approve minutes of prior meetings.

October 27, 2025, Meeting Minutes were reviewed. Derek Elkins made a motion to accept the Meeting Minutes as presented. Buddy Brewer seconded the motion. The motion was approved.

Attachment 1

4. To review and act on financial matters, including Financial Report, investments, Investment Policy, audits, depository institutions and bills.

The Financial Report was reviewed. Randy Foster made a motion to approve the Financial Report and approve payment of the invoices presented at the meeting. Derek Elkins seconded the motion. The motion was approved.

Attachment 2

5. To pay Crosby Volunteer Fire Department ("VFD") operations funding under fire suppression agreement.

The operations payment was paid via wire transfer. No action was taken.

6. To review, discuss and take action on reports from the Crosby Volunteer Fire Department, including the Crosby Stipend Program and any revisions to the budget.

The reports were reviewed. Randy Foster made a motion to approve the stipend payment of \$89,679.39 Buddy Brewer seconded the motion. The motion was approved.

Attachment 3

7. To review, discuss and act on revisions to District budget(s).  
No action was taken.
8. To review and act regarding capital acquisitions, including purchase of fire fighting vehicles/apparatus and implementation of long-range capital acquisition plan.  
Protective gear has been delivered. The 4 vehicles being built by Wildfire have been delayed and will not be delivered in 2025. The 2025 District Budget will be updated.  
No action was taken.
9. To review discuss and take action on Crosby Volunteer Fire Department Contract.  
The District is waiting on a revised 2026 Crosby VFD Budget so the Contract amount and monthly Operations payment can be included in the contract.  
No action was taken.
10. To review and act on Texas Emergency Services Retirement System matters.  
No action was taken.
11. To review, discuss and take action regarding the purchase of warranties for voting equipment for District elections.  
Derek Elkins made a motion to purchase a warranty for the new voting pads in the amount of \$1600.00. Buddy Brewer seconded the motion. The motion was approved.
12. To review, discuss and take action on location and designee for May 6, 2026, Commissioner Election.  
The Commissioner Election will be held on Saturday, May 2, 2026. Commissioners Brewer and Foster are up for reelection. The election notice will be posted on the District webpage. The candidate application period to run for Commissioner is January 14, 2026 to February 13, 2026. The election will be held at station 2.  
No action was taken.
13. To review and take action on the ratification of a continuing contract with a private law firm pursuant to §6.30 of the Tax Code for the collection of delinquent District ad valorem property taxes and, providing for the payment of up to 20% of the delinquent taxes, penalties, and interest which are collected by the attorney under said contract.  
See agenda #16 for action taken.
14. To discuss and take action on the imposition of additional penalty on delinquent taxes pursuant to §33.07 of the Tax Code and adoption of a Resolution regarding same for taxes.  
See agenda #16 for action taken.
15. To discuss and take action on the imposition of additional penalty on delinquent taxes to defray costs of collection by the District's delinquent tax attorney, pursuant to §33.08 of the Tax Code and adoption of a Resolution regarding same.  
See agenda #16 for action taken.

16. To discuss and take action on the imposition of early additional penalty for collection costs for taxes imposed on personal property on delinquent taxes pursuant to §33.11 of the Tax Code and adoption of a Resolution regarding same.

Mr. Foster made a motion to approve the resolution to use Lineberger Goggan Blair & Sampson, LLP to collect its delinquent taxes and to impose penalties of 20% to offset the cost of delinquent tax collection efforts in accordance with Tax Code §§ 6.30, 33.07, 33.08, 33.11. Mr. St. Julian seconded the motion. The motion was approved.

Attachment 4

17. To review, discuss and take action forming a gear committee.

Derek Elkins made a motion to approve forming a gear committee and Commissioner Elkins will serve as point of contact for approval of life safety equipment purchases. Randy Foster seconded the motion. The motion was approved.

Buddy Brewer made a motion that the committee could approve the purchase of protective gear as long as the gear cost are within the budget. Derek Elkins seconded the motion. The motion was approved.

18. To review and act on interlocal agreement(s) regarding traffic preemption or other emergency services projects and to take any action necessary for same.

No action was taken.

19. To review and act on the disposition of surplus/salvage property pursuant to Texas Health and Safety Codes 775.0735.

A list of outdated radios was presented. Derek Elkins made a motion to approve the list of radios and designated them as surplus. Buddy Brewer seconded the motion. The motion was approved.

Derek Elkins made a motion to approve the surplus radios at a fair market value of \$1.00 and to approve the bill of sale, pending final legal review, to Kirbyville VFD. Buddy Brewer seconded the motion. The motion was approved.

Attachment 5

20. To review and act on facilities, including construction, renovations, or repairs, including review of District and Department needs, construction delivery methods, future stations and selection of architect and/or design professionals.

Construction documents for station 5 are complete.

Buddy Brewer made a motion to approve AIA B101-2017 contract for a future Station 3 with Joiner Architects. Derek Elkins seconded the motion. The motion was approved.

The manufacturer is discontinuing the current glass bay doors at stations 1 and 2. Effective December 1<sup>st</sup>, parts will no longer be available for order. A quote of \$9,192.00 was presented for the purchase of 6 panels to be used as spare parts. Buddy Brewer made a motion to approve the quote as presented. Derek Elkins seconded the motion. The motion was approved.

Attachment 6

21. To review and act on repairs and expenses for District and VFD equipment and vehicles.  
No action was taken.
22. To review and act on communications, dispatch, and mutual aid.  
No action was taken.
23. To review and act on any matters related to computers, Information Technology and security system improvements, including software and equipment related to communications, dispatch, mutual aid, and the management of emergency responses and  
The Frontier fiber cable has been installed at Station 2. Equipment has to be installed before the Frontier fiber is put in service.  
No action was taken.
24. To review and act on sales tax matters.  
The sales tax chart was reviewed. No action was taken.
25. To review and take action on approval of expenses related to upcoming training classes, course materials, equipment and related expenditures to be incurred by the District.  
No action was taken.
26. To review and act on personnel matters, including policies, scheduling, evaluations, benefits including insurance, duties, compensation, hiring, and retention of District employees, including district administrative staff.  
No action was taken.
27. To meet in Closed Session pursuant to Government Code §551.071, §551.072, §551.074, and §551.076 to consult with legal counsel, regarding security devices or audits, personnel matters, real estate and Tax Code §323.3022 to review sales tax information.  
The commissioners went into closed session at 7:56 PM under 551.072 of the Government Code. The commissioners came out of closed session at 8:13 PM.
28. To review and take any action regarding real estate, including sale, purchase, lease, platting, utilities, encumbrances and legal actions related to real estate.  
The District closed on the property located at 19510 Dallas Road, Crosby, Tx. on November 10, 2025.

29. To review, discuss and take action regarding scheduling the 2025 meeting.  
The next ESD-80 meeting will be held on December 22, 2025.

30. Adjournment.

Derek Elkins made a motion to adjourn the meeting at 8:15 PM. The motion was seconded by Buddy Brewer. The motion was approved.