



Ave Maria
MEMORIAL CHAPEL

CARING FOR EVERY FAMILY AS OUR OWN

— *Since 1950* —

Farewell Planner

609 MAIN ST WATSONVILLE CA 95076
TEL: 831-724-4751, Available 24/7

Farewell Planning Guide

On behalf of the staff at Ave Maria Memorial Chapel and the Carroll Family we extend to you our sympathy and condolences at the loss of your loved one. Since 1950 we have been privileged to serve 1,000's of families in our community. Most families are sad and or in shock when losing a loved one, we know this. At Ave Maria, The Carroll Family and staff are dedicated to helping reduce any stress and confusion during such a difficult time, all while assisting you in making decisions as we understand every life is unique and every funeral should be too. Our promise to you is to bring our years of experience, care and compassion to you and your family as you navigate through this time.

Over the next several days you will be making many decisions regarding the type of service that will both appropriately honor your loved one and provide a meaningful service for your family. This guide touches on several details your family will need to consider, prior to coming to the mortuary to complete the arrangements.

Things like:

- ✓ Discussion Topics
- ✓ Necessary Items needed
- ✓ Final Arrangements
- ✓ About a Service and Reception
- ✓ Obituaries
- ✓ Certified Copy of Death Certificates

You will also see a few forms to fill out. The information you provide on these forms will assist us in completing a Certificate of Death, Permit of Disposition, Veterans Claims, Social Security notification and other legal documents that may be needed. To ensure that the information is complete and correct the Memorial Counselor will review these forms with you at the time you come in to make final arrangements.

Please take the time to review this guide and start discussions appropriate to honoring your loved one and we will assist you in making the final arrangements. Feel free to call the funeral home to set up an appointment to meet with a memorial counselor at any time. Tel (831)-724-4751.

Discussion Topics

Topics to discuss with family members:

- ✓ Personal items, pictures to create a DVD and music to make the service unique and reflective of the person honored
- ✓ After service reception site (we offer an onsite location)
- ✓ Permanent resting place (we serve all cemeteries)
- ✓ Officiate, minister, priest or rabbi
- ✓ Memorialization options (monuments, marker, urns etc.)
- ✓ Location for Funeral, Mass or Memorial Service

Necessary Items

Please bring the following items to your scheduled arrangements meeting:

- ✓ Clothing, including undergarments
- ✓ Social security card or number
- ✓ Military and/or discharge documents
- ✓ Cemetery documents
- ✓ Personal makeup
- ✓ Picture showing hair style
- ✓ Durable power of attorney for health care
- ✓ Person mementos to be displayed at the service
- ✓ Any documents relating to pre-planning or pre-need funeral arrangements
- ✓ Insurance policies

Final Arrangements Meeting

During your final arrangement meeting the Memorial Counselor will verify the personal information that you have provided, discuss the many service options available to honor your loved one. We will assist you in planning the Memorial/Funeral Service, review and complete the required legal documents, discuss and prepare the obituary notice, contact the cemetery or crematory, confirm the clergy and church arrangements and provide any other information and services requested. Please allow yourself at least two hours for this meeting so we can answer any questions or concerns and be sure your arrangements are made exactly how you would want them.

Services

At Ave Maria Memorial Chapel we specialize in funeral, memorial, burial and cremation services. We assist as much as we can to help reduce any stress or confusion so you can focus on the way you want to honor the memory of a loved one in the most personal way. Remember, there's more to a funeral than the traditional value and affordability we offer. Celebrating the life of a special individual in a way that is very personal makes for a meaningful healing experience for yourself, family and friends.

We can...

- ✓ Play favorite music
- ✓ Display cherished personal items
- ✓ Create a special tribute video with photos & music

We can conduct services...

- ✓ In our beautiful Chapel
- ✓ At any cemetery
- ✓ Or your place of worship

Our funeral home serves all religions, and we pride ourselves on understanding the wide variety of faiths and belief systems that make up our community. Our doors are open, all are welcome here.

The Reception

The Gathering or Reception after a service, allows essential time for your family and friends to tell stories about the person who passed, to laugh, to cry, to support one another. It is an informal time of release after the more formal elements of a service. The gathering is also a transition, a rite of passage. It demonstrates the continuity of life, even in the face of death.

We do have an onsite Reception Room here at Ave Maria. You can arrange for a caterer to provide a buffet style meal or family and friends are welcome to contribute food potluck-style. Whether using our reception room or your own home this is a very important time to spend with your family and friends.

Obituary Notice

The Register-Pajaronian offers two types of death notices; a complimentary notice and a paid notice.

A complimentary notice is available but does have certain limitations. They are subject to editing by the newspaper staff. It will include the names of immediate family members only, offers some biographical information and generally does not include family sentiment or thoughts. A photo may be included subject to space limitations.

The paid notice will be published as it is prepared by the family and can include the names of family, friends, personal thoughts, sentiment and personal stories. A photo can be included with a paid notice. At your request we will also prepare and place obituary notices in out of town newspapers.

Certified Copies of Death Certificate

Certified copies of the Death Certificate are used to establish proof of death. They are issued by the County where the death occurred. They may be needed to transfer real property, bank accounts, stocks, bonds, automobiles, insurance and/or union benefits and other business transactions.

As part of our service to you we complete the Death Certificate, have the attending physician sign it, file it with the County and obtain any Certified Copies that you may need. Only specific persons cited in law may obtain a certified copy of the Death Certificate.

NEWSPAPER NOTICE WORKSHEET

Newspaper notices must be turned in by 11:00am two days before it is to appear in the newspaper selected

If you are publishing in the Register Pajaronian please turn in by TUESDAY at 12pm.

Please email the notice and attach a JPEG Photo of your choice

matthew.talia@avemariamemorialchapel.com &/o Imelda.r@avemariamemorialchapel.com

Email address:_____

To be published in: Register Pajaronian (FRIDAY PUBLICATION) FREE _____ OR/ PAID_____ Santa Cruz

Sentinel_____ Other_____

Dates:_____

Name:_____

Date of birth: _____ Date of death: _____

A native/resident of _____

Husband/wife: _____

Children:_____

Siblings: _____

Grandchildren (only # of if publishing a free notice)

Parents: _____

Bio Information: activities, organizations, hobbies accomplishments and
education_____

Funeral Service/Memorial Service/Funeral Mass/Graveside
Service_____

Donations to: _____



PERSONAL INFORMATION FOR DEATH CERTIFICATE

The following information is needed to assist us in filling out the State of California
"Death Certificate"

First Name: _____ Middle Name: _____ Last Name: _____

AKA Name: _____ Date of Birth: _____ Current Age: _____

Date of Death: _____ Time of Death: _____ Sex (M/F): _____

City of Birth: _____ State of Birth: _____ SSN: _____

Military Service (Yes/No) & Branch: _____

Marital Status: _____ Highest Education Level: _____

Race: _____ Hispanic (Yes/No): _____

Occupation: _____ Business/Industry: _____ Years: _____

Residence: _____ City: _____ State: _____

Zip Code: _____ County: _____ # of Yrs in County: _____

Name of Physician/Doctor: _____

Disposition (Burial or Cremation): _____

Name of informant and Relationship: _____

Address of Informant: _____

Phone Number: _____

Full Name of Surviving Spouse: _____

Father's First, Middle and Last Name: _____

Father's Birth State: _____

Mother's First, Middle & Maiden Last Name: _____

Mother's Birth State: _____

