MINUTES OF THE MAY 7, 2026 MEETING OF HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 25

A public meeting was duly called by the Board of Commissioners of **Harris County Emergency Services District No. 25,** which was held on **May 7, 2026**. at District Fire Station No. 1. located at **4105 Lauder Road Houston, Texas 77039.**

The Board proceeded to address the following:

1. Call Meeting to Order, Roll Call and Establish a Quorum

The meeting was called to order at 7:05 p.m. by **Royce Sunday,** President of the Board. who announced that a quorum was present. Those Commissioners present were **Royce Sunday, Shirley Cody, Vester Melancon** (arriving at 7:18 p.m.), **Carol McGee,** and **David Lindeen.** Also in attendance were Chief Dillehay of Westfield Fire Department. James Towey. District Bookkeeper. David Manley of Coveler & Peeler. P.C.. legal counsel. and other members of the public.

2. To receive public comment.

No public comments were received.

3. To approve the Minutes of prior meeting(s).

Commissioner **Lindeen** made a Motion. seconded by Commissioner **McGee,** to approve the Minutes of the March 31. 2026 special. and April 2. 2026 regular meetings. The Motion passed by a vote of 4 to 0.

4. To receive the District's financial report.

Mr. Towey presented the District's financial report and summarized the financial condition of the District. Commissioner **Lindeen** made a Motion. seconded by Commissioner **McGee,** to approve the report as presented. The Motion passed by a vote of 5 to 0. For additional information. see the report on file as submitted by Mr. Towey.

5. To pay the District's bills, including reimbursements to Westfield VFD for emergency services and expenses incurred during the preceding month.

Commissioner **Cody** presented monthly bills for payment. Commissioner **Lindeen** made a Motion. seconded by Commissioner **Melancon,** to pay the bills as presented. The Motion passed by a vote of 5 to 0.

6. To canvass the results of the District's May 2, 2026 Commissioner Election and enter such Orders and take such other action as may be necessary related to same.

Mr. Manley advised that a Canvass Meeting would be scheduled for the following week to officially canvass the results of the May 2. 2026 Commissioner election. Commissioner **Melancon** made a Motion. seconded by Commissioner **McGee,** to schedule the special canvass meeting for Wednesday, May 13, 2026 at 11:00 a.m. The Motion passed by a vote of 5 to 0.

7. **Review and take action on matters relating to the District's May 2, 2026 Commissioner election, including but not limited to approval for payment of election workers.**

Mr. Manley advised that an account of the election workers and required wages had been submitted to Mr. Towey for processing. After review, Commissioner **Lindeen** made a Motion, seconded by Commissioner **Melancon,** to approve payments to the election workers as provided. The Motion passed by a vote of 5 to 0.

8. **To designate the Harris County Tax Assessor-Collector's Office to prepare the District's No New Revenue Tax Rate and related tax rate calculations for 2026, and to authorize District counsel to publish the necessary 2026 Tax Rate setting notices**

Mr. Manley presented the annual resolution to appoint the Harris County Tax Office to calculate the District's No New Revenue tax rate and other calculations for 2026. He then requested authorization for Coveler & Peeler, P.C. to publish the required tax rate setting notices for 2026. Commissioner **McGee** made a Motion, seconded by Commissioner **Melancon,** to approve the resolution and designation of the tax office as presented, and authorized Coveler & Peeler, P.C. to publish the necessary tax notices. The Motion passed by a vote of 5 to 0.

9. **To receive the Chief's report, including fire suppression, rescue and related activities, run reports as well as training received by the District's personnel during the previous month.**

Chief Dillehay provided a brief summary of the Department's activities stating one hundred forty-seven (147) calls were made during the month of April, including seventeen (17) fire calls, and eighty-nine (89) EMS calls. Nine (9) calls involved hazardous situations, fourteen (14) calls were false alarms, and eighteen (18) calls were disregarded en route. Chief Dillehay also informed the Board that EAID approved a grant in the amount of $280,000 for the purchase of Air packs and bottles. The Board thanked Chief Dillehay for his report. No further action was taken.

10. **To receive a report from Westfield VFD regarding the Department's financial condition.**

Chief Dillehay provided a written report regarding the Department's financial state. He stated the Department had spent approximately twenty-nine percent (28.9%) of its annual budget as of April 30, 2026. For a complete summary of the Department's finances, see the report on file with the District. Commissioner **Lindeen** made a Motion, seconded by Commissioner **McGee,** to accept the Department's financial report. The Motion passed by a vote of 5 to 0.

11. To review, discuss and take action regarding service contract with Westfield Volunteer Fire Department and potential change to a direct provider model.

The Board discussed becoming a direct provider for fire suppression services in the territory. rather than continuing as a contractor with Westfield Volunteer Fire Department. After discussion. Commissioner **Lindeen** made a Motion. seconded by Commissioner **McGee,** to pursue becoming a direct provider. The Motion passed by a vote of 5 to 0.

12. To review discuss, and act on matters related to the repair, acquisition, maintenance and upkeep of capital assets, including facilities, apparatus, equipment and vehicles

No action was taken by the Board.

13. To review and discuss and approve the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.251.

No action was taken by the Board.

14. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

The Board did not meet in Closed Session.

15. To set a date for the May 2026 meeting and discuss items needed on upcoming agendas.

The next regular meeting was scheduled for Thursday. June 11. 2026.

16. Adjournment.

There being no further business brought before the Board. and upon a Motion made by Commissioner **Cody** and seconded by Commissioner **Melancon**. the meeting was adjourned at 8:19 p.m.

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SECRETARY OF THE BOARD