PUBLIC MEETING MINUTES

<u>HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 80</u>

The Commissioners of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 80** held a meeting on **September 22, 2025,** at **6:30 p.m.**, at the following location in the District: **Crosby Fire Station No. 2, 123 S. Diamondhead Boulevard, Crosby, Texas 77532**.

The District will consider and act upon the following matters:

1. Call meeting to order.

   Raymond St. Julian called the meeting to order at 6:32 PM. Commissioners attending the meeting were Raymond St Julian, Derek Elkins, Buddy Brewer, Chuck Murray, and Randy Foster. Also attending were District legal counsel Krystine Ramon, District Administrative Assistant Stacey Ponder, District Bookkeeper Kim Russell of Myrtle Cruz and officers of the Crosby Volunteer Fire Department.

2. To receive public comment.

   There were no public comments.

3. To approve minutes of prior meetings.

   The August 25, 2025, Meeting Minutes and August 25, 2025, Special Meeting Minutes were reviewed. Derek Elkins made a motion to accept August 25, 2025, Meeting Minutes and August 25, 2025, Special Meeting Minutes. Randy Foster seconded the motion. The motion was approved.

   Attachment 1

4. To review and act on financial matters, including Financial Report, investments, Investment Policy, audits, depository institutions and bills.

   The Financial Report was reviewed. Randy Foster made a motion to approve the Financial Report as presented and approve payment of the invoices presented at the meeting. Buddy Brewer seconded the motion. The motion was approved.

   Attachment 2

5. To pay Crosby Volunteer Fire Department ("VFD") operations funding under fire suppression agreement.

   The operations payment was paid via wire transfer. No action was taken.

6. To review, discuss and take action on reports from the Crosby Volunteer Fire Department, including the Crosby Stipend Program and any revisions to the budget.

   The monthly reports were received.

The First Responder Organization Manual has reviewed. Dr. Ellerbee (ESD 5 Medical Director) wants O2 cylinders and medical kits that have drugs on all front line response apparatus. Discussion was made regarding the purchase of medical supplies for Crosby Volunteer Fire Department. Chuck Murray made a motion for the purchase of medical supplies from ESD-5 not to exceed $9,000.00. Derek Elkins seconded the motion. The motion was approved.

Attachment 3

7. To review, discuss and act on revisions to District budget(s).

   No action was taken.

8. To review and act regarding capital acquisitions, including purchase of fire fighting vehicles/apparatus and implementation of long-range capital acquisition plan.

   A Special Meeting is scheduled for September 29th at 2:00 PM at Station 2 to discuss the details of purchasing a new Rescue truck to replace Rescue-81.

   The justification letter for the portable radio purchase was received.

   Attachment 4

9. To review and act on Texas Emergency Services Retirement System matters.

   No action was taken.

10. To review and act on interlocal agreement(s) regarding traffic preemption or other emergency services projects and to take any action necessary for same.

    Chief Kulak is trying to get information from TxDOT about the new traffic signal that is being installed on FM 2100.

    HAAS has been at Station 2 to check on their alert system equipment in the apparatus. Chief White’s truck is still sending notifications continuously. HAAS support is working on this issue.

    Safety Vision and GTT are scheduled to check their equipment systems.

    No action was taken.

11. To review and act on the disposition of surplus/salvage property.

    No action was taken.

12. To review and act on facilities, including construction, renovations, or repairs, including review of District and Department needs, construction delivery methods, future stations and selection of architect and/or design professionals.

    Chief Ellis gave an update on the maintenance facility.

    A meeting was scheduled for the construction team to meet on October 1, 2025, to discuss the new Station 5 design.

The security system for all 5 stations is 95% complete. No action was taken.

13. To review and act on repairs and expenses for District and VFD equipment and vehicles.

    The status of Tower 82 was given. It is back in service. There are a few minor repairs (waiting on parts) that need to be completed.
    No action was taken.

14. To review and act on communications, dispatch, and mutual aid.

    No action was taken.

15. To review and act on any matters related to computers, Information Technology and security system improvements, including software and equipment related to communications, dispatch, mutual aid, and the management of emergency responses and emergency resources.

    The new reporting system interface is complete and the target date to put the new system online is January 1, 2026.

    No action was taken.

16. To review and act on sales tax matters.

    The sales tax was reviewed. No action was taken.

17. To review and take action on approval of expenses related to upcoming training classes, course materials, equipment and related expenditures to be incurred by the District.

    FDIC registration opens on October 8, 2025.

18. To review and act on personnel matters, including policies, scheduling, evaluations, benefits including insurance, duties, compensation, hiring, and retention of District employees, including district administrative staff.

    No action was taken.

19. To meet in Closed Session pursuant to Government Code §551.071, §551.072, §551.074, and §551.076 to consult with legal counsel, regarding security devices or audits, personnel matters, real estate and Tax Code §323.3022 to review sales tax information.

    The Board chose not to go into closed session.

20. To review and take any action regarding real estate, including sale, purchase, lease, platting, utilities, encumbrances and legal actions related to real estate.

We are under contact for the Dallas Road property for the new Station 5, pending appraisal. No action was taken.

21. To review, discuss and take action regarding a proposal from Raba Kistner for a Phase I Environmental Site Assessment.

    Chuck Murray made a motion to have Raba Kistner do a Phase 1 environmental site assessment done for the property on Dallas Road for the new Station 5. Derek Elkins seconded the motion. The motion was approved.

    Attachment 5

22. To review, discuss and take action regarding scheduling the October 2025 meeting.

    October meeting will be held on October 27, 2025, at 6:30 PM.

23. Adjournment.

    Mr. Foster made a motion to adjourn the meeting at 8:03 PM. Buddy Brewer seconded the motion. The motion was approved.