

PUBLIC MEETING MINUTES

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 80

The Commissioners of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 80** held a meeting on **June 23, 2025**, at **6:30 p.m.**, at the following location in the District: **Crosby Fire Station No. 2, 123 S. Diamondhead Boulevard, Crosby, Texas 77532**.

The District considered and acted upon the following matters:

1. Call meeting to order.

Raymond St. Julian called the meeting to order at 6:40 PM. Commissioners attending the meeting were Raymond St. Julian, Derek Elkins, Buddy Brewer, Chuck Murray, and Randy Foster. Also attending were District legal counsel Krystine Ramon, District Administrative Assistant Stacey Ponder, District Bookkeeper Kim Russell of Myrtle Cruz and officers of the Crosby Volunteer Fire Department.

2. To receive public comment.

Cameron Elles informed the Board that the Crosby Fire Department will be having a golf tournament to raise money for scholarships on September 11, 2025.

3. To approve minutes of prior meetings.

The May 19, 2025, Special Meeting Minutes and May 19, 2025, Regular Meeting Minutes were reviewed. Chuck Murray made a motion to approve the Special Meeting Minutes and the Regular Meeting Minutes. Buddy Brewer seconded the motion. The motion was approved.

Attachment 1

4. To review and act on financial matters, including Financial Report, investments, Investment Policy, audits, depository institutions and bills.

The Financial Report was reviewed. Randy Foster made a motion to approve the Financial Report as presented and approved payment of the invoices presented at the meeting. Raymond St Julian seconded the motion. The motion was approved. For more detailed information concerning the District's financial condition, see the financial reports on file with the District.

Attachment 2

5. To pay Crosby Volunteer Fire Department ("VFD") operations funding under fire suppression agreement.

The operations payment was paid via wire transfer. No action was taken.

6. To review, discuss and take action on reports from the Crosby Volunteer Fire Department, including the Crosby Stipend Program and any revisions to the budget.

The monthly reports were received and reviewed. No action was taken.

Attachment 3

7. To review, discuss and act on revisions to District budget(s).

Commissioner Foster presented amendments to the current District Budget. The District budget was reviewed. Raymond St Julian made a motion to accept the revisions to the budget as presented. Chuck Murray seconded the motion. The motion was approved. For more detailed information concerning the District's Budget, see the District's Budget on file with the District.

Attachment 4

8. To review and act regarding capital acquisitions, including purchase of fire fighting vehicles/apparatus and implementation of long-range capital acquisition plan.

Brandon Casanova from Motorola presented a quote in the amount of \$608,328.04 for 70 new APX N70 portable radios and accessories. Randy Foster made a motion to approve the quote at the 5-year annual option for \$608,328.04. Buddy Brewer seconded the motion. The motion was approved. The first payment of \$142,307.99 will be due in June 2026. The pricing is through a cooperative purchasing program.

Attachment 5

9. To review and act on Texas Emergency Services Retirement System matters.

No action was taken.

10. To review and act on interlocal agreement(s) regarding traffic preemption or other emergency services projects and to take any action necessary for same.

No action was taken.

11. To review and act on the disposition of surplus/salvage property.

No action was taken.

12. To review and act on facilities, including construction, renovations, or repairs, including review of District and Department needs, construction delivery methods, future stations and selection of architect and/or design professionals.

American Fire Protection has begun working on the fire alarm system at Station 2. They should be done by the end of the week.

Cameron Ellis gave an update on the maintenance facility. He also discussed the door locks and cameras for all the stations.

The new Station 5 design/ construction drawings are progressing. No action was taken.

13. To review and act on repairs and expenses for District and VFD equipment and vehicles.

Rescue 81 is back in service.

Tower 82 is still out of service. The parts have been ordered but the parts have not been delivered. No action was taken.

14. To review and act on communications, dispatch, and mutual aid.

No action was taken.

15. To review and act on any matters related to computers, Information Technology and security system improvements, including software and equipment related to communications, dispatch, mutual aid, and the management of emergency responses and emergency resources.

A decision was reached to explore alternative Wi-Fi providers due to the unreliability of our current service. No action was taken.

16. To review and act on sales tax matters.

The sales tax chart was reviewed. The Commissioners discussed the HdL program. No action was taken.

17. To review and take action on approval of expenses related to upcoming training classes, course materials, equipment and related expenditures to be incurred by the District.

No action was taken.

18. To review and act on personnel matters, including policies, scheduling, evaluations, benefits including insurance, duties, compensation, hiring, and retention of District employees, including district administrative staff.

Buddy Brewer made a motion to approve a 4% salary increase for Stacey Ponder. The motion was seconded by Chuck Murray. The motion was approved.

19. To review and discuss 2025 Tax Setting.

Discussion was made regarding the 2025 tax rate. The District will propose their new tax rate at the July meeting.

20. To review and act on records management issues, including records management policies, personnel, procedures, schedules and disposition of documents in accordance with applicable statutes and Texas State Library and Archives Commission guidelines.

Discussion was made regarding records management. Krystine Ramon recommended that by resolution to approve the Records Management Officer as the Board Secretary Randy Foster and the Record Liaison Officer would be Stacey Ponder. Buddy Brewer made a motion to approve the resolution appointing the Board Secretary Randy Foster as the Records Management Officer and Stacey Ponder as the Records Liaison Officer. The motion was seconded by Chuck Murray. The motion was approved.

21. To meet in Closed Session pursuant to Government Code §551.071, §551.072, §551.074, and §551.076 to consult with legal counsel, regarding security devices or audits, personnel matters, real estate and Tax Code §323.3022 to review sales tax information.

The commissioners went into closed session at 8:30 PM. The Commissioners come out of closed session at 8:45 PM.

22. To review and take any action regarding real estate, including sale, purchase, lease, platting, utilities, encumbrances and legal actions related to real estate.

No action was taken.

23. To review, discuss and take action regarding scheduling the July 2025 meeting.

The July meeting will be held on July 28, 2025.

24. Adjournment.

Chuck Murray made a motion to adjourn the meeting at 9:00 PM. Buddy Brewer seconded the motion. The motion was approved.