

Instructions for Referrals:

If you are a referring provider and want to refer a patient to Therapy Shoppe, you have several options:

- 1) Open the link to the Therapy Shoppe referral form.
- 2) You may either complete it on your computer, electronically sign, and return it via the link. Or...
- 3) You can print, complete and fax it to 207-425-1036
- 4) If you choose to use your own referral form, please make sure all information is included and fax it to 207-425-1036
 - Please note, insurance is no longer accepting stamped signatures, so signatures must be handwritten or electronically verified.
 - Also, Provider Name must be legible.
 - Make sure your contact information and NPI number are correct.

Also, since we are a free-standing clinic with no access to electronic medical records, **please include a note along with the referral to include medical history and documentation of reason for referral.** Otherwise, we will have to request this later if the client requires DME services for compression garments or mastectomy products that will be billed to their insurance. It will also assist us in providing optimal care.

To bill insurance companies for DME, you will also need to complete a specific order for these products. Samples are included for you to examine, and you are free to print and retain for your records. However, to ensure everything is completed as required, and we have the opportunity to evaluate and work with your patient, we prefer to complete it and return it to you for signature. This will ensure that we are requesting the best products and are following insurance coverage and allowed quantities. You will then need to return it to Therapy Shoppe either by email, therapyschoppeme@gmail.com or fax to 207-425-1036.

Thank you as you partner with us to provide the best possible care for your patients.

Also, we will update the education tab on our website regularly. You can send your patients there to learn new things about lymphedema, diet, exercises, etc. There is also a clinical tab where we will publish articles that will assist you in learning about lymphedema and new research as it occurs. Feel free to peruse at your leisure.