

**MINUTES OF THE FEBRUARY 5, 2026 MEETING OF
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 25**

A public meeting was duly called by the Board of Commissioners of Harris County Emergency Services District No. 25, which was held on February 5, 2026, at District Fire Station No. 1, located at 4105 Lauder Road Houston, Texas 77039.

The Board proceeded to address the following:

Agenda Item 1 & 2. Call Meeting to Order, Roll Call and Establish a Quorum

The meeting was called to order at 7:17 p.m. by Royce Sunday, President of the Board, who announced that a quorum was present. Those Commissioners present were Royce Sunday, Shirley Cody, Vester Melancon, and David Lindeen. Commissioner Carol King McGee was unable to attend. Also in attendance were Fernando Garcia, Deputy Chief of Westfield Fire Department, Jim Towey, District Bookkeeper, and David Manley of Coveler & Peeler, P.C., legal counsel.

3. To receive public comment.

No public comments were received, though Commissioner Sunday stated he had recently donated his old gear to the Department.

4. To approve the Minutes of prior meeting(s).

Commissioner Lindeen made a Motion, seconded by Commissioner Melancon, to approve the Minutes of the January 8, 2026 regular meeting. The Motion passed by a vote of 4 to 0.

5. To receive the District's financial report.

Mr. Towey presented the District's financial report for February 2026, and summarized the financial condition of the District. Commissioner Lindeen made a Motion, seconded by Commissioner Melancon, to accept the reports as presented. The Motion passed by a vote of 4 to 0. For additional information, see the report on file as submitted by Mr. Towey.

6. To pay the District's bills, including reimbursements to Westfield VFD for emergency services and expenses incurred during the preceding month.

Mr. Towey next presented the monthly financial report and presented bills to the Board for approval. Commissioner Melancon made a Motion, seconded by Commissioner Lindeen, to pay the bills as presented. The Motion passed by a vote of 4 to 0.

7. To receive the Chief's report, including fire suppression, rescue and related activities, run reports as well as training received by the District's personnel during the previous month.

Deputy Chief Garcia provided a summary of the Department's activities and reported that the Department ran one hundred sixty-nine (169) calls for the month of January, including sixty-eighty (68) fire calls and sixty-eight (58) EMS calls. He also advised that 1,856 calls were made in 2025. The Board thanked Chief Garcia for his report. No further action was taken.

8. To receive a report from Westfield VFD regarding the Department's financial condition.

Chief Garcia provided a written report regarding the Department's financial state as of January 31, 2026, stating 8.5% of the budget had been spent to date. For a complete summary of the Department's finances, see the report on file with the District. Commissioner Lindeen made a Motion, seconded by Commissioner Melancon, to accept the Department's financial report. The Motion passed by a vote of 4 to 0.

9. To review, discuss and take action to adopt a new service agreement with Westfield VFD.

No action was taken by the Board.

10. **To review, discuss and act on matters related to the repair, maintenance, and upkeep of capital assets, including facilities, apparatus, equipment, and vehicles.**

The Board discussed selling old Engine 7 and keeping old Engine 3 as a reserve. Discussion was had regarding different Pierce apparatus models to potentially replace Engine 3 on the front line. Commissioner **Lindeen** made a Motion, seconded by Commissioner **Melancon**, to approve the sale of Engine 7 and begin the process to purchase a new Engine to replace Engine 3 as discussed. The Motion passed by a vote of 4 to 0.

11. **To review and discuss and approve the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.251.**

No action was taken by the Board.

12. **To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.**

The Board did not meet in Closed Session.

13. **To set a date for the March 2026 meeting and discuss items needed on upcoming agendas.**

The next regular meeting was scheduled for March 5, 2026.

[1]

14. **Adjournment.**

There being no further business brought before the Board, and upon a Motion made by Commissioner **Cody** and seconded by Commissioner **Melancon**, the meeting was adjourned at 8:00 p.m.

SECRETARY OF THE BOARD